



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF CEBU PROVINCE

Office of the Schools Division Superintendent

August 2, 2021

**DIVISION MEMORANDUM**  
No. 273, s. 2021

**MID-YEAR REVIEW AND EVALUATION OF IPCRF OF SCHOOL HEADS**

**To: Assistant Schools Division Superintendents  
Chiefs, Functional Divisions  
Education Program Supervisors/Coordinators  
Public Schools Division Supervisors (PSDSs)/OICs  
Principal/School Heads of Elem./Sec. Schools  
All Others Concerned**

1. The field is hereby directed to conduct a Mid-Year Review and Evaluation of IPCRF of School Heads in their respective districts on **August 4-11, 2021**.
2. The Public Schools District Supervisors are tasked to conduct the said evaluation to their school heads. Furthermore, District Supervisors are advised to adhere to the guidelines set by the Philippine Professional Standards for School Heads in reviewing/evaluating their IPCRF.
3. The IPCRFs of school heads (1 original copy) must be compiled **per district with summary** indicating their names, schools, and numerical rating. Submit the evaluated IPCRFs, together with the summary, on or before **August 12-13, 2021** at the designated Office of the Assistant Schools Division Superintendent where your district belongs to (Area Consultant).
4. Wide dissemination of this memorandum is desired.

**MARILYN SPANDALES EdD, CESO V**  
Schools Division Superintendent

MSA/FCL/AAB/Lasay



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