



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

**Office of the Schools Division
Superintendent**

September 23, 2022

DIVISION MEMORANDUM
No. **273**, s. 2022

GAD-BASED BSP BASIC TRAINING COURSE FOR SCHOOL ADMINISTRATORS

To: Assistant Schools Division Superintendents
Chiefs, CID AND SGOD
Public Schools District Supervisors/OICs
School Heads and Teachers
All Others Concerned

1. This Office hereby announces the conduct of **“Three -day Live in GAD - based BSP Basic Training Course for Leaders of Adults** of Carmen Cluster: The district participants are Cordova; Consolacion 1 & 2; Liloan, Compostela and Carmen districts. districts on October 19-21, **2022 at Carmen Central School**, Carmen, Cebu. Participants from other districts are to be housed at Carmen CS with a maximum of 8 persons per room.
2. The BSP Basic Training Course aims to:
 - 2.1. capacitate the schools on the scouting programs and activities.
 - 2.2. orient the duties and responsibilities of school administration as an institutional leader;
 - 2.3. equip the basic knowledge and skills on the different Youth Programs; and
 - 2.4. facilitate school/district BSP scouting programs and activities.
3. All Division personnel participants are required to report to the training venue on **day Zero (October 18, 2022) at 2:00 PM** for the preparation of training materials. School Administrator -participants are required to report the venue as early as 7:00 AM on the day 1. First meal for participants is Breakfast and the last meal for participants is PM snacks on the last day of the training. The attendance of all school administrators are compulsory. Thus, proxy or teacher- representative will not be allowed.
4. Trainers and participants are hereby advised to **observe strictly the IATF/Health standards and protocols like wearing of face masks and observance of social distancing at all times within the duration of the training.**
5. The Medical Section is hereby directed to assign atleast two (2) nurses to be at the venue to facilitate the implementation of health proctcols.



Address: IPHO Bldg., Sudlon, Lahug, Cebu City
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Email Address: cebu.province@deped.gov.ph
Website: www.depedcebuprovince.ph

6. All PSDSs are enjoined to disseminate the information and monitor in order to ensure 100% participation of the school heads in your respective district in the said activities. Sessions for day 1 and day 2 will be until 9.30 P.M. Attached is the list of participants.
7. Registration, meals and snacks, and board and lodging of the trainers, participants, travelling expenses of division personnel, and other incidental expenses incurred shall be charged to Division GAD Funds, while the travelling expenses of participants shall be charged to school MOOE/PTA/SEF Funds, subject to the usual accounting and auditing rules and regulations.
8. All administrator-participants are required to register as active member of BSP Cebu Council upon registration as participant of this Basic Training Course.
9. This Memorandum serves as **Authority to Travel** of the participants, trainers, support staff and members of the training team/management.
10. Immediate and wide dissemination of this Memorandum is desired.

MARILYN S. SANDALES EdD, CESO V
Schools Division Superintendent

GSM/SGOD/SDS/2021



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BSP BTC for School Administrators
Carmen Cluster
September 7-9, 2022

List of Participants

No.	Name	Designation	School	District
1	ROSEMARIE C. FORZADO	PRINCIPAL II	CANTUMOG ELEMENTARY SCHOOL	C a r m e n
2	ALVIN I. TENCHAVEZ	PRINCIPAL I	CARMEN CENTRAL ES	
3	MARICAR S. ALINDAY	SCHOOL CARETAKER	COGON EAST ELEMENTARY SCHOOL	
4	NENA T. PROSIA	PRINCIPAL I	DAWIS NORTE ELEMENTARY SCHOOL	
5	ALICE A. MANCO	HEAD TEACHER II	DAWIS SUR ELEMENTARY SCHOOL	
6	EVA A. TENCHAVEZ	PRINCIPAL I	ELPIDIO I. DE DIOS ES	
7	ISABEL B. TACOCONG	HEAD TEACHER III	FLORENTINO RALLOS ES	
8	AGNES A. SANICO	HEAD TEACHER III	FRANCISCO S. VILLAMOR SR. ES	
9	MILA T. BUOT	HEAD TEACHER II	HAGNAYA ELEMENTARY SCHOOL	
10	SHERLITO B. KIAMCO	HEAD TEACHER III	ISABELO NIES ELEMENTARY SCHOOL	
11	ALMA B. DAMILES	HEAD TEACHER III	LANIPGA ELEMENTARY SCHOOL	
12	FREDERIC C. BUOT	PRINCIPAL II	LUYANG ELEMENTARY SCHOOL	
13	JOCELYN A. LUNA	HEAD TEACHER III	NATIMAO-AN ELEMENTARY SCHOOL	
14	MERLITA S. BEJOC	HEAD TEACHER III	PEDRO ERONG ELEMENTARY SCHOOL	
15	JOELINA M. MOLDE	PRINCIPAL II	PUENTE ELEMENTARY SCHOOL	
16	RUBEN G. VERDIDA	PRINCIPAL II	S. DUTERTE INTEGRATED SCHOOL	
17	ACHILLES D. CABABAN	HEAD TEACHER III	SAC-ON ELEMENTARY SCHOOL	
18	ARNIE Q. PERICO	TIC	SANTIKAN ELEMENTARY SCHOOL	
19	JOHN AYAN L. EULDAN	TIC	SIOTES ELEMENTARY SCHOOL	
20	ISABEL MAE T. MALAGA	TIC	TAGUINI ELEMENTARY SCHOOL	
21	ARLENE D. BUOT	PRINCIPAL III	CANTUMOG NHS	
22	FEDELINA C. ENTERO	PRINCIPAL III	CARMEN NHS – DAY CLASS	
23	RAFAELITA S. FLORES	ASST. PRINCIPAL II	CARMEN NHS – DAY CLASS	
24	MARIVIC T. ESPINA	TIC	CARMEN NHS– NIGHT CLASS	
25	JENNIFER B. CASAS	PRINCIPAL I	CAURASAN NATIONAL HIGH SCHOOL	C o n s o l a c i o n
26	JOEL M. LEYSON	Principal I	Consolacion Central School	
27	MELONA A. LUMANTAO	Principal I	Cabangahan Elementary School	
28	JOHN CLIFFORD H. BIO	School Caretaker	Cansaga Elementary School	
29	JEANET C. MEJOS	Principal I	Casili Elementary School	
30	YOLANDA O. ARAY	Principal I	Nangka Elementary School	
31	ELENA B. BALABA	Head Teacher III	Panas Elementary School	
32	EDITHA G. INOCANDO	Head Teacher III	Sacsac Elementary School	
33	GINA J. MOLEJON	Principal I	Tugbongan Elementary School	
34	REJIE D. GONZAGA	Principal II	Consolacion NHS (DC) - JHS	
35	LORNA P. ALMIRANTE	Head Teacher I	Consolacion NHS (EC) - JHS	
36	MELANIE GRACE M. LOCSIN	Assistant Principal II	Consolacion NHS (DC) - SHS	
37	GARNET G. POSAS	Teacher-in-Charge	Consolacion NHS (EC) - SHS	
38	ARVIN O. SOLLANO	Principal I	Cabangahan National High School	
39	ROUSEL C. TIBON	Teacher-in-Charge	Nangka National High School	
40	ANA CATALINA L. WILSON	Teacher-in-Charge	Tugbongan National High School	
41	Jasmin F. Mojado	Principal I	Compostela Central School	

42	Mary Jane C. Acaso	Head Teacher III	Buluang Elementary School
43	Lorna N. Espinosa	Principal I	Canamucan Elementary School
44	Rose Marie C. Catubig	Teacher In Charge	Lupa Elementary School
45	Mary Jean M. Capua	Principal I	Magay Elementary School
46	Nicodemo M. Ponce	Principal I	Mulao Elementary School
47	Christy L. Pepito	Head Teacher I	Panangban Elementary School
48	Meriam V. Geray	Head Teacher III	Tamiao Elementary School
49	Edmarie P. Zita	Head Teacher III	Tubigan Elementary School
50	Arnold G. Lupo	Principal I	Bagalinga Integrated School
51	Ana Lisa O. Castro	Teacher In Charge	Basak Integrated School
52	Verma N. Lupo	Principal I	Cabadiangan Integrated School
53	Laarni S. Rica	Teacher In Charge	Dapdap Integrated School
54	Evelyn T. Wagas	Principal I	Estaca Integrated School
55	Mary Jane P. Orilla	Teacher In Charge	Tag-Ubi Integrated School
56	Leslie Mae O. Yutico	Teacher In Charge	Compostela NHS- Day Class
57	Ma. Teresa P. Selanoba	Principal III	Compostela NHS-Evening Class
58	Cefrelyn P. Sotto	Teacher In Charge	Compostela STHS
59	Cyrene C. Quinio	School Caretaker	Mulao National High School
60	VERONICA B. CABAUG	Principal 1	CATARMAN INTEGRATED SCHOOL
61	MARISOL T. VENTURA	Principal 1	CALERO INTEGRATED SCHOOL
62	MARITES L. TO-ONG	HT3	JUBAY ELEMENTARY SCHOOL
63	LORNA L. LONGAKIT	Principal 1	SUBA ELEMENTARY SCHOOL
64	MANUEL F. URACA	Principal 1	LATABAN ELEMENTARY SCHOOL
65	ASTERIA S. NOVAL	Principal 1	LILOAN CENTRAL SCHOOL
66	JANETTE P. COBRADO	Principal 1	SIMEON AYUDA ES
67	GINA M. AYUDA	Principal 1	TABLA ELEMENTARY SCHOOL
68	ALMA A. PIÑEZ	Principal 1	YATI ELEMENTARY SCHOOL
69	BELLA M. MONTERNEL	Principal 1	MULAO ELEMENTARY SCHOOL
70	RIZA V. PACLIPAN	Principal 1	TAYUD ELEMENTARY SCHOOL
71	DALMACIO S. MAGLASANG	HT 1	STA. CRUZ ELEMENTARY SCHOOL
72	WENNY L. WAGAS	HT 1	TILTILON ELEMENTARY SCHOOL
73	CHERRY L. CUTAB	Principal 1	SAN ROQUE ELEMENTARY SCHOOL
74	FLORDELIZA C. SASING	Principal 1	ERNESTO V. VELOSO ES
75	HIPOLITO Q. PEGARIDO JR.	Principal 1	ARCELO MEMORIAL NHS-DAY
76	SYLVIA U. PASA-OL	ASP 2	ARCELO MEM. NATIONAL NIGHT HS
77	FLORIZA Q. PITOGO	Principal 1	LILOAN NATIONAL HIGH SCHOOL
78	MA. JESUSA G. DIMPAS	ASP2	LILOAN NATIONAL HIGH SCHOOL- SHS
79	CHERE B. VELASQUEZ	TIC	LILOAN NHS-DON BOSCO
80	GLADYSH Y. TAYONG	TIC	LATABAN NATIONAL HIGH SCHOOL
81	Sol Roelou A. Aquino	Principal 2	Bagong Lipunan ES
82	Judith S. Gonzaga	HT III	Danglag ES
83	Victoriano O. Novabos, Jr.	Principal 1	Garing ES/Pitogo ES
84	Ma. Teresita F. Allin	Principal 2	Jugan ES
85	Venus C. Pepito	Principal 1	Lamac ES/Polog ES
86	Alma C Daypuyat	HT 1	Lanipga ES
87	Ailyn C. Salaveria	SCHOOL CARETAKER	Panoypoy ES
88	Fe M. Baladjay	Principal 1	Tayud ES
89	Marilou Q. Moneva	Principal I	Tolotolo ES
90	Maricel T. Recha	TIC	
91	Ranulfo L Visaya, Jr.	SCHOOL CARETAKER	Garing NHS

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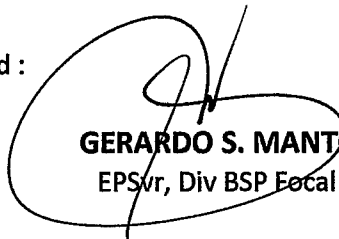
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92 Emilia S. ibones	Principal 2	Jugan NHS	
93 Anita B. Escobido	TIC	Lanipga NHS	
94 Adele C. Espinosa	HT I	Pulpogan NHS	
95 Carmelito M Lauron ,Jr	ASP2	Tayud NHS	
96 Cyrus E. Wincelao	TIC	Tolotolo NHS	
97 Baltazar T. Arcenal	TIC	Alegria ES	
98 Raquel C. Solis	Principal 3	Cordova CS	
99 Charito J. Sumalinog	Principal 2	Bangbang ES/San Miguel PS	
110 Pamfilo K. Vivas	TIC	Buagsong ES	
111 Elvira P. Jumao-as	Principal I	Catarman ES	
112 Era D. Mabras	Principal I	Cogon ES	
113 Annabel T. Pulvera	Principal I	Day-as ES	
114 Marilou Y. Tabas	Principal I	Gabi ES	Cordova
115 Alena C. Baguio	Principal I	Gilutongan ES	
116 Mercedita E. Alvarado	HT 3	Ibabao ES	
117 Viurina B. Baguio	Principal 3	Pilipog ES	
118 Eritzie C. Soronio	Principal I	Cordova NHS	
119 Florisa A. Buot	SH/T3	Pilipog NHS	
120 Rodrigo Lerasan	Driver	Division Office	
121 Suzette Alvarado	Asst. Supply Officer	Division Office	

Support Staff

Mark Alquizola	PDO1	Division Office
Roderic T. Golez	SEPS M & E	Division Office

Prepared :


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 EPSvr, Div BSP Eccl Person