



Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

**Office of the Schools Division  
Superintendent**


May 2, 2022

DIVISION MEMORANDUM  
No. *104*, s. 2022

**ORIENTATION OF DIVISION ELECTION TASK FORCE AND DISTRICT MONITORING  
TEAMS FOR THE 2022 NATIONAL AND LOCAL ELECTIONS**

To: Assistant Schools Division Superintendents  
Chiefs, CID AND SGOD  
Public Schools District Supervisors/OICs  
Public Elementary and Secondary School Heads

1. In cognizant with the 2022 National and Local Elections, this Office scheduled on May 5, 2022, at the Executive Dining, Ecotech Center, Sudlon, Lahug, Cebu City.
2. Here under is the schedule:  
Batch 1 @ 9:00 – 12:00 Noon
  - San Fernando Sub-Office
  - Dalaguete Sub-Office
  - Badian Sub-OfficeBatch 2 @ 1:00- 4:00 PM
  - Liloan Sub-Office
  - Medellin Sub- Office
  - Balamban Sub- Office
3. The participants to the said orientation are the 2022 Division Election Task Force and District Monitoring Teams and Members of the Task force are indicated in the Division Memorandum No. 76, s. 2022 while the composition of the District Monitoring-Chairman, Secretariat, and Call Center shall be identified by the District Supervisor. Each district shall send only three (3) participants.
4. Travelling, morning snacks, lunch, afternoon snacks and other incidental expenses shall be chargeable against School/Division/Local Funds subject to usual accounting and auditing rules and regulations.
5. This Memorandum serves as **Authority to Travel**.
6. Immediate and wide dissemination of this Memorandum is directed.

  
**MARILYN S. ANDALES EdD, CESO V**  
Schools Division Superintendent



Address: IPHO Bldg., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 255-6405  
Email Address: [cebu.province@deped.gov.ph](mailto:cebu.province@deped.gov.ph)  
Website: [www.depedcebuprovince.ph](http://www.depedcebuprovince.ph)