



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

**Office of the Schools Division
Superintendent**

January 23, 2023

DIVISION MEMORANDUM
No. 020, s. 2023

**DISTRICT ROLL-OUT OF THE UPSKILLING OF SCHOOL HEADS
ON INCLUSIVE EDUCATION**

To: Assistant Schools Division Superintendents
Chiefs, CID, and SGOD
Public Schools District Supervisors/OICs
Elementary School Heads
All Others Concerned

1. The field is hereby instructed to conduct a district roll-out on the **Upskilling of School Heads on Inclusive Education** on February 15 to 17, 2023.
2. The training team shall be composed of the following, viz:

Training Manager : Public Schools District Supervisor
Team Leader : District Inclusive Education Coordinator
Member : Central School Principal/School Head who attended during the Division Training
3. Slide deck of the different topics is already shared to the District Inclusive Education Coordinators through Google Drive.
4. Public Schools District Supervisors should see to it that all elementary school heads will attend the District Roll-Out.
5. The Public Schools District Supervisors are hereby directed to submit an accomplishment report after the conduct of the district roll-out to Mrs. Maria Elena T. Paras, Education Program Supervisor.
6. Meals, traveling, and other incidental expenses that may be incurred relative to the conduct of the said activity shall be charged against **school MOOE/SEF/PTA funds**, subject to its availability and the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum is desired.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent



Address: IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 255-6405
Email Address: cebu.province@deped.gov.ph
Website: www.depedcebuprovince.ph