



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Cebu Province

**Office of the Schools Division  
Superintendent**

**August 3, 2021**

**DIVISION MEMORANDUM**

No. 276, s. 2021

**CHANGES OF JOB ASSIGNMENTS TO SOME KEY STAFF/PERSONNEL AT THE  
SCHOOLS GOVERNANCE & OPERATIONS DIVISION (SGOD)**

**To:** Assistant Schools Division Superintendents  
Chief Education Supervisors  
Public Schools District Supervisors/District-in-Charge  
Elementary/Secondary School Heads  
All Others Concerned

1. The field is hereby informed of the few changes as regards to job assignments to some of the key staff/personnel at the **Schools Governance & Operations Division (SGOD)** effective **26 August 2021** in order to streamline processes, systems and procedures, and so that deliverables and services can be provided with **efficiency, effectiveness** as well as with **speed and accuracy** to respond to the changing demands of all stakeholders.

2. The changes on key assignments and tasks are the following:

NAME OF STAFF	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT	AREAS OF CONCERNS	EMAIL ADDRESS
1. DR. RODERIC T. GOLES	SEPS FOR PLANNING & RESEARCH	SEPS FOR MONITORING & EVALUATION (M&E)	PRIVATE SCHOOLS, MEA ACTIVITIES, TESTING PROGRAMS and all other functions attached and inherent to the position as SEPS M&E	roderic.goles001@depd.gov. ph
2.DR. MARGARITA A. NIERRA	SEPS FOR HRD	SEPS FOR PLANNING & RESEARCH	ACTION RESEARCHES, LIS, EBEIS, EARLY ENROLLMENT, SDO PERFROMANCE INDICATORS, and all other functions/matters	margarita.neirra001@depd.g ov.ph



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			attached and inherent to the position as SEPS P & R	
3.MRS. MARIA SOCORRO N. RELACION	SEPS FOR MONITORING & EVALUATION	SEPS FOR HRD (Learning & Development)	CAPABILITY BUILDING ACTIVITIES and all PROFESSIONAL DEVELOPMENT PROGRAMS (Training/Seminar-Workshops), Scholarship Programs, Permit to Study/Conduct Researches, School-Based Management, and all other functions which are attached and inherent to the position as SEPS for HRD/L&D	mariasocorro.relacion@deped.gov.ph  (Cel. No. 09778143222)
4.DR. GERARDO S. MANTOS	EPSvr -SGOD	EPSvr-SGOD	Creation/Establishment, Naming or Renaming, Merging or Conversion of Public Schools, as well as Separation of School Annexes/Extension Schools and Creation of New School/s Districts	gerardo.mantos@deped.gov.ph

**3.**For clarifications or inquiries regarding all matters affecting the governance and operations of all schools and learning centers throughout the Division particularly on matters or concerns as aforementioned, please contact directly the concerned staff/personnel as herein indicated.

**4.** This is for the information and guidance of all concerned.

**MARILYN S. ANDALES EdD, CESO V**  
Schools Division Superintendent

vay/sgod/sds/2021



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