



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

**Office of the Schools Division
Superintendent**

May 12, 2021

DIVISION MEMORANDUM
No. 152 , s. 2021

**REITERATION TO THE PROVISION OF TECHNICAL ASSISTANCE (TA) USING SOFT
SKILLS TO SCHOOL ADMINISTRATORS WITH UNLIQUIDATED CASH OBLIGATIONS**

To: Assistant Schools Division Superintendents
Public Schools District Supervisors/OICs
School Heads and Teachers
(Public and Private Elementary and Secondary Schools)
All Others Concerned

1. Attached is Division Memorandum No. 118, s. 2021 dated April 16, 2021 entitled ***“Provision of Technical Assistance (TA) Using Soft Skills to School Administrators with Unliquidated Cash Obligations.”*** Stipulated in the Memorandum, paragraph 7 that *All Public Schools District Supervisors together with the members of their respective district committees are directed to immediately start providing TA to the identified school heads. They are enjoined to use the template hereto attached to track the development of the TA provided.*
2. It is required to all PSDS to submit reports on TA conducted within five (5) working days specifically to the school heads who failed to liquidate their cash obligations.
3. Attached are the template and the list of schools with unliquidated cash obligations.
4. Immediate and wide dissemination of this Memorandum is desired.


MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

<SDS/ASDS/OFFICE/INITIALS OF THE HEAD/initials of the encoder>



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Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of CEBU PROVINCE

April 16, 2021

DIVISION MEMORANDUM

No. 118, s. 2021

PROVISION OF TECHNICAL ASSISTANCE (TA) USING SOFT SKILLS TO SCHOOL ADMINISTRATORS WITH UNLIQUIDATED CASH OBLIGATIONS

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors and Specialists
Public Schools District Supervisors
Identified School Heads as Members of District Committee
Division Administrative Personnel / Staff
All Others Concerned

1. Republic Act 9155, known as Governance of Education Act of 2001, specifically Chapter 1, Section 7, Paragraph C, provides the duties, powers, and functions of the division office as stipulated in Item 2 which states that the Division Superintendent shall have the authority, accountability, and responsibility in planning, and managing the effective and efficient use of all personnel, physical and fiscal resources of the division including professional staff development. It also includes monitoring the utilization of funds provided by the national government and the local government units to the schools and learning centers as indicated in item 4. Moreover, the district supervisor and the school head can perform other functions as may be assigned by proper authorities, as provided in Paragraph D, Item 3, and Paragraph E, Item 12.
2. Republic Act 9184, also known as Government Procurement Reform Act governs and regulates all procurement activities of government offices including public elementary and secondary schools.
3. It is one of the fundamental duties and responsibilities of the division and district level officials to provide TA in adherence to the mentioned legal bases to identified school heads for them to liquidate cash obligations.
4. In providing TA, the division personnel and the members of the district committee are directed to optimally utilize **soft skills** to capture the affective dimension of both the TA providers and the identified school heads which will hopefully enhance teamwork, cooperation, and esprit de corps among the personnel in the school, district, and division levels.
5. Division Consultant and the District Committee are expected to assist at least three schools per month starting April 2021. It means that not less than three schools in every district are expected to completely liquidate all cash obligations, until all identified school heads have liquidated their cash obligations, as checked and affirmed by the division office.
6. The Division Office shall closely track the accomplishments of the consultant and the district committee as one of the bases in recognizing the performances of all concerned.
7. All District Supervisors together with the members of their respective district committees are directed to immediately start providing TA to the identified school heads. They are enjoined to use the template hereto attached to track the development of the TA provided.

8. The Division Accountant is also directed to provide list of school heads with unliquidated cash obligations to the office of ASDS Anelito A. Bongcawil on or before April 20, 2021.

9. For guidance and strict compliance.


MARILYN S. ANDALES, EdD, CESO V
Schools Division Superintendent



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BOLJOON					
BNHS- El Pardo Extn.					
IDERLINA FERNANDEZ				11,875.00	11,875.00
BORBON					
Bongdo NHS					
DIODENES S. PELORINA				11,875.00	23,750.00
Borbon NHS					
ARIEL N. ARES				30,479.00	60,958.00
Campusong NHS					
ROSA B. TEJANO				11,875.00	11,875.00
Doña Milagros MNHS					
NORMAN A. BREGENTE				16,308.00	32,616.00
Mar & Dorie NHS (Tabunan Extn)					
GENES M. TANE0		11,875.00	11,875.00		23,750.00
CARMEN					
Caurasan NHS					
RICHARD A. ACASO				11,875.00	11,875.00
CATMON					
Tinabyonan NHS					
LUIS D. PAPAS				11,875.00	11,875.00
COMPOSTELA					
Compostela Science					
MA. TERESA P. SELANOBA				16,625.00	16,625.00
CONSOLACION					
Consolacion NHS -Night					
GARNET POSAS				22,562.00	22,562.00
Pulpogan NHS					
ADELE C. ESPINOSA				22,641.00	22,641.00
Tolotolo NHS					
CYRUS E. WINCESLAO				11,875.00	11,875.00
Tugbongan NHS					
ANA CATALINA L. WILSON				18,920.00	18,920.00
DAANBANTAYAN I					
Paypay NHS					
ARCHIE S. GALLEGO				20,187.00	20,187.00
SK. Luis P. Cañete (Bagay)					
MARCELO D. MANATAD				11,875.00	11,875.00
DAANBANTAYAN II					
Carnaza NHS					
RAFAEL A. BELORIA				11,875.00	11,875.00
Logon NHS					
MARIA VICTORIA RODRIGO				16,308.00	16,308.00
Tapilon NHS					
RUEL ARRANCHADO				21,770.00	21,770.00
DALAGUETE I					
Caliongan NHS					
ARNEL S. YSAO				11,875.00	11,875.00
Mantalongon NHS					
ROBERT C. CENIZA				59,929.00	119,858.00
DALAGUETE II					
Casay NHS					
ROBERTO D. MORAN				25,729.00	51,458.00
Cawayan NHS					
ROLDAN C. ROSALES				18,050.00	36,100.00
Manlapay NHS (Manta. Ext)					
TEOFILO B. SAN JOSE				20,662.00	20,662.00
DUMANJUG I					
Dumanjug NHS (Pob.)					
EXAMY GRACE E. CABONILAS				65,312.00	130,624.00
Hipolito Boquecosa MNHS					
DEBORA A. BOQUECOSA				11,875.00	23,750.00
GINATILAN					
Guiwanon NHS					
VICENTE TOLOMIA				21,612.00	21,612.00
LILOAN					

Tamiao Integrated School			
TERESITA N. DESCARTIN		43,066.00	43,066.00
Vito ES			
PREACHY A. COMETA		27,470.00	27,470.00
TERESITO G. CAPURAS	27,470.00		27,470.00
Barili I			
Barili I Central ES			
GLADYS S. BALAGTAS		106,400.00	106,400.00
Boljoon			
Arbor ES			
MA. ESTRELLITA T. CALDERON		14,883.00	14,883.00
Baclayan ES			
ELIZABETH I. BALONGCAS		15,912.00	15,912.00
Becerril ES			
FE M. VERANA	18,366.00	18,366.00	36,732.00
Boljoon Central ES			
ROQUITO L. URACA	48,925.00	48,925.00	97,850.00
Caipilan Elementary School			
CELIETA C. YABO		19,237.00	19,237.00
Granada ES			
EDITO PATERES	31,904.00	31,904.00	63,808.00
Lunop ES			
EVELINDA A. SAYUD	23,037.00	23,037.00	46,074.00
Nangka ES			
SOCORRO GRACE S. LANCIN		18,287.00	18,287.00
Borbon			
Bongoyan ES			
JOEL R. MONDELO	22,562.00	22,562.00	45,124.00
Borbon Central ES			
HONEYLEE D. LOYOLA		59,137.00	59,137.00
Campusong ES			
ROY T. MANGUBAT		37,287.00	37,287.00
Don Gregorio Antigua ES			
JOSELITO PRESBITERO	43,066.00	43,066.00	86,132.00
Doña Milagros Osmeña ES			
MYRA F. REFORMINA	32,537.00	32,537.00	65,074.00
Carmen			
Elpidio I. De Dios ES			
JOELINA M. MOLDE		56,683.00	56,683.00
Puente ES			
JOCELYN A. LUNA		30,320.00	30,320.00
Sac-on ES			
MERLITA S. BEJOC		18,208.00	18,208.00
Taguini ES			
JOHN AYAN L. EULDAN		16,466.00	16,466.00
Catmon			
Amancion PS			
RAMEL D. JORQUIA		11,875.00	11,875.00
Compostela			
Cabadiangan Integrated School, Compostela			
ARNOLD G. LUPO		29,687.00	29,687.00
Compostela Central ES			
RODRIGO PUEBLA		145,270.00	145,270.00
Consolacion I			
Casili Elem. School			
JEANET C. MEJOS		44,491.00	44,491.00
Consolacion Central ES			
JOEL M. LEYSON		199,104.00	199,104.00
Panas ES			
ELENA L. BALABA		20,187.00	20,187.00
Tugbongan ES			
GINA J. MOLEJON		76,158.00	76,158.00
Consolacion II			
Danglag Elementary School			
JUDITH S. GONZAGA		29,291.00	29,291.00
Tayud ES			
FE M. BALADJAY		157,937.00	157,937.00
Cordova			
Alegria ES			
BALTAZAR T. ARCENAL		30,558.00	30,558.00
Catarman Elementary School			
ELVIRA P. JUMAO-AS	47,500.00	47,500.00	95,000.00
Cogon ES			
ERA D. MABRAS	41,879.00	41,879.00	83,758.00
Day-as ES			
ANNABEL PULVERA	54,308.00	54,308.00	108,616.00
Gabi Elementary School			
MARILOU Y. TABAS	37,129.00		37,129.00
Ibabao ES			
CHARITO J. SUMALINOG	63,095.00	63,095.00	126,190.00
Pilipog ES			
RAQUEL C. SOLIS		82,333.00	82,333.00
Daanbantayan I			
Bakhawan ES			
MARIA VICTORIA R. GULBE	33,250.00		33,250.00
Guinsolungan ES			
ANECITA Y. ROSELL		16,466.00	16,466.00