



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Cebu Province

**Office of the Schools Division  
Superintendent**

September 10, 2021

**DIVISION MEMORANDUM**

No. 359, s. 2021


**ADDENDUM TO DIVISION MEMORANDUM NO. 350 S. 2021 RE: OPENING OF  
CLASSES AND SUGBUSOG MONITORING ACTIVITIES**

**To:** Assistant Schools Division Superintendents  
Chief Education Supervisors  
Public Schools District Supervisors/District-in-Charge  
Elementary/Secondary School Heads  
All Others Concerned

1. This is to inform all concerned that **“Enclosure D” Re: “School’s Cleanliness/Landscaping Monitoring Tool”** is hereby added. This instrument (2-page only, back-to-back) shall also be filled up by the district supervisor or the division staff who will visit the schools starting **Monday, 13 September 2021**.

2. Further addition is that, the district supervisor and/or division staff who will visit in every school must also compile a picture collage(s) about the school/s being visited. The collage or pictures must be attached to the monitoring tool, Enclosure D to be submitted to the Division Office c/o Dr. Roderic T. Goles (SEPS M&E).

3. For the information and guidance of all concerned.

  
**MARILYN S. ANDALES EdD, CESO V**  
Schools Division Superintendent

vay/sgod/sds/2021



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Enclosure "D"



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
Schools Division Office of Cebu Province  
Sudlon, Lahug, Cebu City

### School Cleanliness/Landscaping Questionnaire

DepEd Cebu Province strives to ensure that all schools are clean, tidy, safe and a hazard free environment at all the times for the benefit of all stakeholders. To help, achieve this, feedback is very important in keeping the high cleaning, housekeeping and landscaping standards of every school. **Please check the appropriate box as indicated below.**

Name of School: \_\_\_\_\_ Name of School Head: \_\_\_\_\_ District: \_\_\_\_\_

How would you rate the overall cleanliness of this school as regards to the following:	Excellent (5)	Very Satisfactory (4)	Satisfactory (3)	Poor (2)	Unacceptable (1)	Not Available (NA) (0)	Remarks
1.School ground is properly maintained/cleaned.							
2.Toilet in the office (separate for male/female)							
3.Toilet in the classrooms (separate for boys and girls)							
4.Pathways are clean.							
5.Parking area is available.							
6.Activity center/stage/covered court is properly cleaned.							
7.Signage in all areas are visible for the guidance of all visitors, learners and other stakeholders in the school.							
8. Contingency plans are displayed in case of disaster or emergency.							
9. First aid kits are displayed/available in the office or classrooms.							
10. Presence of Temporary Learning Space in the campus.							

11. Displayed evacuation plans/procedures are visible to all.							
12. School has thermal scanning at the entrance or gate.							
13. Handwashing facility/triage at the entrance or gate.							
14. Regular pruning of trees are observable.							
15. School has an isolation and/or evacuation area.							
16. Fire extinguishers are available in the offices or classrooms.							
17. Toothbrushing and handwashing facility is available for the students in other portions of the campus.							
18. Flower pots/plant boxes' arrangement are evident.							
19. Garbage disposal area is evident and properly maintained.							
20. Compost pit or facility is available and well-maintained.							
21. Painting of school buildings/roofs are observable and conformed to DepEd standards.							
22. Landscaping of the school campus is evident and in consonance to environmental laws.							
23. The school's Gulayan sa Paaralan is properly maintained.							
24. The school has a provision of clean/drinking water for the learners.							
25. School is properly gated and with fencing structure/s of the entire site.							
26. Other/s, please specify							

