



Republic of the Philippines
Department of Education
REGION VII-CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City

**Office of the Schools Division
Superintendent**

January 25, 2023

DIVISION MEMORANDUM

No. 025, s. 2023

CORRIGENDUM TO DIVISION MEMORANDUM NO. 388, s. 2022 OR THE "CONDUCT OF THE THREE-DAY SEMINAR-WORKSHOP ON RA 9184 OR THE GOVERNMENT PROCUREMENT REFORM ACT"

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs/Caretakers
Public Elementary and Secondary School Heads
All Others Concerned

1. This has reference to Division Memorandum No. 388 entitled "**Three-day Seminar-Workshop on RA 9184** also known as **the Government Procurement Reform Act**" originally scheduled on December 28-30, 2022 which was later moved to January 18-20, 2023 at Holiday Plaza Hotel, F. Ramos St., Cebu City.
2. Item No. 6 of the Memorandum now reads as follows:
*"Travel and other incidental expenses of the participants from schools shall be charged against the School MOOE/local funds. **All participants** are expected to arrive at the venue before 9:00AM on **Day One (January 18, 2023)**. The first meal shall be breakfast on Day 1. Last meal will be packed lunch on Day 3."*
3. Item No. 7 of the Memorandum now reads as follows:
*"Expenses incurred such as accommodation, materials/supplies, meals and snacks of the participants, resource speakers and members of the Program Management Team (PMT) shall be charged against the **Division GAD funds**, all subject to their availability and the usual accounting and auditing rules and regulations."*
4. Item No. 8 of the Memorandum now reads as follows:
*"Members of the PMT/Facilitators are directed to be at the venue on Day Zero (January 17, 2023) to conduct ocular inspection of the venue and prepare the training materials/supplies to be used during the L&D program. Accommodation, afternoon snacks and dinner of the members of the PMT, speakers/facilitators on Day Zero as well as breakfast on Day One shall be charged against the **Division GAD funds**, all subject to their availability and the usual accounting and auditing rules and regulations."*

5. All other provisions stated in the Division Memorandum No. 388, s. 2022 remain in effect.
6. Wide dissemination of and strict compliance with this Memorandum are directed.

MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

MSA/LMD/FCL/SGOD/VAY/lgm_2023



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