

# Republic of the Philippines Department of Education Region VII, Central Visayas DIVISION OF CEBU PROVINCE IPHO Bldg., Sudlon, Lahug, Cebu City



February 23, 2017

DIVISION MEMORANDUM No. 117, s. 2017

# METROBANK FOUNDATION OUTSTANDING FILIPINOS-SEARCH FOR OUTSTANDING TEACHERS CATEGORY

To: Assistant Schools Division Superintendents
Chiefs/EPS's/Division Coordinators/SEPS's/EPS's II
PSDS's/District OIC's
Section Heads in the Division
Teachers (Elem and Sec Schools)
All Others Concerned

- 1. Please find attached Regional Memorandum No. 0107, s. 2017 dated Feb. 22, 2017 disseminating the herein Search for Outstanding Teachers of Metrobank Foundation which aims to inspire more teachers in the field to excel in their field of expertise.
- 2. For guidelines, Criteria, Schedules, Nomination Forms and other details, please refer to attachments.
- 3. All school heads and District Supervisors are encouraged to nominate the best gem in respective areas.
- 4. For information, dissemination and guidance of all concerned.

RHEA MAR A ANGTUD, Ed.D, CESO VI Schools Division Superintendent



# REPUBLIKA NG PILIPINAS

# REPUBLIC OF THE PHILIPPINES KAGAWARAN NG EDUKASYON DEPARTMENT OF EDUCATION

# REHIYON VII, GITNANG VISAYAS REGION VII, CENTRAL VISAYAS

Sudlon, Lahug, Cebu City



February 8,2017

REGIONAL MEMORANDUM 0 1 0 7 NO. s..2017

FEB 2 2 2017

# METROBANK FOUNDATION OUTSTANDING FILIPINOS- SEARCH FOR OUTSTANDING **TEACHERS CATEGORY**

To: Schools Division/City Superintendents Officers- In-Charge of Regular and Interim Divisions All Others Concerned

- 1. For the information and guidance of all Concerned, attached is a communication from Ms. IRENE D. LABITAD, Assistant Executive Director of METROBANK FOUNDATION, announcing the" Search for **Outstanding Teachers**"
- 2. The search aims to inspire more teachers in the field to excel in their areas of expertise.
- 3. For details and guidelines, refer to the attached communication.
- 4. Immediate dissemination of this Memorandum.

JULIETA.JERUTA, Ph. D., CESO V

**Director III** 

Officer-In-Charge – Regional Director

JAJ/ VVY/BBS

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

" EFA 2015: Karapatan ng Lahat, Tananagutan ng Lahat "





08 February 2017

DR. JULIET A. JERUTA DepEd Region VII Sudlon, Lahug, Cebu City

Dear DR. JERUTA:

Mabuhay! As we aim to inspire more teachers in the field to excel, allow us to share with you and your management team current developments and changes in the **Metrobank Foundation**Outstanding Filipinos - Search for Outstanding Teachers category.

The Metrobank Foundation Outstanding Filipinos with three (3) categories, namely: Search for Outstanding Teachers (SOT), Search for The Outstanding Philippine Soldiers (TOPS) and Search for Country's Outstanding Police Officers in Service (COPS) - will be recognizing and honoring a total of ten (10) awardees consisting of four (4) teachers, three (3) soldiers and three (3) police officers. Each awardee shall receive an increased cash prize of One Million Pesos (P1,000,000), a trophy and a gold medallion.

Since 1985, the Metrobank Foundation has already recognized 356 teachers from all over the country who are models of integrity and excellence in their respective communities.

In this connection, we would like to solicit your support by encouraging nominations of your best teachers in the Region for the Search for Outstanding Teachers category. Nominees just need to accomplish the NOMINATION FORM ONLINE at our Facebook page: <a href="https://www.facebook.com/mbfi.outstandingfilipinos.">www.facebook.com/mbfi.outstandingfilipinos.</a> Deadline for submission of nomination form and annexes directly to Metrobank Foundation Inc., 4<sup>th</sup> Floor, Executive Offices, Metrobank Plaza, Sen. Gil Puyat Avenue, Makati City or to the nearest Metrobank Branch is on March 24, 2017.

We are enclosing poster(s) and relevant materials on the Search for your reference and kind perusal. For more information and downloadable nomination forms, please visit our Facebook page at <a href="https://www.facebook.com/mbfi.outstandingfilipinos">www.facebook.com/mbfi.outstandingfilipinos</a>. For further queries, you may contact us through telephone no. (02) 898-8898; telefax nos. 818-5656/750-0837; or e-mail us at outstandingfilipinos.mbfi@gmail.com.

We look forward to your much needed support for the success of the 2017 Metrobank Foundation Outstanding Filipinos - Search for Outstanding Teachers. Thank you and warm regards.

Very truly yours,

IRENE D. LABITAD

Assistant Executive Director

llabita

Metrobank Foundation, inc. 4/F Executive Offices, Mctrobank Plaza, Sen. Gil Puyat Ave. 1200. Makati City, Philippines 31: (C2): 857-5918 (C2):898-8855 F (C2): 818-5656 (750-0807) www..mbfcundation.org.ph



## **ABOUT THE SEARCH**

The Metrobank Foundation Outstanding Filipinos - Search for Outstanding Teachers category bestows honor upon the teaching profession by according special recognition to teachers who manifest profound commitment to the development of the youth through exemplary competence, effective educational leadership and community impact. It singles out teachers who have made a significant contribution to national development by raising the quality of education through their passionate commitment to teaching, effective and creative teaching strategies, and their admirable efforts towards creating impact and sustainable gains within their community, the school and beyond; thereby providing models of excellence in the teaching profession.

The Metrobank Foundation, Inc. believes that recognizing the outstanding qualities, achievements and contributions of teachers to national development will inspire countless other teachers all over the country to achieve excellence in teaching.

For thirty three years now, the Search is undertaken annually by the Metrobank Foundation in partnership with the Department of Education (DepEd) and the Commission on Higher Education (CHED). It is supported by school heads of public and private elementary, secondary and tertiary institutions in the country.

#### WHO ARE ELIGIBLE TO JOIN?

#### Nominees must ...

- be Filipino citizen teaching in the elementary, secondary or tertiary levels, including graduate school, alternative learning system, with full-time or permahent appointment and with full teaching load.
   Note: Elementary schools are entitled to nominate two nominees, one each for the primary (kinder to grade III) and intermediate (grade IV to grade VI) while high schools and higher education institution are entitled to nominate only one teacher each.
- 2. have been actively teaching in the Philippines for the last 10 years (inclusive of leaves not exceeding three years, provided the nominee is not on leave, i.e., actually teaching at the time of nomination). Moreover, the nominee must not be on leave for more than two years immediately prior to nomination and must still have at least 3 years of remaining service before retirement.
- have valid PRC license (for nominees in the elementary and secondary levels only) or have the pertinent license
  for tertiary courses where a license is required in the exercise of the profession, e.g. Medical Doctors, Lawyers,
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- 4. have attained performance ratings of at least Very Satisfactory for the last ten (10) years, with no rating below Satisfactory. For those who have been on official/ study leave or on secondment, performance ratings for ten (10) years closest to the period of nomination should be provided.
- 5. have at least completed academic requirements for Masters' Degree for both the elementary and secondary competitions.
- must be a doctorate degree holder for the higher education competition. Research and Professional Doctorate degree holders are eligible to join the Search. Applicants must have completed the terminal degree of their discipline and profession.

The following are also qualified to join, provided they meet specific requirements:

- 1. Kindergarten teachers, provided that the kindergarten level is part of the integrated curriculum or part of an elementary school system.
- 2. Deans, vice-deans, directors, chairpersons of departments, subject area coordinators, assistant principals, teacher-librarians, research or extension coordinators, head teachers, teachers-in-charge, guidance counselors, college/university teachers with research or extension assignments, and others carrying similar administrative positions, provided they carry a teaching load within the months of January to September 2017.
- 3. College/University teachers with a full teaching load/contact hours in the graduate school level during the nomination period.

#### WHO CAN NOMINATE?

- Principals, Teacher-in-Charge or Presidents of colleges/universities or Chancellors of autonomous campuses, are authorized to nominate teachers to the Search. In addition, upon invitation from the Search Secretariat, selected individuals and reputable organizations may also nominate a candidate of their choice.
- 2. Official nominees in the Elementary, Secondary and Higher Education competitions of satellite campuses of private colleges and universities and state universities and colleges (SUCs), which are not autonomous, may be

SEARCH FOR OUTSTANDING TEACHERS

Updated January 30, 2017

Page 1 | 2





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endorsed by the Campus Directors or Executive Directors, but the Presidents are still the official nominators.

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FOR MORE DETAILS: Liberton - Electronic of the entire control or an oldebrace not also bly that a second Write or call the Metrobank Foundation Office, 4th Floor, Executive Offices, Metrobank Plaza, Sen. Gil Puyat Avenue, Makati City, Philippines 1200; with telephone nos (02) 898 8888 con 857-8757; telefax no. (02) 818-5656; 750-0837; 945-7006; or e-mail us at outstandingfilipinos.mbfi@gmail.com; or visit: www.mbfoundation.org.ph; www.facebook.com/mbfi; www.facebook.com/mbfi.sot.



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Updated January 30, 2017

Page 1 | 2







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•	September 2017	Awarding Ceremony



# FOR MORE DETAILS: 187 - 1875 CHAINE - BEYERE STEEDED LOOKE HERE OF FREE OF CONTROL OF

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Page 2 | 2



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# NOMINATION FORM

## Instructions:

- Please fill out all information COMPLETELY. Use Black ink and print LEGIBLY or encode in the computer. Write N/A if necessary.
- Please read and follow instructions carefully,
- Please ensure to attach the required documents in this form (see last page).
- Submit original copy of the nomination form through your nearest Metrobank Branch or via courier and addressed to MBFI-OF, Metrobank Foundation, 4/F Executive Offices, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200. (Please make sure to photocopy the accomplished nomination form and attach this to the supporting documents)
- This form can be photocopied/reproduced.

Attach here your latest 2"x2" ID colored photo. It must be front, facial close-up, with your printed name & signature at the back of the photo.

PERSONALINFORMATION  ull Name: {Mr./Mrs./Ms./Dr.} {(please encircle)   First Name   Middle Name   Last Name   Suffix    tome Address: Residence No.   Street   Subdivision/District/Town/Barangay    City/Municipality   Province   Zip Code   Region    City/Municipality   Age:   Place of Birth:   Religion:   Citizenship:    Cate of Birth:   Age:   Place of Birth:   Religion:   Citizenship:    Cate of Spouse:   Married   Legally Separated   Others (pls. specify)    Residence Phone No.:    (Area Code, Telephone No.)	Elementary Primary Levels			☐ High School			
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SEARCH FOR OUTSTANDING TEACHERS





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VI. GRIMINAL, CIVIL	. & ADMINISTRAT	INE R	COR					
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c) c. Where the charge was filed d) d. Circumstances surrounding	(City / Municipal / Regional Tr	rial Court)				•		1:

e) e. Status/Final Resolution (pending / on-going, amicably settled, dismissed, etc.)

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	r Outstanding Teachers (SOT)]. This nor aplary dedication to the call to help			
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VIII:NOMINEE'S CER	RTIFICATION			
(SOT)]. I agree to provide the sup representatives of the organizers of the organize	ily submit myself to the rules of the Me porting documents should I qualify for to of the Search.  y and mentally fit to undergo the evaluation the information, records, documents the obank, the Metrobank Foundation, Inc., the he judges of the Search, from any claim or	he next phase of the Search on process of the Search. Fur at I shall submit in relation to their respective directors/tru	or if I am requested be ther, I authorize the or the nomination. In this stees, officers, employ	ganizers of the Search or regard, I hereby exempt,
I hereby certify to the best of m misrepresentation or misdeclaratio withdrawal of any award slot.	ny knowledge and belief that all the inform on of facts or any untruthful statement or	mation contained in this form information stated herein sha	is true and correct. I a II be used as basis for r	m aware that any willful my disqualification or the
I hereby commit that should I wi	n in the Search, I will continue to practice	my teaching profession in the	Philippines for at least	three (3) years.
Signed this day of	Date(mm/dd/yy)		lace	
	Date(mm/dd/yy)	· •	race	
	41 <u>- 41 </u>			
	Printed Name and Sig	gnature of Nominee		;
IX: CHARACTER RE	FERENCES			
Please list down three (3) names of	of references that are not directly related	to the nominee.	·	
NAME	POSITION/ORGANIZATION	ADDRESS	MOBILE NUMBER	EMAIL ADDRESS
1.				
2				

# IMPORTANT REMINDERS

Please read carefully and comply on the needed documents if necessary.

March 24, 2017	Deadline for Submission of Nomination Form (OF-SOT	Form No. 1)	
❖ May 10, 2017	Deadline for Submission of Supporting Documents of		
❖ May – June 2017	Preliminary Judging	The state of the s	- Carrier Co
❖ July 2017	Final Judging 🚜		
August 2017	Announcement of Winners		A PARTY
September 2017	Awarding Ceremony		-

MPORTANT ATTACHMENTS (please label properly)

# ANNEX A. RECOMMENDATION (to be filled out and signed by the nominator)

On a separate sheet, please explain why the nominee should receive the Metrobank Foundation Outstanding Filipinos-Search for Outstanding Teachers Award. Please touch on the following areas: personal character, instructional competence and teaching effectiveness, and professional and community involvement. Please cite specific examples.

# ANNEX B. SUMMARY OF ACCOMPLISHMENTS

A separate file with a listing of your accomplishments which can be downloaded from the MBFI SOT Facebook: <a href="https://www.facebook.com/mbfi.sot/">https://drive.google.com/file/d/0B748XuFuzHVGTVBGUjBtSE0tT1k/view?usp=sharing</a> or you may email us at <a href="mailto:outstandingfilipinos.mbfi@gmail.com">outstandingfilipinos.mbfi@gmail.com</a> for a copy of the template.

# ANNEX C. AFFIDAVIT OF UNDERTAKING (Notarized)

A sample file of the AFFIDAVIT can be downloaded from the MBFI SOT Facebook: <a href="https://www.facebook.com/mbfi.sot/">https://www.facebook.com/mbfi.sot/</a> or website: <a href="https://drive.google.com/open?id=0B748XuFuzHVGcF9MRjM2ZjA0dnQ3a0VtZG9zbkNYQnJzd3lw">https://drive.google.com/open?id=0B748XuFuzHVGcF9MRjM2ZjA0dnQ3a0VtZG9zbkNYQnJzd3lw</a> or you may email us at <a href="https://outstandingfilipinos.mbfi@gmail.com">outstandingfilipinos.mbfi@gmail.com</a> for a copy of the sample.

ANNEX D. DAILY / WEEKLY TEACHING SCHEDULE (to be certified by the registrar / school officials concerned) A Submit a certified true copy of the daily / weekly teaching schedule / program for the current school year including the administrative duties and other assignments being handled by the nominee, if any. Indicate also the level of each subject being taught (e.g. Grade 6, 4th year, undergraduate, or graduate) and the total no. of hours or units per subject. Indicate your school's definition of full load.

- For Elementary and Secondary: The Teacher's Program should indicate the total number of HOURS per week.
- For Higher Education: Please submit the teaching schedules for the current school year, which should indicate the total number of
  UNITS/CONTACT HOURS per term. For those who are not able to teach in the 1st term of the current school year, please
  submit also the teaching schedule during summer of the previous school year. Submit also a certification summarizing the
  total no. of unit loads/contact hours for the whole academic year. This includes semestral, trimestral and summer of the
  previous school year.

# ANNEX E. PERFORMANCE EVALUATION RATINGS (to be certified by the registrar / school officials concerned)

Submit only a one-page certification of the summary of performance evaluation/ratings obtained for the last ten (10) years, excluding the current school year. Please indicate both the numerical and the descriptive equivalent of the rating scale being used. For example, a rating of 85% means "Very Satisfactory" or (VS). For those on leave for a specific period, please obtain certification from head of school that nominee has been on study / official leave. Provide ratings of previous year/s to complete the 10 years requirement.

# ANNEX F. CERTIFICATION OF AWARD/S RECEIVED (to be certified by award-giving body / school head)

Submit a certification of award/s for teachers received by the nominee at the regional/national/international levels.

# ANNEX G. PROFESSIONAL LICENSE (to be certified by the school head)

Submit a certified true copy of PRC I.D. or license as equivalent or relevant to your discipline.

ANNEX H. CASE DETAILS (failure to submit is a ground for disqualification)

# FAILURE TO SUBMIT WITH THE ATTACHMENTS MAY BE A GROUND FOR DISQUALIFICATION

	FOR EURTHER INQUIRIES
WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 4 <sup>th</sup> Floor, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City, Philippines 1200
EMAIL US:	outstandingfilipinos.mbfi@gmail.com; mbfi.sot@gmail.com
CALL US:	(02) 898-8757; (0922) 803-3948; (0956) 873-4684



# NOMINATION: FORM

#### Instructions:

- 1. Please fill out all information **COMPLETELY**. Use Black ink and print **LEGIBLY** or encode in the computer. Write **N/A** if necessary.
- 2. Please read and follow instructions carefully.
- 3. Please ensure to attach the required documents in this form (see last page).
- 4. Submit original copy of the nomination form through your nearest Metrobank Branch or via courier and addressed to MBFI-OF, Metrobank Foundation, 4/F Executive Offices, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200. (Please make sure to photocopy the accomplished nomination form and attach this to the supporting documents)
- 5. This form can be photocopied/reproduced.

Attach here your latest 2"x2" ID colored photo. It must be front, facial close-up, with your printed name & signature at the back of the photo.

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INVAVIORISE CISCOLISE CAVILLON This is to certify that I voluntarily nominate to the 2017 Metrobank Foundation (name of nominee) Outstanding Filipinos [Search for Outstanding Teachers (SOT)]. This nomination is a tribute to his/her track record of excellence in the teaching profession and to his/her exemplary dedication to the call to help shape the future of our youth and ultimately contribute to national development... Signed this day of Date(mm/dd/yy) Place Printed Name and Signature of Nominator Designation: Affiliation: Complete Organization's Address: Name of Building / No. Street District/Town/Barangay City/Municipality **Province** Zip Code Region Office Phone No.: Personal Email (Area Code + Telephone No.) Personal Mobile No. Address: VIII:NOMINEE'S CERTIFICATION This is to certify that I voluntarily submit myself to the rules of the Metrobank Foundation Outstanding Filipinos [Search for Outstanding Teachers (SOT)]. Lagree to provide the supporting documents should I qualify for the next phase of the Search or if I am requested by any of the authorized representatives of the organizers of the Search. I also certify that I am physically and mentally fit to undergo the evaluation process of the Search. Further, I authorize the organizers of the Search or their designated agent/s to validate the information, records, documents that I shall submit in relation to the nomination. In this regard, I hereby exempt, discharge, release and free Metrobank, the Metrobank Foundation, Inc., their respective directors/trustees, officers, employees, members and staff, affiliates and/or subsidiaries, and the judges of the Search, from any claim or liability arising from my participation in the Search. I hereby certify to the best of my knowledge and belief that all the information contained in this form is true and correct. I am aware that any willful misrepresentation or misdeclaration of facts or any untruthful statement or information stated herein shall be used as basis for my disqualification or the I hereby commit that should I win in the Search, I will continue to practice my teaching profession in the Philippines for at least three (3) years. Signed this day of Date(mm/dd/yy) Place Printed Name and Signature of Nominee GHARAGIER REPERENCES Please list down three (3) names of references that are not directly related to the nominee. NAME POSITION/ORGANIZATION **ADDRESS** MOBILE NUMBER **EMAIL ADDRESS** 1. 2. 3.

X.: IMPORTANT!		
Please read carefully and compl	y on the needed documents if necessary.	
DATES TO REMEMBER		
March 24, 2017	Deadline for Submission of Nomination Form (OF-SOT Form No. 1)	
❖ May 10, 2017	Deadline for Submission of Supporting Documents of Eligible Nominees	
❖ May – June 2017	Preliminary Judging	
<b>4</b> July 2017	Final Judging	120
❖ August 2017	Announcement of Winners	e ede et
September 2017	Awarding Ceremony	

IMPORTANT ATTACHMENTS (please label properly)

# ANNEX A. RECOMMENDATION (to be filled out and signed by the nominator)

On a separate sheet, please explain why the nominee should receive the Metrobank Foundation Outstanding Filipinos-Search for Outstanding Teachers Award. Please touch on the following areas: personal character, instructional competence and teaching effectiveness, and professional and community involvement. Please cite specific examples.

## ANNEX B. SUMMARY OF ACCOMPLISHMENTS

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ANNEX G. PROFESSIONAL LICENSE (to be certified by the school head)
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ANNEX H. CASE DETAILS (failure to submit is a ground for disqualification)

# FAILURE TO SUBMIT WITH THE ATTACHMENTS MAY BE A GROUND FOR DISQUALIFICATION:

	FOR EURTHER INQUIRIES:
WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 4 <sup>th</sup> Floor, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City, Philippines 1200
EMAIL US:	outstandingfilipinos.mbfi@gmail.com; mbfi.sot@gmail.com
CALL US:	(02) 898-8757; (0922) 803-3948; (0956) 873-4684

#### OF SOT Folia No. 101.

# NOMINATION FORW

#### Instructions

- 1. Please fill out all information **COMPLETELY**. Use Black ink and print **LEGIBLY** or encode in the computer. Write **N/A** if necessary.
- 2. Please read and follow instructions carefully.
- 3. Please ensure to attach the required documents in this form (see last page).
- 4. Submit original copy of the nomination form through your nearest Metrobank Branch or via courier and addressed to MBFI-OF, Metrobank Foundation, 4/F Executive Offices, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200. (Please make sure to photocopy the accomplished nomination form and attach this to the supporting documents)
- This form can be photocopied/reproduced;

SEARCH FOR OUTSTANDING TEACHERS

Attach here your latest 2"x2" ID colored photo. It must be front, facial close-up, with your printed name & signature at the back of the photo.

Category Joining in: (ple	are disclosed	Marchille Aller			
category joining in the	use grieck one)		La Cantilla Vision Cartilla Vision		
☐ Elementary Primary Le	vels	ļc	High School Leve		
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II. PROFESS	IONAL INFORM	ATION			
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	taria Baranga a din 181				
	ion's Definition of Full Loa or Elementary and Seco		ours per week		
	or Higher Education: ind			ntact hours per term	
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	<b>10</b>				D4 -54
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(Begin with the most recent)  EDUCATION EARNED	DAA100 /	<del></del>				1	T	j.m.
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Courses/Degrees Being Pursued	MAJOR /	N	AME & A	DDRESS OF S	CHOOL	INCLUSIVE		ARNED /
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V. PERFORMANC	EEVALUATION							
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	jr SY 2007: \$37 2008- \$Y	100000000000000000000000000000000000000				SY 2013:-		SY 2015
2007	2008 2009 2	010	2011	2012	2013	2014	2015	2016
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Equivalent								· .
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VI.: Griminal, Giv	AL & ADMINISTRAT	NERI	ECOR	<b>)</b>				
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Have you been CHARGED with an before you joined and/or during a		y time	Have yo	u been <b>CON</b> fore you join	VICTED of a	ny of the follo	wing offense	es at <u>any</u>
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For nominees who have been CH	ARGER on CONNECTED with min	-11 -1-41						· · · · · · · · · · · · · · · · · · ·
For nominees who have been CH include the following: (Please sul	anded of Convicted with crin	ninai, civil, as been dis	or admin missed o	istrative offe r amicably se	ense, pleaso	e submit a sho Nev 111	rt report wh	ich
<ul> <li>a) a. Case number and nature</li> </ul>	e of charge (libel, estafa, physical	l abuse, etc	c.)			<u> </u>		
b) b. Date the charge was file		T=1-1 C :						
d) d. Circumstances surround	iled (City / Municipal / Regional <sup>-</sup> ling the complaint	ırıaı Court)	1					10
	pending / on-going, amicably se	ttled, dism	issed, etc	.)				

VIL TNOMINATOR	'S CERTIFICATION			
This is to certify that I volui	ntarily nominate		to the 2017 Manual	
Í	Iname	of nominee)	to the 2017 Metrob	
profession and to his/her exer development	or Outstanding Teachers (SOT)]. This no mplary dedication to the call to help	omination is a tribute to his shape the future of our	her track record of ex youth and ultimately	cellence in the teaching contribute to national
Signed this day of	at	•		
· · · · · · · · · · · · · · · · · · ·	Date(mm/dd/yy)		Place	
	<u></u>			
	Printed Name and Sig	nature of Nominator	-	
Designation:	Affiliation:			
Complete Organization's Address:				· · · · · · · · · · · · · · · · · · ·
	Name of Building / No.	Street	District/To	own/Barangay
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City/Municipality	Province		Zip Code	Region
Office Phone No.:			Personal Email	
(Area Code + Telephone No.)	Personal Mobile No		Address:	
The second section of the second seco				
VIII.NOMINEE'S CEI	ETIFICATION			
representatives of the organizers of lalso certify that I am physically their designated agent/s to validate discharge, release and free Metro affiliates and/or subsidiaries, and the	y and mentally fit to undergo the evaluatie the information, records, documents that bank, the Metrobank Foundation, Inc., the judges of the Search, from any claim or	on process of the Search to process of the Search. Fur at I shall submit in relation to their respective directors/tru liability arising from my parti	ther, I authorize the org the nomination. In this stees, officers, employe cipation in the Search.	y any of the authorized ganizers of the Search or regard, I hereby exempt, ees, members and staff,
I hereby certify to the best of m misrepresentation or misdeclaratio withdrawal of any award slot.	y knowledge and belief that all the inform on of facts or any untruthful statement or	nation contained in this form information stated herein sha	n is true and correct. I a all be used as basis for n	m aware that any willful ny disqualification or the
I hereby commit that should I win	n in the Search, I will continue to practice r	my teaching profession in the	Philippines for at least t	hree (3) years.
Signed this day of	at			
	Date(mm/dd/yy)	. F	Place	<del></del>
•	12			
	Printed Name and Sig	nature of Nominee		
IX. CHARACTER RE	FERENCES.			
Please list down three (3) names o	f references that are not directly related t	to the nominee.		
NAME	POSITION/ORGANIZATION	ADDRESS	MOBILE NUMBER	EMAIL ADDRESS
1.				
2.				
3.				

X. IMPORTANT F			THE PARTY OF
PATES:TO:REMEMBER	on the needed documents if necessary.		
* March 24, 2017	Deadline for Submission of Nomination Form (OF-SOT F	Form No. 1)	
❖ May 10, 2017	Deadline for Submission of Supporting Documents of El	igible Nominees	
❖ May – June 2017	Preliminary Judging	The second secon	
❖ July 2017	Final Judging		
August 2017	Announcement of Winners		420 44 - 445 (*
September 2017	Awarding Ceremony		

IMPORTANT ATTACHMENTS (please label properly)

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