



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent

Division Memorandum
No. 094, s. 2020

DEPED REGIONAL SEARCH FOR THIRD LEVEL POSITIONS

To: Assistant Schools Division Superintendents
Division Chief Supervisors
Education Supervisors/Coordinators
Public Schools District Supervisors
Elementary & Secondary School Heads
All Others Concerned

1. For the information and guidance of all concerned, attached is the Regional Memorandum No. 0136, s. 2020 entitled “DepEd Regional Search for Third Level Positions”.
2. For more details please refer to the attached communication.
3. Immediate and wide dissemination of this Memorandum is desired.


MARILYN S. ANDALES, EdD, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM
No. **0136**, s. 2020

FEB 28 2020

DEPED REGIONAL SEARCH FOR THIRD LEVEL POSITIONS

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) Regional Office VII announces the conduct of the Regional Search for Third Level Positions.
2. The Regional Search Committee (RSC) chaired by Dr. Cristito A. Eco, OIC-Assistant Regional will convene to screen, evaluate and interview candidates on March 6, 2020 at the 1st Floor, New Dining, DepEd Ecotech Center, Sudlon, Lahug, Cebu City.

SDS	8:30 a.m. – 11:30 a.m.
ASDS	1:00 p.m. – 3:00 p.m.

3. Applicants for the Schools Division Superintendent (SDS) and Assistant Schools Division Superintendent (ASDS) must possess the following qualifications :

QUALIFICATION	SDS	ASDS
EDUCATION	Master's Degree in Education or its equivalent	Master's Degree in Education or its equivalent
EXPERIENCE	<ul style="list-style-type: none">• 5 years or relevant experience involving management and supervision• 1 year as Assistant Schools Division Superintendent	5 years or relevant experience involving management and supervision
PERFORMANCE	Must have at least Very Satisfactory (VS) rating in CESPES and OPCR	Must have at least Very Satisfactory (VS) rating in CESPES and OPCR
TRAINING	32 hours of training in management and supervision	32 hours of training in management and supervision
ELIGIBILITY	<ul style="list-style-type: none">• Must be Career Executive Service (CES) or Career Executive Service Eligible (CESE) or Career Service Executive Eligible (CSEE) or passer of the Career Executive Officers (CEO) Examination• Passed the Educational Management Test (EMT)	<ul style="list-style-type: none">• Must be Career Executive Service (CES) or Career Executive Service Eligible (CESE) or Career Service Executive Eligible (CSEE) or passer of the Career Executive Officers (CEO) Examination or have passed the Educational Management Test (EMT)



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
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4. Candidates are requested to submit three (3) folders containing the following documentary requirements on or before March 4, 2020 through the Office of the Assistant Regional Director :

- 1) Duly accomplished Updated Personal Data Sheet (CSC Form 212), revised 2017;
- 2) Service Record;
- 3) Certified True Copy of Certificate of Eligibility (EMT/CESO/CESE, etc.);
- 4) Latest Transcript of Records (Certified True Copy);
- 5) Performance ratings for the two (2) rating periods (2017 and 2018);
 - o CESPES ratings from Career Executive Service Board;
 - o OPCR/PCRIF
- 6) Duly accomplished Applicant Profile using the attached template format to be sent in advance via email at ida cabantan@yahoo.com (at least 2 days before the interview date);
- 7) Any other relevant documents.

5. For inquiries, please contact Ms. Ida F. Cabantan through telephone no. (032) 414-7366 and (032) 414-7226.

6. Immediate dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director III
OIC-Regional Director

STJ/RD/ODir/lfc



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Applicant Profile Template

NAME:

Current Position/Designation:
Position Applied For:

AGE -

EDUCATIONAL ATTAINMENT

Course	School	Year Graduated (YYYY)	Honors Received
College Degree:			
Graduate Studies:			

ELIGIBILITY

ELIGIBILITY	Date of Exam/ Conferment (MM/DD/YYYY)	Rating

MANAGERIAL EXPERIENCE

Position	Years (No. years, mos)	Office/ Agency	Location

RELEVANT TRAINING/WORKSHOPS/SEMINARS

Activity	Type of Activity (Managerial/Supervisory/Technical)	Inclusive Dates (MM/DD/YY to MM/DD/YY)

PERFORMANCE RATING

Rating Period (YYYY)	Rating/Score