



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of CEBU PROVINCE

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OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

July 4, 2022

DIVISION MEMORANDUM

No. 185 s. 2022

**DIVISION LOCAL STAKEHOLDER'S CONVERGENCE AND KUSOG SA  
SUGBO APPRECIATION DAY**

To: Assistant Schools Division Superintendents  
Division Chief, CID and SGOD  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/OICs  
Public Elementary and Secondary School Heads  
Senior Education Program Specialists/EPSII/EPsAs  
All Section Heads/Other Concerned Personnel

1. This Office hereby informs the field of the conduct of "Division Local Stakeholder's Convergence and KUSOG sa SUGBO Appreciation Day" on July 29, 2022 (Friday); 2:00 o'clock in the afternoon at DepEd Ecotech Center, Lahug, Cebu City.
2. There are more or less two hundred fifty (300) expected participants composed of All Division Management Committee Members, All PSDSs, 1 School Head per District, Division DPFPs TWG and Working Committee and identified Division Partners.
3. Although Cebu City is under Alert Level I already, all participants shall continue to ensure the observance of safety health protocols at all times. All participants must be fully vaccinated and shall be required to present their vaccination cards upon registration. Participants are required to come in their Modern Filipiniana/Barong attire with a shade of gold and green.
4. Working committees/management/admin/logistics/ technical activity support personnel /Technical Working Group/Asturias Korowerdas during the said activity are hereby directed to proceed to the venue for planning conference and to prepare all the necessary materials as well as to prepare its venue on July 28, 2022 (Day Zero) at 1:00-5:00 PM. Participants coming from Bantayan and Camotes Island, Samboan,



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Santander, Ginatilan, & Malabuyoc are also entitled for the Day Zero. The above-mentioned personnel are entitled for meals (PM snacks & dinner), accommodation on Day Zero (0) and a breakfast on the following day.

5. Travel and other incidental expenses of the participants shall be charged against Schools MOOE/Local Funds. Expenses such as, venue, meal and snacks of the participants and members of the working committees as well as the plaques, sound system, leis, decoration, token, monetary award, hard bound program printing, miscellaneous and other incidental expenses shall be charged against Division HRD/MOOE Funds, subject to its availability and the usual accounting and auditing rules and regulations.
6. This Memorandum serves as Authority to Travel of the participants and the members of the working committees.
7. Wide dissemination of and strict compliance of this Memorandum is desired.

  
**MARILYN S. ANDALES, EdD CESO V**  
School Division Superintendent



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**DIVISION LOCAL STAKEHOLDER'S CONVERGENCE AND KUSOG SA  
SUGBO APPRECIATION DAY**

Ecotech Center, Lahug, Cebu City  
July 29, 2022 (2PM)

**WORKING COMMITTEES**

No.	WORKING COMMITTEE	NAME	POSITION / DESIGNATION
1.	Overall Management Committee Chairman	Dr. Marilyn S. Andales, CESO V	SDS
2.	Overall Management Committee	Dr. Lorenzo M. Dizon	ASDS
3.		Dr. Fay C. Luarez	ASDS
4.		Dr. Anelito A. Bongcawil	ASDS
5.	Transportation Committee / Ways and Means Committee	Mr. Jeremy Denampo Mr. Francis Michael Cabigon	AO V
6.	Invitation Committee	Dr. Mary Ann P. Flores	Chief, CID
7.	Decorations & Sound System Committee/ Leis-in-charge/LED Wall	Mr. Louie Monteroso	EPS II, HRD
8.	Program Committee	Concepcion Suyko Jusyl May Acaso Monica Laurente Divina Sandoval Ma. Gina Suday Almalheen Zamora Diserie Gulfan Michael John Tajanlangit Jundel Cabuyao Frederick Ocampo Asturias Korowerdas	DPFPs TWG
9.	Program Committee (Performers)	Mr. Luis Arioja	Division ALS Coordinator
10.	Physical Arrangement/	Dr. Jose Garry Napoles	EPSvr, TLE



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	Layout and Skirting Committee/Decoration		
11.	Plaques and Certificates	Dr. Margarita Nierra Mr. Francis Michael Cabigon	SEPS, P & R
12.	Guest Accommodation/ Ushering Committee (assist in leis)	DPFPs TWG	
13.	Activity Design/Memo & Budget, Plaques/ Certificates	Mrs. Maria Socorro Relacion	SEPS, HRD
14.	Token (to prepare & distribute)	Mrs. Desiree Ramos Mrs. Emma Truya DPFPs TWG	Division Accountant Division Budget Officer
15.	Triage/ Medics Committee	Dr. Asterterie Bernales/Dr. Tantuico/Mrs. Namue Dela Torre	Division Medical Officers
16.	Documentation/Videos/ Photo Booth Committee	Mr. Emmanuel Mendoza Mr. Francis John Elnar Mr. Pablito Catubay	Division IT In- charge
17.	Registration Committee (Attendance, Certificate of Appearance & Certificate of Appreciation)	DPFPs TWG	
18.	Billeting	Dr. Margarita Nierra Mr. Louie Monteroso	SEPS, P & R EPS II, HRD
19.	Emcees	Mr. Gerry Lisondra Mrs. Eden Mar Sencio	Tayud ES Cantumog NHS
20.	In-Charge for Screen operations	Mr. Michael Tajanlangit Mr. Jundel Cabuyao	Medellin NHS Looc NHS
21.	Program Manager	Mr. Chaney A. Gulfan	Division PFP
22.	Asst. Program Manager	Mr. Glynn. J. Deabanico	Asst. Division PFP



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