Office of the Schools Division Superintendent

July 11, 2022

DIVISION MEMORANDUM
No. 197 , s. 2022

CONDUCT OF DATA VALIDATION PROCESSES AND SIGNING OF THE ACCOMPLISHED BASIC EDUCATION INFORMATION SYSTEM (BEIS) SCHOOL PROFILES

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/OICs
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the Yearly Collection of Data/Information Requirements as stipulated in DepEd Order No. 27, s. 2019, this Office announces the conduct of Data **Validation Processes and Signing of the Accomplished BEIS School Profiles for SY 2021-2022** at the different sub–offices from **July 18 to 30, 2022.**

2. To cope with the number of schools to be validated, BEIS school profiles shall be pre-validated by the district counterparts who shall automatically compose of District Validating Committee. The committee shall check and review the data entries of the schools in their respective districts and countersign below the Division validator's name, certifying the data's correctness.

For	Division Signatories/Validators	Division Alternate	District Counterparts
Planning	AGUSTINA R. ALBISO	ELMER M. OCAROL	PSDS
Sports	GERARDO S. MANTOS, EdD	PAZ. T. BACOLOD	District Sprots Coord.
SPED	MARIA ELENA T. PARAS	DR. MARY ANN FLORES/DR. RODERIC GOLES	District SPED Coord.
CID/LAC Sessions	PAMELA A. RODEMIO, EdD	DR. MARY ANN P. FLORES/ DR. MA. CHONA REDOBLE	District HRD
LRMDS	ISAIASH T. WAGAS	VIVIAN GUARIN/ THERESA V. DEL FIERRO	District LRMDS Coord.
DAC/IPSEO	ROSEMARY N. OLIVERIO	ZENIFER CORPUZ/ DR. RODERIC GOLES	District DAC/IPSEO
Child Protection	ATTY. ORVILLE T. DELA CERNA	PAZ. T. BACOLOD/ MARK ALQUIZOLA	District Guidance Coord.
HRTD	MARIA SOCORRO N. RELACION	LOUIE G. MONTEROSO	District HRD
Research	MARGARITA A. NIERRA, EdD, JD	ELMER M. OCAROL	PSDS
School Health & Nutrition	VIRGILIO C. TANTUICO, MD.	CHRISTIAN DUKE TEMPLADO/SALINA LOQUELLANO	District Health & Nutrition

Education Facilities/PFD	ENGR. APRIL Y. CUSTODIO	ENGR. DANNY C. BORCES	PSDS
ICT	EMMANUEL F. MENDOZA	FRANCIS JOHN MARI B. ELNAR	District ICT
HR	MONINA SARAH M. POMAREJOS	RHEA MAE JUMAO-AS/GERALEN BARRO	District ADOF 2
Finance	DISEREE C. RAMOS, CPA	ARLENE T. MANSANADEZ	District Bookkeeper
DRRMS	ENGR. ESTER S. ROLDAN	NONE	District DRRM
Youth Formation	PAZ. T. BACOLOD (South Area)	MARK ALQUIZOLA/DR. RODERIC T. GOLES	District SSG Teacher Adviser
	MARK J. ALQUIZOLA (North Area)	PAZ BACOLOD	
BEIS TWG/Secretariat	ELMER M. OCAROL	Responsible for BEIS Uploading	
	CLAIRE THERESE M. JUSAY		

3. All BEIS school profiles reviewed and countersigned by the District Validating Committee shall be submitted to their respective sub–offices and signed by the Division Validators.

4. The following dates and venues shall be strictly followed to avoid overcrowding and to have a smooth flow in the signing of the abovementioned data, viz:

Venue	Date	Time	Districts
Dalaguete Sub - Office	July 18, 2022 (Monday)	8:30-12:00 NN	Oslob, Samboan & Santander
		1:00-5:00 PM	Alcoy & Boljoon
	July 19, 2022 (Tuesday)	8:30-12:00 NN	Argao 1 & Argao 2
		1:00-5:00 PM	Dalaguete 1 & Dalaguete 2
Badian Sub – Office	July 20, 2022 (Wednesday)	8:30-12:00 NN	Malabuyoc & Ginatilan
		1:00-5:00 PM	Alegria & Badian
	July 21, 2022 (Thursday)	8:30-12:00 NN	Ronda, Dumanjug 1 & Dumanjug 2
		1:00-5:0 PM	Alcantara & Moalboal
San Fernando Sub – Office	July 22, 2022 (Friday)	8:30-12:00 NN	Sibonga, Minglanilla 1 & Minglanilla 2
		1:00-5:00 PM	San Fernando 1 & San Ferando 2
Medellin Sub – Office	July 25, 2022 (Monday)	8:30-12:00 NN	Madridejos, Santa Fe, Bantayan 1 & 2
		1:00-5:00 PM	Daanbantayan 1 & Daanbantayan 2
	July 26, 2022 Tuesday	8:30-12:00 NN	Medellin, Tabuelan & Tabogon
		1:00-5:00 PM	San Remigio 1 & San Remigio 2
Balamban Sub – Office	July 27, 2022 (Wednesday)	8:30-12:00 NN	Aloguinsan, Pinamungajan 1 & 2
		1:00-5:00 PM	Tuburan 1 & Tuburan 2
	July 28, 2022 (Thursday)	8:30-12:00 NN	Barili 1, Barili 2 & Asturias 1
		1:00-5:00 PM	Balamban 1, Balamban 2 & Asturias 2
Lilo-an Sub - Office	July 29, 2022 (Friday)	8:30-12:00 NN	Pilar, Poro, San Francisco & Tudela
		1:00-5:00 PM	Carmen, Cordova, Consolacion 1 & 2
	July 30, 2022 (Saturday)	8:30-12:00 NN	Borbon, Sogod, Catmon
		1:00-5:00 PM	Compostela & Lilo-an

5. Public Schools District Supervisor of the above-mentioned venue will be responsible for the physical arrangement and flow of the activity.

6. Members of the validating team, support staff, and participants will be given Compensatory Time-off (CTO) for their services on July 30, 2022, per the existing Civil Service Commission (CSC) or DepEd Orders Issuances.

7. Travel, meals, per diem, accommodation, and other incidental expenses of the division personnel shall be charged against **Division MOOE funds**. At the same time, the expenses of the school personnel relative to the conduct of the said activity shall be charged against **School MOOE funds**, subject to the usual accounting and auditing rules and regulations.

8. This Memorandum serves as **Authority to Travel** of the participants and members of the division validating team.

9. Immediate dissemination and strict compliance with this memorandum are desired.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

SDS/ASDS/SGOD/P&R/MAN

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