



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO BUILDING Sudlon , Lahug ,Cebu City



September 12, 2017

DIVISION MEMORANDUM

No. 589, s. 2017

**ENHANCED IMPLEMENTATION OF
SCHOOL BASED MANAGEMENT (SBM) PROGRAM**

**To: Assistant Superintendents
Chiefs, SGOD and CID
Education Program Supervisors
SEPS/EPS II
District Supervisors/OICs/ Caretakers
Elementary/Secondary School Heads**

1. This Office announces the conduct of series of activities through the Regional Field Technical Assistance Division (RFTAD) in coordination with the nineteen (19) divisions. Attached is Regional Memorandum No. 0607, Series 2017, Entitled **"Enhanced Implementation of School – Based Management (SBM) Program,"** for the Activities, Dates and Venues please refer attachments.
2. The said activity aims to:
 - 2.1 develop a program design and resource package on School Based Management Program;
 - 2.2 integrate significant inputs to improve the delivery of sessions;
 - 2.3 promote strong collaboration among members of the Training Management Team to ensure effectively, delivery of training programs;
 - 2.4 capacitate the newly-designate Teacher-In-Charge on the Implementation of School Based Management Program;
 - 2.5 strengthen the School Based Management practice and re-emphasize the centrality of the Learners and the involvement of relevant community basic education service delivery;
 - 2.6 enhance commitment to effectively effect change in school management to realized Education Outcomes for children.
3. Participants are required to bring Laptops, Extension Cords and Pocket Wifi
4. Transportation and other Incidental Expenses for the Participants shall be chargeable against Division/School MOOE/Local Funds, while board and lodging shall be chargeable against Regional HRTD Funds subject to the usual auditing and accounting rules and regulations.
5. This Memorandum serves as your Travel Order.
6. Immediate and wide dissemination of this Memorandum is desired.

RHEA MARA ANG TUD, Ed.D., CESO VI
Schools Division Superintendent

Telephone Numbers :
Schools Division Superintendent: (032)255-6405
Asst. Schools Division Superintendent : (032)414-7457 loc 102, 104,105
Accounting Section : (032)254-2632
Disbursing Section : (032)255-4401
Admin /Legal : (032)253-7847

Website : www.depedcebuprovince.com
E-mail Add : depedcebuprovince@yahoo.com

Dr. May 26/17

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REPUBLIKA NG PILIPINAS
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

SEP 07 2017

No. 0007s. 2017

Enhanced Implementation of School – Based Management (SBM) Program

TO : OIC - Assistant Regional Director
Schools Division Superintendents/OICs
Regional Chiefs

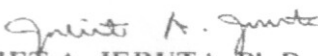
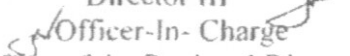
1. This Office through the Field Technical Assistance Division (FTAD) in coordination with the nineteen (19) Schools Divisions will conduct a series of activities on the dates and venues specified below:

Activity	Date	Venue	Participants
Program Designing and Resource Package Development on SBM Implementation	September 12-15, 2017	DepEd. Ecotech Center Lahug, Cebu City	19 Division SBM Coordinators 2 HRDD Personnel 2 CLMD Personnel 4 FTAD Personnel
Training of Trainers (TOT) on School Based Management (SBM) Implementation	October 10 - 13, 2017	Crown Towers Regency Blvd., Osmeña Cebu City	5 pax per Schools Divisions composed of: CID/SGOD Chief 1 EPS 1 PSDS 1 JHS/SHS School Head 1 Elem. School Head 47 RFTATs
Mass Training of School Heads on SBM Implementation	October 23 – 25, 2017	DepEd. Ecotech Center Lahug, Cebu City	TICs with less than 3 years in managing schools, as follows: 20-Very Large Division 15- Large Division 7-Small/Medium Division

2. The said activity aims to:
- 2.1 develop a program design and resource package on School - Based Management (SBM);
 - 2.2 integrate significant inputs to improve the delivery of sessions;
 - 2.3 promote strong collaboration among members of the Training Management Team to ensure effectively delivery of training programs;
 - 2.4 capacitate the newly-designated Teacher-In Charge on the Implementation of School-Based Management (SBM);
 - 2.5 strengthen the School-Based Management (SBM) practice and re-emphasize the centrality of the learners and the involvement of relevant community basic education service delivery;
 - 2.6 enhance commitment to effectively effect change in school management to realize education outcomes for children.

Office of the Director (ORD) Tel. Nos. (033) 411-1111, 411-1112, 411-1113, 411-1114, 411-1115, 411-1116, 411-1117, 411-1118, 411-1119, 411-1120, 411-1121, 411-1122, 411-1123, 411-1124, 411-1125, 411-1126, 411-1127, 411-1128, 411-1129, 411-1130, 411-1131, 411-1132, 411-1133, 411-1134, 411-1135, 411-1136, 411-1137, 411-1138, 411-1139, 411-1140, 411-1141, 411-1142, 411-1143, 411-1144, 411-1145, 411-1146, 411-1147, 411-1148, 411-1149, 411-1150, 411-1151, 411-1152, 411-1153, 411-1154, 411-1155, 411-1156, 411-1157, 411-1158, 411-1159, 411-1160, 411-1161, 411-1162, 411-1163, 411-1164, 411-1165, 411-1166, 411-1167, 411-1168, 411-1169, 411-1170, 411-1171, 411-1172, 411-1173, 411-1174, 411-1175, 411-1176, 411-1177, 411-1178, 411-1179, 411-1180, 411-1181, 411-1182, 411-1183, 411-1184, 411-1185, 411-1186, 411-1187, 411-1188, 411-1189, 411-1190, 411-1191, 411-1192, 411-1193, 411-1194, 411-1195, 411-1196, 411-1197, 411-1198, 411-1199, 411-1200, 411-1201, 411-1202, 411-1203, 411-1204, 411-1205, 411-1206, 411-1207, 411-1208, 411-1209, 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3. Participants to the said activity are required to bring the following:
 - 3.1 laptops
 - 3.2 extension cords
 - 3.3 pocket wifi
4. The Schools Division Offices through the SDSs are advised to confirm attendance to Training of Trainers (TOT) and Mass Training of School Heads (MTSH) by accomplishing the attached Confirmation Slip (Enclosure A) and submit the accomplished Slip signed by the Schools Division Superintendent to Regional Director's Office, attention: FTAD Office through email add:marilyn_sinconiegue@yahoo.com or fax to (032) 414-7399 on or before September 28, 2017.
5. Enclosed are documents for reference and proper guidance of all concerned,
 - Enclosure A – Classification of Schools Division Offices
 - Enclosure B – Confirmation Slip
 - Enclosure C – Schedule of Check-In/Out, First and Last Meals
6. Travelling and other incidental expenses of the participants shall be chargeable against Division/School MOOE/local funds, while board and lodging shall be chargeable against Regional HRTD Funds subject to the usual auditing and accounting rules and regulations.
7. Travelling and other incidental expenses incurred by the Regional personnel relative to their participation in the aforesaid activity shall be chargeable against Regional HRTD Funds subject to usual accounting and auditing rules and regulations.
8. This Memorandum serves as **Travel Order**.
9. Immediate dissemination of this Memorandum is desired.


JULIET A. JERUTA, Ph.D., CESO V
Director III

Officer-In-Charge
Office of the Regional Director

Encl. As stated
JULIET A. JERUTA
FTAD 2017

CLASSIFICATIONS OF SCHOOLS DIVISION OFFICES (SDOs)

Province	Schools Division	Classification
Bohol	Bohol	Large
	Tagbilaran City	Small
Cebu	Bogo City	Small
	Carcar City	Small
	Cebu City	Medium
	Cebu Province	Very Large
	Danao City	Small
	Lapulapu City	Medium
	Mandaue City	Medium
	City of Naga	Small
	Talisay City	Medium
	Toledo City	Medium
Negros Oriental	Bais City	Small
	Bayawan City	Medium
	Dumaguete City	Small
	Guihulngan City	Medium
	Negros Oriental	Large
	Tanjay City	Small
Siquijor	Siquijor	Small

Enclosure B to Regional Memorandum No. 0007 s. 2017

Trainers Training on School Based Management (SBM) Implementation
October 10 -13, 2017
DepEd Ecotech Center, Sudlon, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent

Mass Training of School Heads on Enhancement of SBM Implementation

October 23 - 25, 2017
DepEd Ecotech Center, Sudlon, Lahug, Cebu City

Confirmation Slip

Name	Designation	Gender

Schools Division Superintendent

SCHEDULE FOR CHECK IN/OUT, FIRST AND LAST MEALS

Activity	Check - In	First Meal	Check-Out	Last Meal
Program Designing and Resource Package Development on SBM Implementation	7:30 A.M. September 12, 2017	Breakfast of September 12, 2017	5:00 P.M. September 15, 2017	P.M. Snacks of September 15, 2017
Training of Trainers (TOT) on School Based Management (SBM) Implementation	7:30 A.M. October 10, 2017	Breakfast of October 10, 2017	5:00 P.M. October 13, 2017	P.M. Snacks of October 13, 2017
Mass Training of School Heads on School Based Management (SBM) Implementation	7:30 A.M. October 23, 2017	Breakfast October 23, 2017	5:00 P.M. October 25, 2017	P.M. Snacks of October 25, 2017