

**PROFILE OF NEWLY HIRED TEACHER**

Name: \_\_\_\_\_  
(Surname, First Name, Middle Name)

ITEM NUMBER: \_\_\_\_\_

POSITION TITLE AND SALARY GRADE: \_\_\_\_\_

ACTUAL SALARY: \_\_\_\_\_

STEP: \_\_\_\_\_

SEX / GENDER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

TIN (IF APPLICABLE): \_\_\_\_\_

DATE OF ORIGINAL APPOINTMENT: \_\_\_\_\_  
(if previously appointed)

EMPLOYMENT STATUS: \_\_\_\_\_

CIVIL STATUS / NATIONALITY: \_\_\_\_\_

SUBJECT TAUGHT / AREA OF SPECIALIZATION: \_\_\_\_\_

DISTRICT / SCHOOL: \_\_\_\_\_

DISTRICT SCHOOL ADDRESS: \_\_\_\_\_

TEACHING EXPERIENCE: \_\_\_\_\_

COURSE: \_\_\_\_\_

GRADE / YEAR LEVEL TAUGHT: \_\_\_\_\_

NAME OF INCUMBENT: \_\_\_\_\_  
(for naturally vacated)

PREPARED BY: \_\_\_\_\_  
APPOINTEE