



Republic of the Philippines  
**Department of Education**  
**REGION VII - CENTRAL VISAYAS**  
Schools Division of CEBU PROVINCE

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DIVISION MEMORANDUM  
No. 789, s. 2019

DEC 16 2019

**SUBMISSION OF WRITTEN EXPLANATION FOR SCHOOLS HOLDING CHRISTMAS  
PARTY AHEAD OF SCHEDULE**

To: Assistant Superintendent  
Division Chiefs  
Education Program Supervisors/Coordinators  
Senior Education Program Specialist and EPS II  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. This Office hereby informs the field that the schedule of students' and teachers' Christmas Party will be on December 14, 2019 as per directive of the Regional Office.
2. Relative to this, all schools that have conducted their Christmas Party before December 14, 2019 are directed to submit a Written Explanation address to the Schools Division Superintendent on or before December 19, 2019.
3. Immediate dissemination to and strict compliance with this Memorandum is desired.

**MARILYN S. ANDALES, Ed.D., CESO V**  
Schools Division Superintendent



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