



Republic of the Philippines  
**Department of Education**  
**REGION VII – CENTRAL VISAYAS**  
Schools Division of CEBU PROVINCE

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February 8, 2022

DIVISION MEMORANDUM

No. 036 s, 2022

**RECONSTITUTION OF THE PERFORMANCE MANAGEMENT TEAM (PMT) OF THE  
DIVISION OF CEBU PROVINCE**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Division Supervisorŝ/Coordinators  
Division Section Heads and Staff  
District Supervisors/Caretakers/OICs  
Teaching and Non-Teaching Personnel of Schools  
All Others Concerned

1. In reference to Civil Service Commission (CSC) Memorandum Circular No. 6, s. 2012, and DepEd Order No. 2, s. 2015 entitled *Guidelines in the Establishment and Implementation of Agency Strategic Performance Management System (SPMS)*, and *Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education*, respectively, this office hereby reconstitutes the Performance Management Team (PMT) of the division to institutionalize the Results-Based Performance Management System (RPMS).

2. The reconstitution of the PMT are the following:

Chair: Dr. Anelito A. Bongcawil  
Assistant Schools Division Superintendent

Members: Margarita A. Nierra  
SEPS – Planning and Research

Desiree C. Ramos  
Accountant

Jeremy C. Denampo  
Administrative Officer V

Gerardo Mantos  
Education Program Supervisor

Angelie B. Guangco  
Principal-Representative  
PESPA President-Elementary



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Arlene D. Buot  
Principal -Representative  
NAPSSHI/NAPSSPHIL President-Secondary

Leo N. Tribunalo  
Teacher-Representative  
President, PESPA/NAPSSPHIL – Elementary

Atty. Orville Dela Cerna  
NEU-Division Chapter Representative

Observer: Clint John Recopilacion  
PTA Division Federation Representative

Secretariat: Dr. Victor A. Ybañez  
Dr. Mary Ann P. Flores  
Maria Socorro N. Relacion  
Monina Sarah M. Pomarejos  
Chaney A. Gulfan  
Roderic T. Goles  
Luis Arioja  
Christine B. Miñao  
Rhea Mae Jumao-as

3. The PMT shall have the following functions and responsibilities:

- 3.1. The Secretariat sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form.
- 3.2. The Planning Office shall ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of offices or units is rationalized.
- 3.3. PMT recommends approval of the office performance commitment and rating to the Schools Division Superintendent.
- 3.4. The Human Resource/Personnel Division identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives.
- 3.5. PMT adopts its own internal rules, procedures and strategies in carrying out the responsibilities including schedule of meetings and deliberations.

4. Immediate dissemination of and compliance with this Memorandum is desired.

  
**MARILYN S. ANDALES, EdD, CESO V**  
Schools Division Superintendent