



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2024- 004

TO : **All Public Schools District Supervisors/OIC PSDSs**
All School Heads
All Tournament Managers
All Sports Coordinators

FROM : 
SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : **INVITATION OF HONORABLE MAYOR VALDEMAR M. CHIONG FOR A
COORDINATION MEETING OF ALL TOURNAMENT MANAGERS AND
SPORTS COORDINATORS**

DATE: : **February 22, 2024**

1. Attached is a letter of invitation from Honorable Mayor Valdemar M. Chiong of the City of Naga, Cebu inviting all **Tournament Managers and Sports Coordinators** of DepEd Cebu Province for a coordination meeting on **Tuesday, 27 February 2024** at the **Good Governance Hall, 2nd Floor, City Hall Building**, East Poblacion, City of Baga, Cebu at **1:00 o'clock in the afternoon**.

2. Preparations for the upcoming 2024 DepEd Cebu Province Sports Meet and Cultural Festival and other important matters about the activity will be discussed during this coordination meeting.

3. Travel, meals, snacks and other incidental expenses incurred relative to the activity shall be chargeable to **SCHOOL MOOE/SEF/PTA FUN/DIVISION** subject to the usual accounting and auditing rules and regulations.

4. This memorandum shall serve as **AUTHORITY TO TRAVEL**.

5. For your guidance and compliance.



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DepEd Tayo Cebu Province

