



Republic of the Philippines

Department of Education

Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division
Superintendent

March 31, 2022

DIVISION MEMORANDUM

No. *OSGS*, s. 2022

RE-ORGANIZATION OF THE DIVISION FIELD TECHNICAL ASSISTANCE TEAMS (DFTAT)

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Heads, Elementary and Secondary Schools
All Others Concerned

1. In cognizance with the Division's vision to intensify the provision of technical assistance to schools districts/schools/learning centers and pursuant to Republic Act 10533 entitled "Enhanced Basic Education Act of 2013", this Office has organized Division Field Technical Assistance Teams (DFTATs) composed of division personnel from the Office of the Schools Division Superintendent (OSDS), Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD). See *Enclosure 1: Division Field Technical Assistance Teams (DFTATs)*.
2. The main purpose of organizing the DFTATs is to ensure that the schools are provided with appropriate, relevant and timely assistance towards continuous improvement (leadership management and increased performance), to help them move towards a higher level of SBM practice every time.
3. The intensification of the provision of technical assistance through the DFTATs facilitates the provision of learning and development opportunities to the school heads/teachers to ensure the effective delivery of services for the improvement of learning outcomes. It also aims in tracking the progress and results, and helps address concerns issues, gaps, and problems (CIGPs).
4. Each DFTAT shall have the following roles and responsibilities, to wit:
 - 4.1 Provide support, coaching and guidance to clients in the performance of their functions;
 - 4.2 Regularly appraise clients on the status of their performance and to do their functions;
 - 4.3 Provide the necessary information to the clients in the performance of their functions more efficiently and effectively;
 - 4.4 Provide motivation and encouragement to move forward and for continuous improvement;



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- 4.5 Utilize data gathered to inform regional top management in aid for policy formulation;
- 4.6 Guide and help clients in planning, strategizing, implementing plans, evaluating performances and accomplishments;
- 4.7 Share information regarding directions from higher management;
- 4.8 Share information regarding the existence and/or availability of needed resources both from within and outside DepEd;
- 4.9 Understand specific help needed for the Technical Assistance (TA);
- 4.11 Present objective and complete information on the situation of the client's organization; and
- 4.12 Inform in a timely manner the TA provider of the situation and provide data needed that may help resolve issues/problems.

5 The DFTATs shall participate in the Regional CFTAT One-day Conference which will be scheduled in April 2022.

6 For proper guidance and strict compliance of all concerned.

7 Wide dissemination of this Memorandum is highly desired.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent



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Enclosure : Division of Cebu Province Field Technical Assistance Teams (DFTAT)

Team	Names of Division Personnel	Assigned Districts	Team	Names of Division Personnel	Assigned Districts
1	Pamela Rodemio	All PSDSs of the concerned districts	8	Rosemary Oliverio	Tuburan I Tuburan II Tabuelan San Remigio I San Remigio II
	Ester Roldan			Chaney Gulfan	
2	Juvinar Mortolo	All PSDSs of the concerned districts	9	Raul Jumao-as	All PSDSs of the concerned districts
	Norman Blanco			Margarita Nierra	Santa Fe Bantayan I Bantayan II Madrilejos Medellin
				Clavel Salinas	Daanbantayan I Daanbantayan II Tabogon
3	Ma. Chona Redoble	All PSDSs of the concerned districts	10	Roderick Goles	Borbon Sogod Catmon Carmen Compostela
	Glynn Deabinico			Jane Gurra	Liloan Consolation I Consolation II Cordova
	Luis Artoja	All PSDSs of the concerned districts		Elmer Ocarol	All PSDSs of the concerned districts
4	Louie Monteroso	All PSDSs of the concerned districts	11	Arceli Cabahug	All PSDSs of the concerned districts
	Jose Gary Napoles			Paz Bacolod	San Francisco Poron Tudela Pilar
				Maria Elena Paras	
5	Gerardo Mantos	All PSDSs of the concerned districts	12	Maria Socorro Relacion	
	Isalash Wagas			Atty. Orville Dela Cerna	
				Engr. April Custodio	
6	Mark Alquzola	All PSDSs of the concerned districts	13	Patricio Gonzaga	
				Floren Semblante	
				Engr. Danny Borces	
7	Nenita Jarave	All PSDSs of the concerned districts	14	Engr. John Christopher Aban	
	Agustina Albiso			Engr. Mary Danielle Hipe	
CFTATs 1-7 -Dr. Mary Ann P. Flores (Supervising Chief)			CFTATs 8-14 -Dr. Victor A. Ybanez (Supervising Chief)		

All the 58 Schools Districts