



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

June 13, 2022

DIVISION MEMORANDUM
No. **170** , s. 2022

LAUNCHING OF SUGBO WHEELS OF HOPE

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the Launching of Division SUGBO WHEELS of HOPE at Balamban District 1 on July 8, 2022 at 9:00 AM.
2. Required to attend this activity are the ASDSs, Chiefs of CID and SGOD, EPSvrs, SEPS & EPS, PSDSs, one (1) Elementary School Head and one (1) Secondary School Head in the districts under Balamban Sub Office.
3. Division Office personnel, members of the TWG, performers and Booth in-charge are allowed to be at the venue on Day 0 for the program preparations and dry run.
4. The Medical Section (c/o Dr. Asterie A. Bernales/Mrs. Namue dela Torre is requested to assign at least two (2) nurses at the venue during the conduct of this activity.
5. Minimum public health standards shall be always complied with for the whole duration of the aforementioned activity.
6. Expenses for the meals and snacks, tarpaulins, decorations, travel expenses, per diem and other materials incurred shall be charged against Division GAD Funs/Division MOOE /School MOOE, Local and Other Funds. This Memorandum serves as the **Authority to Travel** of participants.
7. Wide dissemination of and strict compliance with this Memorandum are hereby requested.


MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

SDS/ASDS/SGOD/Social Mobilization/Chaney



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: 032-2556405
Email Address: cebu.province@deped.gov.ph