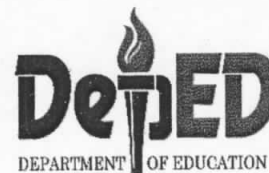




Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Bldg., Sudlon, Lahug, Cebu City



February 27, 2019


**DIVISION MEMORANDUM**

No. 122, s. 2019

**ADDENDUM TO DIVISION MEMORANDUM NO. 011, S. 2019**

**TO: Assistant Schools Division Superintendents  
Chiefs, Functional Divisions  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors (PSDs)/District Caretakers/OICs  
Principal/Heads of Elementary and Secondary Schools  
Teachers and All Others Concerned**

1. This office reminds the field of the submission of the ranking for Promotion Teacher 1 to Teacher 2 or Teacher 2 to Teacher 3 for SY 2019-2020 on or before end of March 2019.
2. The field is directed to submit the pertinent papers of the applicants, together with the Rank List for Promotion, for review and verification of the Personnel Selection Board/ Division Selection Committee. Without the pertinent papers, the rank list for promotion **will not be accepted**.
3. Immediate dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO Bldg., Sudlon, Lahug, Cebu City



January 7, 2019

DIVISION MEMORANDUM

No. 011 s, 2019

**SUBMISSION OF APPLICATION FOR PROMOTION TO T2 AND T3 AND TRANSFER OF TEACHERS FROM ONE STATION TO ANOTHER FOR SY 2019-2020**

**TO: Assistant Schools Division Superintendents  
Division Chiefs/ Supervisors /Coordinators / Specialists  
District Supervisors /District OIC's/Caretakers  
School Heads, Teachers (Elem and Sec)  
All Others Concerned**

1. This Office **INFORMS** the field of the submission of the following Ranklist in preparation for SY 2019-2020.
  - A. Ranking for Promotion to T2 and T3
  - B. Ranking for Transfer of Teachers from One Station to Another
2. Attached are the Guidelines as basis for Ranking:
  - A. **For Promotion to T2 and T3** – Division Memorandum No. 380, s 2017 (attached is D.O. #66, s.2007 entitled: Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching, and Non-Teaching Positions)
  - B. **For Transfer Applicants** – Division Memorandum No. 678, s 2018 (attached is D.O. #22, s.2013 entitled: Revised Guidelines on the Transfer of Teachers from One Station to Another)
3. Considering the size of our Division and to speed up the Evaluation and Selection Process, this Office empowers the District Selection Committee (for Elementary and Non-Implementing Units) and School Selection Committee (for Implementing and Operating Units) to conduct the evaluation of applicants adhering to the evaluation criteria (to include interview) as stipulated in the guidelines mentioned earlier. Tentative/Partial Rank List shall be submitted to the Division Selection Committee together with the documentary evidences for REVIEW and VALIDATION.
4. Each District is advised to submit a new set of District/School Committee for SY 2019-2020 for issuance of Designation Order.
5. Please be guided with Regional Memorandum No. 141, s 2011 – Guidelines on the Preparation and Submission of Ranklist. Read and review thoroughly the contents of Memoranda and Deped Order stipulated herein for proper guidance.
6. Submission of Ranking for Transfer and Promotion is on **April 15-19, 2019** c/o ASDS Futalan's Office, for implementation prior to the schedule of Filling Up of Items for SY 2019-2020.

**NOTE: Movements due to TRANSFER and PROMOTION will ONLY be accommodated before the Filling Up of New Items.**

7. For immediate information, dissemination and strict compliance of all concerned.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent