



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



February 13, 2019


DIVISION MEMORANDUM

No. 086 s. 2019

RAFI SEED 2018 TOP 5 ELEMENTARY AND SECONDARY SCHOOLS

To: Assistant Superintendents
Education Program Supervisors/Coordinators
District Supervisors/OIC's
Elementary and Secondary School Heads

1. For the information and guidance of all concerned, enclosed is a Regional Memorandum No. 0085, s. 2019 announcing the RAFI SEED 2018 Top 5 Elementary and Secondary Schools.
2. This office congratulates our winners, namely: Pondohan Elementary School of Boljoon District, Pilar Central Elementary School of Pilar District and Casay National High School of Dalaguete II District .
3. In preparation for another assessment round of RAFI SEED, the School Governing Council representatives from these schools are invited for a Presentation Skills Training on February 14-15, 2019 at St. Mark's Hotel Queens Road , Redemptorist Plaza, Camputhaw, Cebu City. Attendance of the School Head is highly encouraged.
4. Travel and other incidental expenses shall be charged to School MOOE funds, subject to its availability and the usual accounting and auditing rules and regulations.
5. This memorandum serves as Authority to Travel of the participants.
6. Immediate and wide dissemination of this Memorandum is highly desired.


RHEA MARIA A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

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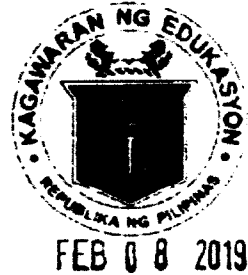
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REPUBLIKA NG PILIPINAS
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM
No. 0085, S. 2019

RAFI SEED 2018 TOP 5 ELEMENTARY AND SECONDARY SCHOOLS

**TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
SEED POINT PERSONS AND SCHOOL HEADS OF TOP 5 SCHOOLS
ALL OTHERS CONCERNED**

1. For the information and guidance of all concerned, enclosed is a communication from Ramon Aboitiz Foundation, Inc. announcing the SEED 2018 Top 5 Elementary and Secondary Schools.

Elementary Schools

Bogo City	Binabag Elementary School
Boljoon	Pondohan Elementary School
Cebu City	Tisa II Elementary School
Mandaue City	Cabancalan Elementary School
Pilar	Pilar Central Elementary School

Secondary Schools

Bogo City	Jovencio N. Masong National High School
Carcar City	Roberto E. Sato Memorial National High School
Dalaguete II	Casay National High School
Mandaue City	Jagobiao National High School
Naga City	City of Naga Enhanced Special

2. Relative to this, in preparation for another assessment round of RAFI SEED, 5 School Governing Council representatives from each top school are invited for a Presentation Skills Training on February 14-15, 2019 in St. Mark's Hotel, Queens Road, Redemptorist Plaza, Camputhaw, Cebu City.

3. For more information, kindly refer to the attached communication.
4. This Memorandum shall also serve as Travel Order.
5. Immediate dissemination of this Memorandum is directed.

DATE: 6 February, 2019
TO: JULIET JERUTA, Ph.D., CESO V Director III
Regional Director
DepEd Region VII
SUBJECT: SEED 2018 Top 5 Schools



Dear Dr. Jeruta:

Congratulations!

To the following schools declared to be part of the SEED 2018 Top 5 Elementary and Secondary Schools:

Elementary Schools

Bogo City	Binabag Elementary School
Boljoon	Pondohan Elementary School
Cebu City	Tisa II Elementary School
Mandaue City	Cabancalan I Elementary School
Pilar	Pilar Central Elementary School

Secondary Schools

Bogo City	Jovencio N. Masong National High School
Carcar City	Roberto E. Sato Memorial National High School
Dalaguete II	Casay National High School
Mandaue City	Jagobiao National High School
Naga City	City of Naga Enhanced SST National High School

We extend our salute as well to their stakeholders and their respective districts and divisions for the remarkable education innovations the schools had showcased.

Furthermore, in preparation for another assessment round of RAFI SEED, we would like to invite **5 School Governing Council representatives from each top school for a Presentation Skills Training on February 14 – 15, 2019 in St. Mark's Hotel, Queens Road, Redemptorist Plaza (across Redemptorist Church), Camputhaw, Cebu City. (Attendance of the School Head is highly encouraged.)** Please see attached Activity Info for reference.

On this regard, we would like to request for the issuance of the memorandum and travel orders for the participants of this activity.

Thank you very much for your unwavering support to the program. Our sincerest appreciation also to your dedicated and expert staff who joined us in the entire site validation period.

May we continue to work together in sharing the best practices in education development. God bless.

Sincerely yours,

ERNESTO ALIX
Executive Director
RAFI – Education Development Unit

RAFI SEED: Presentation Skills Training

About the Activity

The Presentation Skills Training is for the school community (i.e. School Head, PTA Officer, Barangay Official, Faculty Representative and Student Representative) whose schools have been shortlisted from the Site Validation and have been identified as qualified for the final round of RAFI SEED Assessment which is the Panel Presentation and Interview.

In the training, the school community is expected to prepare themselves through series of topics that will equipped them in presenting effectively their best practices.

Goals and Objectives

By the end of this activity:

- a. 10 school communities (expected 50 participants) are trained on presentation skills
- b. 10 school communities have identified their material for their presentation in the Panel Interview
- c. 10 school communities are prepared for their presentation and report in the Panel Interview

Activity Details

Expected Attendees	5 pax per school Preferably the following: <ul style="list-style-type: none"> - School Head - Parent Representative - Community Representative - Teacher or Student Representative who will join the Panel Presentation and Interview - Personnel who will prepare the visual presentation for the Panel Presentation and Interview
Dates	February 14 – 15, 2019
Time	8:00 AM – 9:00 AM (Registration) 9:00 AM (Start of Session)
Venue	St. Mark's Hotel, Camputhaw, Cebu City
Attire	Smart Casual
Kindly prepare the following:	<ul style="list-style-type: none"> - At least 1 Laptop per school - Your school's best practices in the 4 KRA's

Program Flow

Date and Time	Activity/Topic	Person Responsible
Day Zero – February 13, 2019		
All school heads and representatives of the island school (Pilar ES). Accommodation for this day will be provided by RAFI. Budget is PhP1000 per pax.		
First Day – February 14, 2019		
08:00 am – 09:00 am	Registration and Morning Snacks	
	Preliminaries	
	<ul style="list-style-type: none"> - Invocation - Welcome Remarks - Acknowledgment of 	c/o Christy Cabajes
09:00 am – 09:30 am		

RAFI SEED: Presentation Skills Training

	<ul style="list-style-type: none">- Energizer- *Introduction of First Speaker	
09:30 am – 10:30 am	Topic 1: Types and Purpose of Public Speaking	c/o Elizar Sabina
10:30 am – 11:30 am	Topic 2: Presenting Yourself for Public Engagements	c/o Carol Ballesteros
11:30 am – 01:00 pm	Early Lunch and Settling Down to Respective Rooms	
01:00 pm – 02:30 pm	Topic 3: Organizing the Content	c/o Elisabeth Baumgart
02:30 pm – 02:45 pm	Afternoon Snacks	
02:45 pm – 4:15 pm	Topic 4: Working on the Materials	c/o Tanya Amanda Flores
	Final Briefing <ul style="list-style-type: none">- Review of day's learnings- Instructions for the activities for the night and next day- Closing Ceremony	
04:15 pm – 05:00 pm		
04:45 pm – 06:00 pm	*Participants can either rest or they can work on their assignment which is to prepare for their presentation materials for the next day.	
06:00 pm – 07:00 pm	Dinner Time	
07:00 pm onwards	Free Time	
Second Day – February 15, 2019		
07:00 am – 08:00 pm	Breakfast Time	
08:00 am – 08:30 pm	Call time for Registration	
	Preliminaries <ul style="list-style-type: none">- Prayer- Rationale- Review of the Learnings the other day- Introduction of Speaker	
08:30 am – 09:00 pm		
09:00 am – 11:30 pm	Topic 5: Delivery of the Presentation	c/o Daphne Dia
11:30 am – 01:00 pm	Early Lunch and Preparing of Things	
01:00 pm – 02:00 pm	Topic 6: Answering Interview Questions	c/o Maria Rizza Labao
02:00 pm – 03:30 pm	Simulations	
	Concluding Rites <ul style="list-style-type: none">- Open Forum- Announcements	
03:30 pm – 04:30 pm	Giving of Certificates and Tokens of Appreciation	
	Closing Remarks	

For queries, kindly contact either of the following:

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Program Officer, North Area
0905-3508091

Christy Mae Cabajes
Program Officer, South Area
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Maria Rizza Labao
Senior Program Officer
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