




Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

**Office the Schools Division Superintendent**

**MEMORANDUM**

MLA-2024-003

To: Assistant Schools Divisions Superintendents (ASDSs)  
All Division Office Section Heads  
CID Personnel  
SGOD Personnel  
Public Schools District Supervisors (PSDSs)  
Cebu Performing Arts Members  
Ms. Janeth Amarillo and Mr. Patrick Aligarbes

From:   
**SENEN PRISCILO P. PAULIN, CESO V**  
Schools Division Superintendent

Re: **MGA PANGHINAOT ALANG NILA NI ASDS LORENZ UG ASDS FAY UG SA MAAYONG PAG-ABOT NILA NI ASDS MICHAEL UG ASDS MARSHA** (A Send-off Activity for Outgoing ASDSs and Welcome Program for Incoming ASDSs)

Date: January 24, 2024

1. This Office invites **all Public Schools District Supervisors (PSDSs), Division Section Heads, CID personnel, SGOD Personnel, Cebu Performing Arts Members and guests** from SDO City of Naga and SDO Talisay City on **January 29, 2024** for the **“Mga Panghinaot Alang nila ni ASDS Lorenz ug ASDS Fay ug sa Maayong Pag-abot nil ani ASDS Michael ug ASDS Marsha”** at DepEd ECOTECH Center-Pavillion, Sudlon, Cebu City.
2. This Activity aims to welcome the new ASDSs of SDO Cebu Province and to honor the out-going ASDSs of the Schools Division.
3. The program will start at 8:00 in the morning. *A copy of program flow will be distributed to the target offices/participants as soon as possible.*
4. This Memorandum serves as **Authority to Travel**.
5. Meals and other incidental expenses incurred thereto shall be charged against **Division MOOE Fund/Local Funds**, subject to the usual accounting and auditing rules and regulations.
6. For guidance and compliance.

SPPP/LMD/SGOD/ GSB/amsb2024



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DepEd Tayo Cebu Province

