



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of Cebu Province

**Office of the Schools Division
Superintendent**

October 12, 2021

DIVISION MEMORANDUM

No. **434**, s. 2021

**CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR FY 2021 NATIONAL
QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is a copy of REGIONAL MEMORANDUM No. 892, s. 2021 entitled **“Clarifications on the Eligibility Requirements for FY 2021 National Qualifying Examination for School Heads (NQESH)”**, contents of which are self-explanatory.
2. For proper guidance and more details, refer to the enclosed memorandum.
3. Immediate dissemination of this memorandum is desired.

MARILYN STANBALES EdD, CESO VI
Schools Division Superintendent

MSA/LMD/SGOD/VAY/LGM



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

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Office of the Regional Director
REGIONAL MEMORANDUM
No. 0892 s. 2021

**CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR
FY2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH)**

TO : Schools Division Superintendents
School Heads, Public and Private Schools
All Others Concerned

1. Attached herein is Memorandum DM-HROD-2021-0222 entitled **"Clarifications on the Eligibility Requirements for FY 2021 National Qualifying Examination for School Heads (NQESH)"**, dated September 23, 2021, from Dir. Wilfredo E. Cabral, Officer-in-Charge, Office of the Undersecretary for Human Resource and Organizational Development (HROD), for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is directed.

SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

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Republika ng Pilipinas

Department of Education


OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-HROD-2021-0222

TO : All Regional Directors
All Schools Division Superintendents
All others concerned

FROM :  WILFREDO E. CABRAL
Regional Director, DepEd NCR and
Officer-In-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT : CLARIFICATIONS ON THE ELIGIBILITY REQUIREMENTS FOR
FY2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL
HEADS (NQESH)

DATE : September 23, 2021

This has reference to DM-HROD-2021-0152 which provides the eligibility requirements to be qualified to participate in the FY 2021 National Qualifying Examination for School Heads (NQESH). Please be clarified that aspiring School Heads, **regardless of their current position**, are qualified to take the NQESH, provided that the following requirements are met:

1. Meets the minimum Qualification Standards (QS) for Principal 1 position stipulated in DepEd Order No. 39, s. 2007 entitled Modified Qualification Standards for the Positions of Head Teachers and Principals, and
2. Has acquired ANY of the following experience requirements as of **February 2022**:
 - a. One year as Head Teacher; or
 - b. Two years as Teacher-in-Charge; or
 - c. Two years as Master Teacher; or
 - d. Five years as Teacher III or SPED Teacher; or
 - e. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.

Moreover, please note that the following documents are required only for the specified requirements related to experience:

1. Two years as Teacher-in-Charge
 - Designation or Special Order as Teacher-In-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent is required for those who acquired
2. Five years as incumbent public-school teacher
 - Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution.

Finally, instructions on the application process and other information related to the conduct of the FY2021 NQESH in March 2022 shall **be announced in a separate memorandum**.

For further inquiries, all concerned may contact the Human Resource and Development Division through:

Email Address: bhrod.hrdd@deped.gov.ph

Facebook Group: <https://www.facebook.com/DepEdBHROD>

For immediate and widest dissemination.