



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools Division
Superintendent**

January 12, 2023

DIVISION MEMORANDUM

No. 008, s. 2023

**REQUEST FOR THE SUBMISSION OF NON-TEACHING PERSONNEL (NTP)
SURVEY PER SCHOOL TO ASSIST IN THE DSWD PANTAWID PAMILYA
PILIPINO PROGRAM (4P's)**

To: Assistant Schools Division Superintendents
Chief Education Supervisors
Public Schools District Supervisors/District-in-Charge
Elementary/Secondary School Heads
All Others Concerned

1. As per Regional Memorandum No. 0019, S. 2023 "Request for the Submission of Non-Teaching Personnel (NTP) Survey per School to assist in the DSWD Pantawid Pamilya Pilipino Program (4P's)".
2. Please use the link for the easy access of the google sheet provided: https://docs.google.com/spreadsheets/d/1ikv6LD2vMPNrbmGDlghf8oOuhgwiUlbo2MS4DvVC_Qc/edit?usp=sharing
3. For questions please contact Mr. Mark J. Alquizola, PDO 1 and Ms. Paz T. Bacolod, PDO 1 through their email address and mobile number mark.alquizola@deped.gov.ph, 09673259178 and paz.bacolod@deped.gov.ph, 09260715214.
4. Wide dissemination of and **strict compliance of this Memorandum** is hereby **directed**.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

sds/sgod/vay/mja/2023



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: 032-2556405
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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS

Office of the Regional Director

JAN 09 2023

REGIONAL MEMORANDUM

No. 0019, s. 2023

REQUEST FOR THE SUBMISSION OF NON-TEACHING PERSONNEL (NTP) SURVEY PER SCHOOL TO ASSIST IN THE DSWD PANTAWID PAMILYA PILIPINO PROGRAM (4P's)

To: Schools Division/City Superintendents
 Officers-in-Charge of Regular/Interim Divisions
 All Others Concerned

1. The Department of Education issued a Memorandum on lessening the non-teaching workloads of our teachers particularly on the DSWD-related reports of the 4Ps. However, to ensure that the education cash subsidy for the 4Ps beneficiaries will be downloaded correctly and promptly and to uphold the essence of partnership with the Department of Social Welfare and Development (DSWD), this Office is requesting the Schools Division Offices (SDO) to conduct a survey on the non-teaching personnel of your elementary and secondary schools who may possibly assist the DSWD field personnel in accomplishing the bi-monthly conduct of their Compliance Verification System Form of the 4P's children.

2. Furthermore, this Office is also requesting the SDOs to designate Division 4Ps Coordinator / Focal Person preferably the PDO-I or Youth Formation Coordinator(s) since this involved the welfare of the 4Ps monitored learners / youths in Education and submit a duly approved designation to the ESS Division of the Regional Office through email at essd.seven@deped.gov.ph. They shall be mobilized for the requested NTP survey.

3. The designated Division 4Ps Focal Person shall **submit the survey result** to the same email address using the form below **on or before January 20, 2023**.

Name of School	Mark (√) of the school level		Target No. of 4P's Beneficiaries	Actual No. of Enrolled / Reached / Serviced 4Ps Beneficiaries	Name of School NTP Coordinator	Designation		Remarks
	Elem	Sec				DepEd Hired	LGU / Brgy JO Hired	

4. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ EDD, JD, CESO V
 Director IV
 Regional Director

STJ/CAE/ESSD/TFP/BVJY



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
 Telephone Nos.: (032) 231-1433; (032) 414-7399
 Email Address: region7@deped.gov.ph



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December 12, 2022

Director SALUSTIANO T. JIMENEZ, CESO V
Department of Education
Doña M. Gaisano St., Sudlon Lahug, Cebu City

Dear **Director Jimenez:**

Greetings!

This is with regards to your letter re: Department of Education's (DepEd) participation on Pantawid Pamilyang Pilipino Program (4Ps) implementation dated November 16, 2022, which we received on November 28, 2022. We appreciate your continued support to the implementation of the Program and your usual assistance to our field staff in your respective schools.

We would also like to inform your office that the National Program Management Office (NPMO) of the Department has already conducted a series of meetings with the Department of Education Central Office represented by Undersecretary for Governance and Field Operations Revsee Escobedo, with the following discussion points and agreements:

- a. DepEd reiterates that non-teaching personnel will continue the attendance monitoring of Pantawid monitored children;
- b. Interoperability and harmonization of Pantawid Pamilya Information System and Learner's Information System to get compliance of 4Ps monitored children on Education.

Relative to this, we humbly request that we wait for the final instruction from the Department of Education Central Office on the transition and turnover of attendance data of your respective schools to our DSWD field personnel.

We look forward to your continuous support and participation with DSWD - *"Bawat Buhay Mahalaga."*

Thank you and more power.

Very truly yours,

SHALAINÉ MARIE S. LUCERO, CESO IV
Regional Director