



Republic of the Philippines
 Department of Education
 Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
 IPHO Bldg., Sudlon, Lahug, Cebu City



February 10, 2016

MEMORANDUM TO:

THE DIVISION SELECTION COMMITTEE (Elem and Sec)
THE DIVISION SELECTION SUB-COMMITTEES (Elem and Sec)
 (Ref. Div. Memo #023, s. 2016 dated 01/11/16)

1. This is to remind the members of the Division Selection Committee concerned for Senior High School that RQA for Senior HS is expected to be posted by the last week of February 2016 so that applicants may be appointed in March 2016 (D.O#3, s.2016 Par. VIII item 8).
2. You are hereby directed to commence the Evaluation of Documents of Applicants for the Teaching Positions in Senior High School and the Applicants for T-1 Positions in the Elementary and Secondary Levels effective immediately considering the size of our division and the number of applicants in three (3) levels: for Elem. Teaching Positions (1695 applicants); For T-1 Sec. JHS (194 applicants) and for SHS (1140 applicants) as of February 10, 2016.
3. Below is the Schedule of Activities based on the Minutes of the Meeting conducted on February 09, 2016 attended by the members of the Division Selection Committees for Elementary and Secondary:

ACTIVITIES	DATE	VENUE	Cluster Municipalities
A. EVALUATION OF DOCUMENTS	Feb.10-19, 2016	Division Office	
B. ENGLISH PROFICIENCY TEST (EPT)	February 27, 2016	Minglanilla CES	(For all applicants in the Elementary, Secondary JHS and SHS)
C. INTERVIEW AND DEMONSTRATION TEACHING	February 26, 2016	Camotes NHS, San Francisco	With Poro, Pilar and Tudela
	February 29, 2016	San Remegio	With Sta. Fe, Madredijos, Bantayan, Medellin, Daanbantayan
	March 01, 2016	Balamban	With Asturias, Tuburan, Tabuelan, Pinamungahan and Aloguinsan
	March 02, 2016	Bitoon NHS, Dumanjug 2	With Alcantara, Ronda, and Barili
	March 03, 2016	Badian	With Ginatilan, Malabuyoc, Moalboal and Alegria

	March 04, 2016	Dalaguete	With Alcoy, Boljoon, Oslob, Santander and Samboan
	March 7, 2016	Argao	With Minglanilla, San Fernando and Sibonga
	March 08, 2016	Arcelo NHS, Liloan	With Consolacion and Cordova
	March 09, 2016	Carmen	With Sogod, Catmon, Tabugon, Borbon and Compostela
D. Deliberation/Review on the Results	March 11-16, 2016	Division Office	
E. Posting of the Signed RQA	Last week of March 2016	Website; 3 conspicuous places in the Division, Districts, Schools	
F. Provision of Copies of RQAs to Interested Parties	1 st Week of April 2016		
G. Hiring of Teachers	2 nd Week of April onwards		

4. Corrigendum to the composition of the Division Selection Committee, Mrs. Anne Flores will be part of the Committee for Secondary while Mrs. Rosemary Oliverio as part of the Committee for Elementary. Mr. Ronil Manayon, Mr. Cesar Restauro, Mr. Kent Medallo and Mr. Clifford Bordaje are also directed to assist as secretariat of the DSC during the conduct of the activities listed above.
5. This is to clarify also that the Division Selection Sub-Committee created per Div. Memo 023, s. 2016 will assist the DSC not only for Interview and Demo but also in the Evaluation of Documents in the exigency of the service.
6. To enable the Committees to finish the tasks on given timeline, this Office hereby grants a Compensatory Time Off (CTO) for services rendered beyond 5:00PM during the conduct of Evaluation of Documents, Interview and Demonstration Teaching subject to usual checking of valid support documents such as DTR, Accomplishment Reports duly signed by the Chair of the Division Selection Committee.
7. Travel, Per Diem and other incidental expenses incurred during the conduct of the Interview and Demo shall be charged against School/Division MOOE subject to the usual accounting and auditing rules and regulations.
8. For information, guidance and strict compliance of all concerned.


RHEA MAR A. ANGTUD, Ed.D, CESO VI
 Schools Division Superintendent