



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE

**Office of the Schools
Division Superintendent**

July 19, 2022

DIVISION MEMORANDUM

No. 203, s. 2022


**WRITESHOP ON KINDERGARTEN JINGLES, POEMS, RHYMES
AND ENHANCEMENT OF DIGITIZED STORYBOOKS**

**To: Assistant Superintendents
Chief, CID
Public Schools District Supervisors/OICs**

1. This Office announces the conduct of the **Writeshop on Kindergarten Jingles, Poems, Rhymes and Enhancement of Digitized Storybooks** on July 25-29, 2022 at the Applied Nutrition Center, Banilad, Cebu City.
2. Participants to this activity are the 15 identified Kindergarten teachers from the different districts. Participants are requested to bring laptops, internet modem/pocket wifi, extension wires, hard and soft copies of the CKBOT and Storybooks, and ukulele. (Please see attachment for the list of participants and Resource Speakers/Management Team.
3. Resource Speakers and the management team are directed to report to the venue in the morning of July 25, 2022 for the antigen test and to help prepare the training materials. Teacher-participants are required to report to the venue as early as 7:00 AM on July 26, 2022 (**NO DAY ZERO**) to undergo Antigen test. First meal of the Resource Speakers is dinner of July 25 while first meal of the teacher-participants is breakfast on July 26.
4. All participants should be fully vaccinated and shall bring their vaccination card to the venue to be presented to the division nurse on duty before the start of the writeshop proper. Trainers and participants are directed to observe strictly the IATF/Health standards and protocols like wearing of masks and observing social distancing. In addition, trainers and participants are not allowed to go out from the venue during the duration of the writeshop to ensure the safety of participants from COVID-19.
5. Teacher-participants who render services during non-school days shall be entitled to avail of service credits in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003.
6. Meals, board and lodging of trainers and participants shall be charged to **Division HRTD Funds**, while traveling expenses shall be charged to **School MOOE /PTA funds**, subject to the usual accounting and auditing rules and regulations.

7. This Memorandum also serves as **Authority to Travel** of the Resource Speakers and teacher-participants.

8. Immediate dissemination of and compliance with this Memorandum is directed.


MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent



Address: Sudlon, Lahug, Cebu City
Telephone Nos.: SDS Office: (032) 255-6405

Enclosure A**NAMES OF RESOURCE SPEAKERS AND PARTICIPANTS**

NAMES	DISTRICT
RESOURCE SPEAKERS	
1. Maria Elena T. Paras	Division Office
2. Angelie Guangco	San Fernando 2
3. Jovencia Sanchez	Argao 1
4. Jasmin Gella	Argao 2
5. Emelita Jugasan	Tuburan 1
TEACHER-PARTICIPANTS	
1. Janice Gocotano	Tuburan 1
2. Rochelle Baricuatro	San Fernando 1
3. Danny C. Deiparine	Balamban 1
4. Ann Marie Tuquib	Pinamungajan 1
5. Rachel Diez	Argao 1
6. Julie Beth Rodemio	Asturias 2
7. Annie P. Carmelotes	Balamban 2
8. Rachelle Arias	Minglanilla 2
9. Maria Liza Basaka	Carmen
10. Ailene Marinduque	Ronda
11. Rose Malyn Bentazal	Cordova
12. Lovely Ann G. Salaum	Dumanjug 1
13. Cherrie Jean Lavapiez	Minglanilla 1
14. Jocelyn Vergara	Alcoy
15. Faith A. Baylon	Pinamungajan 1

Department of Education
Region VII, Central Visayas
DIVISION OF CEBU

Training Matrix on Inclusive Education
WRITESHOP OF KINDERGARTEN POEMS/RHYMES AND JINGLES AND DIGITIZATION OF STORYBOOKS

Date: July 25 to 29, 2022

Venue: Applied Nutrition Center, Banilad, Cebu City

Day 1

Time	Topic	Speaker/Responsible Person
8:00 - 12:00	Arrival and Registration of Resource Speakers	Training Management Team
1:00 - 5:00	Planning Conference and Preparation of Materials	Maria Elena T. Paras

Day 2

8:00 - 9:00	Opening Program	Training Management Team
9:00 - 10:30	Guidelines on How to Write Poems/Rhymes and Jingles	Angelie Guangco and Jovencia Sanchez
10:30 - 12:00	Guidelines in the Digitization of Storybooks	Emelita B. Jugasan
12:00 - 1:00	LUNCH BREAK	
1:00 - 5:00	Writeshop Proper	

Day 3

7:30 - 8:00	MOL	Training Management Team
8:00 - 12:00	Writeshop Proper (Continuation)	
12:00 - 1:00	LUNCHBREAK	
1:00 - 5:00	Writeshop Proper (Continuation)	

Day 4

7:30 - 8:00	MOL	Training Management Team
8:00 - 12:00	Writeshop Proper (Continuation)	
12:00 - 1:00	LUNCH BREAK	
1:00 - 5:00	Presentation of Outputs/Critiquing	Jasmin Gella

Day 5

7:30 - 8:00	MOL	Training Management Team
8:00 - 12:00	Presentation of Outputs/Critiquing	Jasmin Gella
12:00 - 1:00	LUNCH BREAK	
1:00 - 3:00	Presentation of FINAL OUTPUTS	Maria Elena T. Paras
3:00 - 4:00	Closing Program	
Training Manager	Maria Elena T. Paras	Training Management Team

Prepared by:


MARIA ELENA T. PARAS
Education Program Supervisor

Approved:


MARILYN S. ANDALES EdD CESO V
Schools Division Superintendent