



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

August 30, 2022

DIVISION MEMORANDUM

No. 254 s. 2022

CORRIGENDUM TO DIVISION MEMORANDUM NO. 248, s.2022, "RANKING OF APPLICANTS FOR LEGAL ASSISTANT I, PROJECT DEVELOPMENT OFFICER I (SHS) AND DENTIST POSITIONS FOR SY 2022-2023"

TO: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors /District Caretakers
Elementary and Secondary School Heads
All Other Concerned

1. Relative to Division Memorandum No. 248, s. 2022, entitled "Ranking of Applicants for Legal Assistant I, Project Development Officer I (SHS) and Dentist Positions for SY 2022-2023", the Office informs the field of corrections pertaining to the minimum qualification standards of Legal Assistant I, to wit:

FROM:

EDUCATION: Bachelor's Degree relevant to the job
ELIGIBILITY: None Required
EXPERIENCE: None Required
TRAINING: Four (4) hours relevant training

TO:

EDUCATION: Bachelor's Degree
ELIGIBILITY: Career Service Second Level Eligibility (Professional)
EXPERIENCE: None Required
TRAINING: None Required

2. Applicants who failed to meet the basic qualifications will not be included in the shortlist of applicants to advance to the next level of the recruitment process.
3. All other provisions in the previous memorandum shall remain in effect.
4. Widest dissemination of this Memorandum is highly desired.


MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

