



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE

**Office of the Schools Division
Superintendent**

January 13, 2023

DIVISION MEMORANDUM

No. 010 , s. 2023

**3-DAY TRAINING OF TRAINERS ON CONDUCT OF CYBER SECURITY AWARENESS
AND COMPUTER EMERGENCY RESPONSE TEAM**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Section/Unit Heads
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby announces the conduct of the **“3-DAY TRAINING OF TRAINERS ON CONDUCT OF CYBER SECURITY AWARENESS AND COMPUTER EMERGENCY RESPONSE TEAM”** on January 25-27, 2023, at Cebu Business Hotel, Cebu City, Cebu
2. Rapid information and communications technology (ICT) changes have drastically altered our lives. There are growing dependencies on these technologies, including critical functions of industries and industrial control systems.

DICT is mandated to “ensure the rights of individuals to privacy and confidentiality of their personal information; ensure the security of critical ICT infrastructures including information assets of the government, individuals, and businesses; and provide oversight over agencies governing and regulating the ICT sector and ensure consumer protection and welfare, data privacy and security, foster competition and the growth of the ICT sector.

3. Specifically, the target participants in this Training of Trainers on Conduct of Cyber Security Awareness and Computer Emergency Response Team are expected to:
 - a) Appreciate the impact and importance of the DICT’s Cyber Security & PNPKI project.
 - b) Learn the basics of Cybersecurity
 - c) Understanding the current Cyber Threat Landscape
 - d) Identify the different types of cyber-attacks, concepts, tactics, and techniques.
 - e) Security Implementing Cyber Resiliency measures to enhance our ability to respond to threats before, during, and after attacks.
 - f) Effective coordination with law enforcement agencies Point of Contact.
 - g) Establishment of organization Computer Emergency Response Team (CERT)
 - h) The phases that make up an incident response; are preparation, detection and analysis, containment, eradication, recovery, and post-incident activity.

4. The participants of this in-person/face-to-face (F2F) training workshops are District School Information and Communications Technology Officers and Information and Communications Technology Development Team Members.
5. However, in compliance with the stringent physical distancing and minimum public health and safety standards.
6. **Bring Your Own Device (BYOD) policy** shall be observed in this training workshop; therefore, the participants must provide themselves with their laptop computers and other necessary tools or devices.
7. This training workshop is on **live-in/stay-in arrangements**. Travel and other incidental expenses of the participants from the District Office and schools shall be charged against the schools' MOOE/Local Funds. For the participants beyond 50km, Camotes Island, Bantayan Island, and Program Management Team (PMT) will have Day 0 and first meal is Dinner. Other expenses incurred during the conduct of the training/workshop such as venue, accommodation, meals, and snacks of the participants, speakers/facilitators, and members of the Program Management Team (PMT) shall be charged against the **HRTD Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
8. The participants shall strictly observe physical distancing and minimum public health and safety standards during the training/workshop. The Medical Section (**Attn.: Dr. Virgilio C. Tantuico and Dr. Asterterrie A. Bernales**) is hereby directed to assign at least two (2) nurses to be at the training venue throughout the entire course of this program.
9. This Memorandum serves as Authority to Travel for the participants, speakers/facilitators, and the members of the PMT. See attached list.
10. Immediate dissemination of and compliance with this memorandum are desired.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

MSA/LMD/ICT/ems



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Enclosure A – PROGRAM MANAGEMENT TEAM

**3-DAY TRAINING OF TRAINERS ON CONDUCT OF CYBER SECURITY
AWARENESS AND COMPUTER EMERGENCY RESPONSE TEAM**

**January 25-27, 2023
@ Cebu Business Hotel**

RESPONSIBILITY	PERSONNEL-IN-CHARGE
Over-all Program Manager	Dr. Marilyn S. Andales, CESO V Schools Division Superintendent
Assistant Program Managers	Dr. Lorenzo M. Dizon, CESO VI Assistant Schools Division Superintendent Dr. Fay C. Luarez, CESO VI Assistant Schools Division Superintendent
Training Manager	Mr. Louie G. Monteroso OIC SEPS – HRD
Finance Officer	Desiree C. Ramos Accountant 3
Welfare/Health Protocol Officer	Dr. Virgilio Tantuico Dr. Asterterrie Bernales Division Physicians
Documenter	Mr. Pablito A. Catubay

TRAINING FACILITATORS

1. Emmanuel F. Mendoza	Division ITO
2. Francis John Mari B. Elnar	ADA VI
3. Pablito A. Catubay	ADA I
4. Eda Flor M. Arrabis	MT 1 Consolacion
5. Fritz G. Mahilum	MT 1 - Balamban
6. Charlyn M. Mahilum	T3 - Balamban
7. Jemar M. Cabalde	T3 – Daanbantayan
8. Jonavieve Mae C. Otero	T3 – San Francisco
9. Chester S. Rosalejos	T3 – Daanbantayan
10. Brigoli E. Pepito	T2 – Daanbantayan
11. Jeson U. Rodrigo	T3 – Daanbantayan
12. Paul M. Calbang	T1 – Medellin
13. Hepolito E. Mamac Jr.	T1 – Santa Fe
14. Jonel G. Forsuelo	T1 – Madridejos
15. Chere B. Velasquez	T2 – Liloan
16. Ramonboy S. Espinosa	T1 – Badian
17. Walter Z. Relacion	P1 – Argao
18. Mel Vincent B. Camerino	T1 – Argao
19. Charles N. Lacuña	T3 – Boljoon
20. Ryan R. Romanillos	T2 – Medellin
21. Ariel G. Andales	T2 – Tuburan

22. John Carlo P. Nardo	T1 - Liloan
23. Jose M. Aclan	ADOF2 - Liloan
24. Cecilia M. Kangkee	T2 - Daanbantayan
25. Rene A. Borgonia	MT1 - Balamban
26. Geneveve T. Rebaca	T2 - Tuburan
27. Carmina R. Sabejon	T1 - Compostela
28. Chester Ryan M. Pascua	T3 - Compostela
29. Joel U. Tanjay	T2 - Compostela
30. Allan C. Cañete	MT1 - San Remigio
31. Jacob C. Villaflor	T1 - Balamban
32. Marionito G. Alendajao	T3 - Aloguinsan
33. Mikko Cabigon	Division Office
34. Neil Labrada	Division Office
35. Louie Monteroso	Division Office
36. Maria Socorro Relacion	Division Office
37. Marconi Atillo	Division Officer
38. Marion Lester Raboy	T1 - Badian



Enclosure B – PARTICIPANTS

**3-DAY TRAINING OF TRAINERS ON CONDUCT OF CYBER SECURITY
AWARENESS AND COMPUTER EMERGENCY RESPONSE TEAM**

**January 25-27, 2023
@ Cebu Business Hotel**

	DISTRICT	NAME	NAME OF SCHOOL
1	ALCANTARA	Adela NALZARO	Alcantara Central School
2	ALCOY	Rufino Medico	Alcoy National High School
3	ALEGRIA	Noel Manaba	Alegria Central Elementary School
4	ALOGUINSAN	Georgia C. Abella	Aloguinsan Central Elementary School
5	ARGAO 1	Mel Vincent Camerino	Talaga National High School
6	ARGAO 2	Lennard Gealon	Colawin National High School
7	ASTURIAS NORTH	Reynaldo Ynoy	Baye Elementary School
8	ASTURIAS SOUTH	Arnel Aventuna	Asturias Central Elementary School
9	BADIAN	Luzviminda Absin	Badian Central School
10	BALAMBAN 1	Fritz Mahilum	Balamban Central Elementary School
11	BALAMBAN 2	Rohan Melgar	Buanoy Central School
12	BANTAYAN 1	Connie Jean Morales	Bantayan Central Elementary School
13	BANTAYAN 2	Albert A. Amadeo	Balintawak Elementary School
14	BARILI 1	Anthony Gayo Aguilar	Teotimo A. Abellana Sr. Memorial National High School
15	BARILI 2	Sisinia Tamayo	Guibuangan Central School
16	BOLJOON	Jenelette M. Dalumpines	Boljoon Central School
17	BORBON	Joel Mondelo	Bili Elementary School
18	CARMEN	Resalyn Kiamco	Carmen National High School - Night Class
19	CATMON	Eljie Mari Menchavez	Catmon Integrated School
20	COMPOSTELA	Zernan Zita	Compostela Central School
21	CONSOLACION 1	Eda Flor Arrabis	Consolacion National High School - Day Class
22	CONSOLACION 2	Antonio C. Echavez Jr.	Tayud National High School
23	CORDOVA	Elmer Ocarol	Cordova Central School
24	DAANBANTAYAN 1	Cecilia Kangkee	Daanbantayan Central Elementary School
25	DAANBANTAYAN 2	Brigoli Pepito	Tapilon National High School
26	DALAGUETE 1	Gerald Taraya	Dalaguete National High School
27	DALAGUETE 2	Pearl Pacatang	Cawayan Central Elementary School
28	DUMANJUG 1	Fhaith Mariñas	Tapon Elementary School
29	DUMANJUG 2	Geraldine Flores	Bitoon Central School
30	GINATILAN	Albert Egoc	Salamanca Elementary School
31	LILOAN	Jessa Leones	Liloan National High School
32	MADRIDEJOS	Elena Gigje	Madridejos Central Elementary School
33	MALABUYOC	Restituto Inso	Malabuyoc Central School
34	MEDELLIN	Gladys Invento	Kawit National High School
35	MINGLANILLA 1	Inah Cimafranca	Minglanilla Central Elementary School
36	MINGLANILLA 2	Ralph Anthony Panique	Lipata Central Elementary School
37	MOALBOAL	John Redoble	Moalboal Central Elementary School
38	OSLOB	Blessed Gallano	Oslob National High School
39	PILAR	Mary Grace Cuizon	Pilar Central School

40	PINAMUNGAJAN 1	Juanito Perez	Pinamugajan Central School
41	PINAMUNGAJAN 2	Leahni Vergara	Tajao Central School
42	PORO	Luis Lito L. Fabroa	Mactang Elementary School
43	RONDA	Niña Greziel T. Bique	Ronda Central Elementary School
44	SAMBOAN	Mary Jane Heredia	Samboan Central Elementary School
45	SAN FERNANDO 1	Marlon Canonera	Pitalo Elementary School
46	SAN FERNANDO 2	Julius Tampon	Sangat Central Elementary School
47	SAN FRANCISCO	Levi John L. Arquillano	Campo Integrated School
48	SAN REMIGIO 1	Jundell Diaz	Argawanon Integrated School
49	SAN REMIGIO 2	Leah Mae Pinote	Tambongon Integrated School
50	SANTA FE	Hepolito E. Mamac Jr.	Santa Fe National High School
51	SANTANDER	Leslie Ann Dela Peña	Santander Central Elementary School
52	SIBONGA	Gelen Llanos	Sibonga Central Elementary School
53	SOGOD	Jasmin Preglo	Liki National High School
54	TABOGON	Divine Grace M. Montemor	Tabogon Central Elementary School
55	TABUELAN	Leanie Duran	Tabuelan Central Elementary School
56	TUBURAN 1	Mary Ann Plania	Tuburan Central Elementary School
57	TUBURAN 2	Claudine Obena	Mangga Elementary School
58	TUDELA	Julito Garciano	Tudela Central School