



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO BUILDING Sudlon , Lahug ,Cebu City

January 3, 2020

DIVISION MEMORANDUM

No. 001, s. 2020

ORGANIZATION OF CORE FIELD TECHNICAL ASSISTANCE TEAMS (CFTATs)

TO : Assistant School Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Division Coordinators/Unit Heads
Senior Education Program Specialists (SEPSs)/EPSA
School Heads/Administrators of Public and Private Elem. & Sec. Schools

1. In cognizance with the Division's vision to intensify the provision of technical assistance to schools districts/schools/learning centers and pursuant to Republic Act 10533 entitled "Enhanced Basic Education Act of 2013", this Office has organized Core Field Technical Assistance Teams (CFTATs) composed of division personnel from the Office of the Schools Division Superintendent (OSDS), Curriculum Implementation Division (CID), and School Governance and Operations Division (SGOD). See *Enclosure 1: Core Field Technical Assistance Teams (CFTATs)*.

2. The main purpose of organizing the CFTATs is to ensure that the schools are provided with appropriate, relevant and timely assistance towards continuous improvement (leadership management and increased performance), to help them move towards a higher level of SBM practice every time.

3. The intensification of the provision of technical assistance through the CFTATs facilitates the provision of learning and development opportunities to the school heads/teachers to ensure the effective delivery of services for the improvement of learning outcomes. It also aids in tracking the progress and results, and helps address concerns and enhance performance.


4. Each CFTAT shall have the following roles and responsibilities, to wit:

- 4.1 Provide support, coaching and guidance to clients in the performance of their functions.
- 4.2 Regularly appraise clients on the status of their performance and to do their functions.
- 4.3 Provide the necessary information to the clients in the performance of their functions more effectively.
- 4.4 Provide motivation and encouragement to move forward and for continuous improvement.
- 4.5 Utilize data gathered to inform regional top management in aid for policy formulation.
- 4.6 Guide and help clients in planning, strategizing, implementing plans, evaluating performance and accomplishments.
- 4.7 Share information regarding directions from higher management.

- 4.8 Share information regarding the existence and/or availability of needed resources both from within and outside DepED.
- 4.9 Understand specific help needed for the TA.
- 4.10 Present objective and complete information on the situation of the client's organization.
- 4.11 Inform in a timely manner the TA provider of the situation and provide data needed that may help resolve issues/problems.

5. The CFTATs shall participate in the **Workshop on the Intensification of TA Delivery and Crafting of CFTAT TA Plan** on January 20-22, 2020 at the Ecotech Center, Sudlon, Lahug, Cebu City. A separate Memorandum shall be issued re this matter.

- 6. For proper guidance and strict compliance of all concerned.
- 7. Wide dissemination of this Memorandum is highly desired.


MARILYN S. ANDALES, EDD, CESO V
Schools Division Superintendent

Enclosure 1: Core Field Technical Assistance Teams (CFTATs)

Team	Names of Division Personnel	Assigned Districts	Team	Names of Division Personnel	Assigned Districts
1	Jose Garry Napoles	Minglanilla 1	8	Juvimar Montolo	Tuburan 1
	Emmanuel Mendoza	Minglanilla 2		Monina Pomarejos	Tuburan 2
	Virgilio Tantuico	San Fernando 1		All PSDSs of the concerned Districts	Tabuelan
	All PSDSs of the concerned Districts	San Fernando 2			San Remigio 1
2	Maria Elena Paras	Sibonga			San Remigio 2
	Agustina Albiso	Argao 1	9	Gerardo Mantos	Santa Fe
	All PSDSs of the concerned Districts	Argao 2		Jeremy Denampo	Bantayan 1
		Dalaguete 1		All PSDSs of the concerned Districts	Bantayan 2
		Dalaguete 2			Madridejos
3	Ma. Chona Redoble	Alcoy			Medellin
	Socorro Relacion	Boljoon	10	Raul Jumao-as	Daanbantayan1
	All PSDSs of the concerned Districts	Oslob		Norman Blanco	Daanbantayan 2
		Santander		All PSDSs of the concerned Districts	Tabogon
		Samboan			Borbon
4	Clavel Salinas	Ginatilan	11	Rosemarie Oliverio	Sogod
	Lovella Perales	Malabuyoc		Pablito Catubay	Catmon
	All PSDSs of the concerned Districts	Alegria		Emma Truya	Carmen
		Badian		All PSDSs of the concerned Districts	Compostela
5	Jane Gurrea	Moalboal	12	Araceli Cabahug	Liloan
	Roderick Golez	Alcantara		Riann Villamante	Consolacion 1
	All PSDSs of the concerned Districts	Ronda		All PSDSs of the concerned Districts	Consolacion 2
		Dumanjug 1			Cordova
		Dumanjug 2	13	Isaiash Wagas	San Francisco
6	Nenita Jaralve	Barili 1		Chaney Gulfan	Poro
	Asterterie Bernales	Barili 2		All PSDSs of the concerned Districts	Tudela
	All PSDSs of the concerned Districts	Aloguinsan			Pilar
		Pinamungajan 1	14	Atty. Orville De la Cerna	all the 57 Schools Districts
		Pinamungajan 2		Engr. April Custodio	
7	Pamela Rodemio	Balamban 1		Patricio Gonzaga	
	Margarita Nierra	Balamban 2		Floren Semblante	
	All PSDSs of the concerned Districts	Asturias North		Engr. Danny Borces	
		Asturias South		Engr. John Christopher Aban	
				Engr. Mary Danielle Hipe	
	CFTATs 1-7 - Dr. Mary Ann Flores (Supervising Chief)		CFTATs 8-14 - Dr. Novie Mangubat (Supervising Chief)		