



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CEBU PROVINCE

Office of the Schools Division  
Superintendent

November 25, 2021

DIVISION MEMORANDUM  
NO. ~~504~~ S. 2020

**GAD BASED FOUR-DAYS GENERAL ORIENTATION ON YOUTH FOR THE  
ENVIRONMENT IN SCHOOLS ORGANIZATION (YES-O) AND NATIONAL  
GREENING PROGRAM (NGP) COORDINATORS**

To: Assistant Schools Division Superintendent  
Chiefs, SGOD/CID  
PSDSs/DISTRICT OICs  
Elementary/ Secondary School Heads  
District and School NGP Coordinators  
All Others Concerned

1. This is to inform the field on the conduct of GAD-Based Four-days General Orientation on Youth for the Environment in Schools (YES-O) and National Greening Program (NGP) Coordinators on December 01-04, 2021 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.

2. Participants are the 58 District Coordinators of Youth for the Environment in Schools (YES-O) and 58 District Coordinators of National Greening Program (NGP).

Date	Participants
December 01 – 02, 2021	Youth for the Environment in Schools (YES-O) Coordinators
December 03 – 04, 2021	National Greening Program (NGP) Coordinators

3. Since this will be a face-to-face four (4) day live-in seminar workshop, it is required that all participants are fully vaccinated (first dose only will not qualify), kindly bring your vaccination card as proof. Those from the island districts are welcome to check-in on day zero (0).

4. Participants are required to undergo Anti-gen Test before and after the training including the personnel involved/staff and technical working group are also required to follow the IATF Guidelines and Protocols such as wearing of facemask and social distancing.

5. The Medical Section is required to assign at least two (2) nurses at the venue during the entire duration of the activity.

6. Travel and other related expenses are chargeable against local school MOOE Funds while expenses for the rental of the venue, accommodation, meals, snacks, materials and other supplies and other related/incidental expenses shall be chargeable against GAD Support Funds, subject to the availability and the usual accounting and auditing rules and regulations.



Address: IPHO Bldg., Sudlon, Lahug, Cebu City  
Telephone Nos.: Trunk Line: 032-520-3216, 520-3217; SDO Office: 032-255-6405  
Email Address: cebu.province@deped.gov.ph

7. For questions and concerns please contact Project Development Officers 1 for Youth Formation, Mr. Mark J. Alquizola at mobile number 0967 325 9178/ email address [mark.alquizola@deped.gov.ph](mailto:mark.alquizola@deped.gov.ph) or Ms. Paz T. Bacolod at mobile number 0926 071 5214/ email address [paz.bacolod@deped.gov.ph](mailto:paz.bacolod@deped.gov.ph).
8. This Memorandum shall serve as **Authority to Travel**.
9. Immediate and wide dissemination of this Memorandum is hereby directed.

  
**MARILYN S. ANDALES, EdD., CESO V**  
Schools Division Superintendent



**Address:** IPHO Bldg., Sudlon, Lahug, Cebu City  
**Telephone Nos.:** Trunk Line 032-520-3216, 520-3217; SDO Office: 032-255-6405  
**Email Address:** [cebu.province@deped.gov.ph](mailto:cebu.province@deped.gov.ph)