



Republic of the Philippines
 Department of Education
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
 Sudlon, Lahug, Cebu City



PROPOSAL for APPOINTMENT ISSUANCE PERMIT for NON-TEACHING PERSONNEL

Position: _____

- FOR PROMOTION
- FOR ORIGINAL APPOINTMENT
- FOR TRANSFER

District: _____

Station/Plantilla School: _____

School Year: _____

NAME OF INCUMBENT	PLANTILLA ITEM NUMBER	Date of Item Publication (to be filled up by Div. Personnel)	NATURE OF VACANCY	PROPOSED APPLICANT	ADDRESS of the Applicant	PRESENT POSITION	PROPOSED ASSIGNMENT	RANK / SCORE	ACTION TAKEN / REMARKS
	Plantilla Verified by: _____	Published by: _____							
	Date Verified: _____								

Reviewed by: (Personnel Selection Board)

Checked by Profiling-in-Charge: _____

MONINA SARAH M. POMAREJOS
 HRMO-OIC

JEREMY C. DENAMPO
 Administrative Officer V

Full Name: _____
 Gender: _____
 Address: _____
 District: _____
 Date of Birth: _____
 TIN: _____
 Contact No. : _____

Approval Recommended:

CARTESA M. PERICO, Ed.D.
 ASDS / PSB Chairperson

APPROVED:

MARILYN S. ANDALES, Ed.D., CESO V
 Schools Division Superintendent

Note: Fill up only applicable columns & check appropriate boxes.