



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



October 10, 2019


DIVISION MEMORANDUM

No. 632 s. 2019

**REQUEST FOR VOLUNTARY FINANCIAL ASSISTANCE
FOR MR. ELI D. CARMELOTES**

To: Assistant Schools Division Superintendents
Chiefs, SGOD/CID
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Elementary and Secondary School Heads
All Other Concerned

1. Attached is a letter request of Mrs. Arsenia B. Calvo, Principal II, Buanoy Central School, asking financial assistance for Mr. Eli D. Carmelotes, District Supervisor, details of which is stated in the attachment.
2. Relative to the above mentioned circumstance any voluntary financial contribution for this purpose shall be remitted to **Ms. Ma Teresa Peralta**, Division Cashier who will turn over the money to the victim personally or through his wife.
3. Immediate dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed.D.
Schools Division Superintendent

Department of Education
Region VII, Central Visayas
Division of Cebu
District of Balamban II
BUANOY CENTRAL SCHOOL

October 4, 2019

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent
Division of Cebu Province
IPHO Bldg., Sudlon, Lahug, Cebu City
(Through Channel)

Madam :

Pleasant Day Greetings !

This is to humbly inform that good office that our Public Schools District Supervisor, Mr. Eli D. Carmelotes, had met a car accident on his way to Liki Balamban, Cebu for a very important concern last September 28, 2019 (Saturday) which resulted his collar bone to have a fracture which led him to have been admitted and hospitalized at the Miller's Hospital last October 1, 2019 and had undergone a surgical operation last October 2, 2019.

This is to further inform that good office that our District Supervisor, Mr. Eli D. Carmelotes has already filed for his Sick Leave of absence which started last October 2, 2019 until this present time pending upon the final suggestion of his physician on how long will he be taking his S/L of absence.


In view of the above premise, We, the Undersigned, humbly request that good office that our Public Schools District Supervisor, Mr. Eli D. Carmelotes be extended with any voluntary financial assistance and support from our brothers and sisters in our division and from the DepEd family through the kind intercession of that good office.

It is further earnestly requested that he may be granted to avail of the Rehabilitation Leave of absence with pay so that he would be able to recover from his surgical operation in the soonest possible time.
(Note : Copies of the Medical Certificates of the concerned will follow later).

It is earnestly hoped that these requests merit your kind consideration and favorable action.

Thank you very much and may God bless you always.

Very truly yours ,


ARSENIA B. CALVO
Principal 2