



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Cebu Province

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

No: III, s. 2020

**DIVISION ORIENTATION CUM WORKSHOP ON THE GUIDELINES OF THE  
QUALITY ASSURANCE OF LEARNING MATERIALS**

TO : Assistant Schools Division Superintendents  
Chief ES – SGOD & CID  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/ OICs  
School Heads, Public Elementary, Secondary & SHS Schools  
Other Concerns

1. This Office announces the conduct of a Four (4) Day Division Orientation cum Workshop on the Guidelines of the Quality Assurance of Learning Materials on March 11 – 14, 2020 at Ecotech Center, Lahug, Cebu City.
2. The orientation aims to provide the personnel involved in the quality assurance of learning materials in the Division on the standard procedures and processes in the final review of learning resources to ensure that the learning resources standards and requirements are met.
3. Participants to the orientation cum workshop are the selected school and division personnel with known competence and content knowledge in the different subject areas from Kindergarten to Senior High School.

No.	Name of Participants	Subject Area	District
1	Luthgarda Borgonia	English	Balamban I
2	Analy Salvador	English	San Remigio II
3	Marites Toong	English	Liloan
4	Leonita Bureros	English	Santander
5	Emma Olandria	English	Sibonga
6	Emilia Ibones	English	Consolacion
7	Raquel Solis	Science	Cordova
8	Josephine dela Torre	Science	Barili
9	Aida Guarin	Science	
10	Florencio Labiste	Science	Oslob
11	Amor Bañares	Science	Tuburan I
12	Arvin Sollano	Science	Consolacion
13	Danilo Manguilimotan	Math	Minglanilla I
14	Samuel Ponce	Math	Compostela



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15	Chona Bayang	Math	Minglanilla
16	Arlene Buot	Math	Carmen
17	Carmelito Lauron	Math	Liloan
18	Anecita Mendez	Math	Sibonga
19	Glicerio Camoangay	EsP	Catmon
20	Jocelyn Pacaldo	EsP	Argao
21	Jovencia Sanchez	EsP	
22	Ellen Villacencio	EsP	
23	Josephine Villarin	EsP	Barili
24	Marivic Yballe	SHS	Balamban
25	Candida Purgatorio	SHS	Moalboal
26	Imelda Canoy	SHS	Sibonga
27	Melville dela Peña	SHS	Madridejos
28	Elmalou Orandoy	SHS	Sibonga
29	Ma. Chona B. Redoble	English	DO
30	Juvimar E. Montolo	Science	DO
31	Pamela A. Rodemio	Math	DO
32	Jane O. Gurra	EsP	DO
33	Clavel D. Salinas	SHS	DO
34	Isaiash T. Wagas	LR	DO
35	Mary Ann P. Flores	CID-Chief	DO
36	Margarita Nierra	SEPS - HRDD	DO
37	Medical Staff	Nurse	DO

4. All identified participants are required to be at the venue before 8:00 o'clock in the morning on March 11, 2020. They are likewise requested to bring laptop, extension cords, curriculum guides of their area of specialization. Breakfast will be served.
5. As a matter of established practice of the Division, all participants are expected to be in their best of health. Health personnel from the Medical Section will be assigned to ensure the safety and wellness of the participants.
6. To ensure uninterrupted operations of schools all identified participants are instructed to designate officer-in-charge while they are attending the orientation. All participants are entitled to Compensatory Time Off for services rendered on Saturday, March 14.
7. Travelling expenses of the participants from the schools are chargeable to the school MOOE, while expenses for board and lodging, venue rental, materials and other incidental expenses are chargeable against the **Division HRD/Training funds**, subject to its availability and the usual accounting and auditing rules and regulations.
8. This Memorandum serves as **Travel Authority** of the participants.
9. Immediate and wide dissemination of the content of this Memorandum is desired.

**MARILYN S. ANDALES, Ed.D., CESO V**  
Schools Division Superintendent



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