



Republic of the Philippines
Department of Education
Region VII-Central Visayas
DIVISION OF CEBU PROVINCE

Office of the Schools Division Superintendent

December 10, 2020

DIVISION MEMORANDUM

No. 269 , s. 2020

CID YEAR-END PERFORMANCE REVIEW AND FEEDBACK SESSION

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Division Supervisors/Coordinators
Public Schools District Supervisors/OICs
HRD SEPS and EPS II
Education Program Specialists II-ALS

1. This Office announces the conduct of the **Curriculum Implementation Division (CID) Year-End Performance Review and Feedback Session** on December 15-17, 2020 at Durhan White Beach Resort, Tabuelan, Cebu. Registration is at 4:00-5:00 pm on Day 0, December 14, 2020.
2. This learning engagement aims to provide feedback on the office and individual employee's status of performance/accomplishments vis-à-vis the commitments and measures as contained in the Individual Performance Commitment and Review Form (IPCRF) at the beginning of the performance cycle; and explore viable options and interventions while implementing RPMS for Supervisors, School Heads and Teachers in the middle of the COVID-19 situation.
3. All Education Program Specialists II-Alternative Learning System (ALS), Public Schools District Supervisors (PSDSs), Education Program Supervisors (EPSvrs), Chief Education Supervisor and the HRD SEPS and EPS II are directed to attend this significant activity.
4. Each EPSvr & PSDS is required to prepare a 5- minute presentation of 2020 accomplishments; likewise, one (1) EPSA representative shall present a 5- minute ALS accomplishment report.
5. The Medical Section (c/o Dr. Virgilio C. Tantuico/Dr. Asterterrie A. Bernales) is requested to assign at least three (3) nurses at the training venue during the entire duration of the activity.
6. Please refer to the attached activity matrix for more information.

7. This activity is on **live-out arrangement**. The participants are advised to travel on Day 0, December 14 to have time to settle down at a boarding house near the venue and prepare the materials to be used during the conference. The first meal at the venue will be breakfast of Day 1, December 15 and the last meal will be lunch of Day 3, December 17, 2020.

8. Travel, per diem for Day 0 and Day after, and other incidental expenses, as well as expenses for venue rental, meals and snacks of the participants, speakers and members of the training team shall be chargeable against **Division MOOE/HRTD Funds**, subject to their availability and the usual accounting and auditing rules and regulations.

9. This Memorandum serves as **Authority to Travel** of the participants, admin/logistics/technical or training support personnel and other members of the training team/management.

10. Immediate and wide dissemination of and compliance with this memorandum is directed.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City

Telephone Nos.: 032-2556405

Email Address: cebu.province@deped.gov.ph ; depedcebuprovince@yahoo.com

Website: www.depedcebuprovince.com

CID YEAR-END PERFORMANCE REVIEW AND FEEDBACK SESSION

December 15-17, 2020

Days	Time	Activities
Day 0 Monday, Dec. 14	8:00 am-2:00 pm	Travel Time
	2:01-4:00 pm	Arrival/Settling Down/Submission of Slide Deck (3 slides for a 5-minute presentation) (Program Management Team/HRD)
	4:00-5:00 pm	Registration (Program Management Team/HRD)
Day 1 Tuesday, Dec. 15	8:00-9:00 am	Opening Program (Host Team: Medellin Sub-Office PSDSs)
	9:01-12:00 nn	Presentation of District Accomplishments and Sharing of Observations & Feedback (Host Team: Liloan Sub-Office PSDSs)
	12:01-1:00 pm	Lunch Break
	1:01-5:00 pm	Cont'n of the Presentation of District Accomplishments and Sharing of Observations & Feedback (Host Team: Balamban Sub-Office PSDSs)
	5:01-6:00 pm	Dinner
	6:01-8:00pm	Fellowship Night Attire: Hawaiian (Host Team: PSDSs of San Fernando & Dalaguete Sub-Offices)
Day 2 Wednesday, Dec. 16	8:01-8:30 am	MOL (Host Team: Badian Sub-Office PSDSs)
	8:31-10:00 am	Presentation of Accomplishments by EPSvrs & EPSAs (Program Management Team)
	10:01-12:00 nn	Feedback Session on RPMS Issues & Concerns and Actions Taken (Program Management Team)
	12:01-1:00 pm	Lunch Break
	1:01-5:00 pm	Discussion: PPSS as Basis for IPCRF 2021 (ASDS Apao/CES Flores)
	5:01-6:00 pm	Dinner
Day 3 Thursday, Dec. 17	8:01-8:30 am	MOL (Host Team: EPSAs)
	8:31 am -12:00 nn	Crafting, Presentation and Critiquing of IPCRF 2021 (Host Team: EPSvrs)
	12:01-1:00 pm	Lunch Break
	1:01--2:00 pm	Closing Program (Program Management Team)
	2:01-	Home Sweet Home

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