



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

October 25, 2021

DIVISION MEMORANDUM

No. 461, s. 2021

**SUBMISSION OF SUPPORTING DOCUMENTS FOR SCHOOLS WHICH ARE
NAMED TO PRIVATE PERSONS WITH SCHOOL LOTS/SITES WHICH ARE
STILL IN THE NAME OF THE MUNICIPALITY/
BARANGAY OR PRIVATE HIERS**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors/District-in-Charge
Elementary/Secondary School Heads

1.The Office hereby informs the field that based on the school sites' inventory, **fifty-two (52) schools** in the Division of Cebu Province were named in favor of private persons, probably the deceased lot donors or those who did heroic acts in the municipality or community.

2.However, only 25 school sites which were named in favor of private persons that are currently owned by DepEd Division of Cebu Province. Twenty-four school sites are owned by DepEd as evidenced by the tax declarations, and one school site is titled to DepEd/school.

3.There are **27 schools** which are in the name of private persons but with school sites that are presently owned by the municipalities/barangays and/or private heirs/individuals. As a **general rule**, schools that are named in honor of the deceased private individuals, the lots or school sites **must be directly donated** to the Department of Education, **not to the municipality or the barangay**.

4. In this regard, district supervisors/school heads need to submit to the SGOD office the necessary documents regarding the renaming/naming of these 27 schools, to wit:

- 4.1 Brief history on the creation of the school;
- 4.2 Historical background on the renaming/legal bases of the renaming;
- 4.3 Deed of Donation (to the municipality or barangay);
- 4.4 Approved Permit from the Regional Office (for the renaming);
- 4.5 Recent tax declaration of the lot or the existing land title;
- 4.6 Other supporting documents (such as PTA or barangay resolutions); and



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4.7 Amended deed of donation if heirs agreed to donate the school site directly to DepEd or the confirmation of the defective or erroneous deed of donation made by the deceased donors (parents or grandparents).

5. The list of the 27 schools (**not owned** by DepEd) are the following:

ID Number	Name of School	District	Area (sq.m.)	Proof of Ownership (Tax Declaration or Patent)	Status of Ownership
118973	Don Maximino Estrella ES	Asturias North	10, 410	Tax Dec.	Barangay
119022	Gregoria Milan Mem. ES	Balamban I	4, 012	Tax Dec.	Municipality
119024	Jose Chona Jo ES (Cambuhawe)	Balamban I	5, 000	Tax Dec.	Private owner
119040	Cornelio C. Melgar ES	Balamban II	8, 818	Tax Dec.	Private owner
119045	Marcelino & Eusebia Bendebel Mem. ES	Balamban II	20, 000	Tax Dec.	Private owner
119079	Cenon & Ciriaca Marinas Mem. ES	Barili I	10, 000	Tax Dec.	Municipality
119082	Federico & Solidaridad Villaflor ES (Luhod)	Barili I	500	Tax Dec.	Municipality
119083	M. H. Paras MES (Campangga ES)	Barili I	3, 000	Tax Dec.	Private owner
119095	Primo Villegas ES	Barili II	6, 375	Titled	Municipality
119145	Don Gregorio Antigua ES	Borbon	4, 120	Tax Dec.	Municipality
119146	Doña Mary R. Osmeña Mem. ES	Borbon	14, 648	Tax Dec.	Municipality
119191	Elpidio I. De Dios ES	Carmen	10, 862	Tax Dec.	Municipality
119188	Florentino Rallos ES	Carmen	5, 320	Tax Dec.	Municipality
502118	S. Duterte IS	Carmen	5, 878	Tax Dec.	Municipality
119409	Ernesto V. Veloso ES	Liloan	10, 683	Tax Dec.	Municipality
501130	Lucio O. Arquillano IS	San Francisco	10, 987	Tax Dec.	Municipality
119752	Jose Malazarte ES	Tabogon	5, 000	Tax Dec.	Municipality
312404	Jose Chona Jo Memorial NHS	Balamban 1	11,510	Tax Dec.	Municipality
312429	Milan Cantuod National HS	Balamban 1	4, 400	Tax Dec.	G. Milan Memorial ES
303045	F & S Villaflor MNHS	Barili 1	5, 000	Tax Dec.	Municipality
303013	T. Abellana MNHS	Barili 1	10, 000	Tax Dec.	Barangay
302996	SK LUIS P. CAÑETE NHS	Daanbantayan I	10,000	Tax Dec.	Barangay
302952	Juancho&Placida Padayao NHS	Dumanjug 2	5,000	Tax Dec.	Donated
303009	Zosimo E. Fabroa MNHS	Poro	4,444	Tax Dec.	Municipality
312425	Pedro B Uy Calderon NHS	Samboan	5, 022	Tax Dec.	Municipality
303022	Don Julian Enad MNHS	Sibonga	1, 122	Tax Dec.	Municipality
303004	Horacio Franco MNHS	Tabogon	8, 000	Tax Dec.	
	Total = 27 schools (Not Owned by DepEd)				

6. Deadline of submission of those documents mentioned-above will be on Monday, **November 15, 2021**. If the donors or the heirs will not agree that the lots will be directly

donated to DepEd, then SGOD Office may **motu proprio** recommend to the Regional Office that the old or **previous name of the school/s will be restored.**

7. The 25 schools which are named in favor of (deceased) private persons but with lots that are **directly donated to DepEd are the following:**

ID Number	Name of School	District	Area (sq.m.)	Proof of Ownership (Tax Declaration or Patent)	Status of Ownership
119025	Simeon Ripdos ES	Balamban I	10, 000	Tax Dec.	DepEd
303069	B & M Panares MNHS	Barili 1	8, 856	Tax Dec.	DepEd/School
119136	Amancio Sepulveda MES	Borbon	10, 000	Tax Dec.	DepEd/School
119147	Doña Milagros Osmeña ES	Borbon	5, 000	Tax Dec.	DECS
119192	Francisco S. Villamor Sr. ES	Carmen	6, 107	Tax Dec.	DepEd
119194	Isabelo Nies ES	Carmen	4, 579	Tax Dec.	DepEd
119417	Simeon Ayuda ES	Liloan	5, 280	Tax Dec.	DECS
119465	Antonio M. Pantaleon ES	Medellin	1, 110	Tax Dec.	DepEd
119461	Don Virgilio ES	Medellin	2, 188	Tax Dec.	DEPED
119467	Rosalino L. Arreglado ES	Medellin	3, 988	Tax Dec.	DEPED
119648	Rosalia N Lucernas ES	San Francisco	13, 283	Tax Dec	DECS
501625	Paulo Gallarde Sr. IS	Tuburan II	5, 000	Tax Dec.	DECS
312403	HIPOLITO BOQUECOSA NHS	DUMANJUG 1	8, 250	Tax Dec.	DepEd
303108	Doña Milagros R. Osmeña NHS	Borbon	5, 000	Tax Dec.	DECS
312423	Mar and Dorie Darunday NHS	Borbon	3, 136	Tax Dec.	DepEd
303091	Arcelo MNHS	Liloan	400	Tax Dec.	DepEd
303074	Don Filomeno M. Torres MNHS	Pilar	5, 000	Tax Dec.	DepEd/School
303008	Luciano B. Rama Sr. MNHS	Poro	11, 467	Tax. Dec.	DepEd/School
303015	Catalina Lapus-Omega NHS	San Fernando 2	7, 260	Title	Deped/School
303122	Lorenzo C. Tanza MNHS	San Francisco	11, 243	Tax Dec	DECS
312455	WILLY B. WENCESLAO MNHS	Santander	5, 692	Tax Dec.	DECS/School
303067	Teodoro Dela Vega MNHS	Sibonga	5, 692	Tax Dec.	DepEd
303003	Don Esteban Nolasco MNHS	Tabogon	10, 510	Tax Dec.	DepEd
303005	Doña Liling Neis Negapatan NHS	Tabogon	30, 000	Patent	DepEd
303006	Loreto Remedios MNHS	Tabogon	2, 270	Tax Dec.	DepEd/School
	Total = 25 schools (Owned by DepEd)				

8. However, of the 25 schools, only one (1) school is titled to DepEd, the remaining 24 schools are possessed by DepEd by tax declaration only.

9.The school heads of the 25 schools (sites) as stated in **Item No. 5** need to immediately process the titling of these parcel of lands in favor of DepEd Division of Cebu Province.

10.For titling purposes, school heads/district supervisors need to prepare the following:

- 8.1 filled-up request for issuance of school site special patent;
- 8.2 historical background of possession/occupation of the lot;
- 8.3 recent photographs with panoramic view and improvements;
- 8.4 court certification of no pending land registration case (from RTC or MTCC);
- 8.5 deed of donation/deed of sale (any document proving acquisition);
- 8.6 latest tax declaration (in the name of DepEd or the school);
- 8.7 lot status and A & E certification from DENR-CENRO; and

8.8 other supporting documents proving possession or ownership of the school site (e.g. geodetic engineering survey plans or subdivision plans).

11. The above-mentioned documents must be placed in one (1) folder to be submitted to the SGOD Office for further checking/review, before these will be forwarded to DENR-CENRO.

12. For school sites that are considered timberland or other protected areas under special laws or proclamation, these lots or school sites cannot be titled, only the tax declaration shall be in the name of DepEd Division of Cebu Province.

13. Filing the application for titling at DENR-CENRO is free of charge, administrative/processing fees will only be tendered to the Registry of Deeds-Cebu Province once the special patent or title will be released to the school.

14.Wide dissemination of and **strict compliance of this Memorandum** is hereby **directed**.


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Schools Division Superintendent

sds/sgod/vay/2021



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Enclosure to Div. Memo No. _____ S. 2021

ID Number	Name of School	District	Area (sq.m.)	Proof of Ownership (Tax Declaration or Patent)	Status of Ownership	Previous Owner	Year Created	Remarks
118973	Don Maximino Estrella ES	Asturias North	10, 410	Tax Dec.	Barangay	Maximino Estrella	1974	Not yet donated to DepEd
119022	Gregoria Milan Mem. ES	Balamban I	4, 012	Tax Dec.	Municipality	Marcela Milan et al	2006	
119024	Jose Chona Jo ES (Cambuhawe)	Balamban I	5, 000	Tax Dec.	Private owner	Ignacio Estoce	1995	
119040	Cornelio C. Melgar ES	Balamban II	8, 818	Tax Dec.	Private owner	Natividad Melgar	1975	Brgy. Pondol
119045	Marcelino & Eusebia Bendebel Mem. ES	Balamban II	20, 000	Tax Dec.	Private owner	Christoben & Jean Bendebel	1969	with deed of donation to school
119079	Cenon & Cirica Marinas Mem. ES	Barili I	10, 000	Tax Dec.	Municipality	C.C. Marinas	1949	
119082	Federico & Solidad Villaflor ES (Luhod)	Barili I	500	Tax Dec.	Municipality	Antonio Villaflor	1970	
119083	M. H. Paras MES (Campanga ES)	Barili I	3, 000	Tax Dec.	Private owner	Manuel H. Paras	1994	
119095	Primo Villegas ES	Barili II	6, 375	Titled	Municipality	Primo Villegas	1946	
119145	Don Gregorio Antigua ES	Borbon	4, 120	Tax Dec.	Municipality	Gregorio Antigua	1940	
119146	Doña Mary R. Osmeña Mem. ES	Borbon	14, 648	Tax Dec.	Municipality	Annabelle O. Aboliz & Emilio M. R. Osmeña	1968	
119191	Elpidio I. De Dios ES	Carmen	10, 862	Tax Dec.	Municipality	Municipality	1938	not donated to DepEd
119188	Florentino Rallos ES	Carmen	5, 320	Tax Dec.	Municipality	Florentino Rallos		not donated to DepEd
502118	S. Duterte IS	Carmen	5, 878	Tax Dec.	Municipality	Mila Toralba	1938	not donated to DepEd
119409	Ernesto V. Veloso ES	Liloan	10, 683	Tax Dec.	Municipality	Municipality	1983	
501130	Lucio O. Arquillano IS	San Francisco	10, 987	Tax Dec.	Municipality	Andres Linao	1955	
119752	Jose Malazarte ES	Tabogon	5, 000	Tax Dec.	Municipality	Jose B. Malazarte	1981	
312404	Jose Chona Jo Memorial NHS	Balamban 1	11,510	Tax Dec.	Municipality	Ponciano Luste, et al	2002	
312429	Milan Cantuod National HS	Balamban 1	4, 400	Tax Dec.	G. Milan Memorial ES	Marcela D. Milan et. al	2009	
303045	F & S Villaflor MNHS	Barili 1	5, 000	Tax Dec.	Municipality	Antonio A. Villaflor	1980	
303013	T. Abellana MNHS	Barili 1	10, 000	Tax Dec.	Barangay	Fernanda A. Alpas	1995	
302996	SK LUIS P. CAÑETE NHS	Daanbantayan I	10,000	Tax Dec.	Barangay	Luis P. Cañete Jr.	1996	
302952	Juancho & Placida Padayao NHS	Dumanjug 2	5,000	Tax Dec.	Donated	Emilio/Leonardo Padayao/heirs o	1989	
303009	Zosimo E. Fabroa MNHS	Poro	4,444	Tax Dec.	Municipality	Zosimo E. Farbroa	1995	Lot in the name of LGU
312425	Pedro B Uy Calderon NHS	Samboan	5, 022	Tax Dec.	Municipality	Municipality		
303022	Don Julian Enad MNHS	Sibonga	1, 122	Tax Dec.	Municipality	Porferia Mamalias	1995	
303004	Horacio Franco MNHS	Tabogon	8, 000	Tax Dec.	Private Owner	Alicia Bantigue	1995	with donation to DepEd
Total = 27 schools (Not Owned)								
119025	Simeon Ripdos ES	Balamban I	10, 000	Tax Dec.	DepEd	Ana Ripdos	1945	
303069	B & M Panares MNHS	Barili 1	8, 856	Tax Dec.	DepEd/School	Cesar & Carolina Panares	1996	
119136	Amancio Sepulveda MES	Borbon	10, 000	Tax Dec.	DepEd/School	Rosa & Amancio Sepulveda	1970	For titling
119147	Doña Milagros Osmeña ES	Borbon	5, 000	Tax Dec.	DECS	Sra. Milagros Gonzales Osmeña	1988	For titling
119192	Francisco S. Villamor Sr. ES	Carmen	6, 107	Tax Dec.	DepEd	Francisco Villamor Sr	1949	
119194	Isabelo Nies ES	Carmen	4, 579	Tax Dec.	DepEd	Municipality		
119417	Simeon Ayuda ES	Liloan	5, 280	Tax Dec.	DECS	Simeon Ayuda	1960	
119465	Antonio M. Pantaleon ES	Medellin	1, 110	Tax Dec.	DepEd	Antonio M. Pantaleon	1994	
119461	Don Virgilio ES	Medellin	2, 188	Tax Dec.	DEPED	HORACIO FRANCO	1987	
119467	Rosalino L. Arreglado ES	Medellin	3, 988	Tax Dec.	DEPED	ALFONSO R. LIM, et al	1970	
119648	Rosalina N. Lucernas ES	San Francisco	13, 283	Tax Dec.	DECS	Eduvejo Herda	1950	
501625	Paulo Gallarde Sr. IS	Tuburan II	5, 000	Tax Dec.	DECS	JULIUS GALLARDE	1987	For titling
312403	HIPOLITO BOQUECOSA NHS	DUMANJUG 1	8, 250	Tax Dec.	DepEd	Arcadion Boquecosa Sr.	1972	On process
303108	Doña Milagros R. Osmeña NHS	Borbon	5, 000	Tax Dec.	DECS	Sra. Milagros Gonzales Osmeña	1995	Timberland, cannot be titled
312423	Mar and Dorie Darunday NHS	Borbon	3, 136	Tax Dec.	DepEd	Mar & Adoracion Darunday	2008	For titling
303091	Arcebo MNHS	Liloan	400	Tax Dec.	DepEd	Victor Arcebo	1994	
303074	Don Filomeno M. Torres MNHS	Pilar	5, 000	Tax Dec.	DepEd/School	Genoveva T. Malaluan	1996	
303008	Luciano B. Rama Sr. MNHS	Poro	11, 467	Tax Dec.	DepEd/School	Maura D. Rama	1989	Cannot be titled, Timberland
303015	Catalina Lapus-Omega NHS	San Fernando 2	7, 260	Title	DepEd/School	Catalina Lapus Omega	1998	Titled
303122	Lorenzo C. Tanza MNHS	San Francisco	11, 243	Tax Dec.	DECS	Brgy. Union and Inocencia Luchavez	1980	
312455	WILLY B. WENCESLAO MNHS	Santander	5, 692	Tax Dec.	DECS/School	Marilyn Wenceslao	2012	
303067	Teodoro Dela Vega MNHS	Sibonga	5, 692	Tax Dec.	DepEd	Teodoro Dela Vega Sr.	1992	
303003	Don Esteban Nolasco MNHS	Tabogon	10, 510	Tax Dec.	DepEd	Esteban Nolasco Sr.	1980	For titling
303005	Doña Liling Neis Negapatan NHS	Tabogon	30, 000	Patent	DepEd	Elesea N. Negapatan	1986	Titled
303006	Loreto Remedios MNHS	Tabogon	2, 270	Tax Dec.	DepEd/School	Loreto/Remedios Montebon	1995	For titling
Total = 25 schools (Owned by DepEd)								