



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF CEBU PROVINCE

Office of the Schools Division Superintendent

February 25, 2022

DIVISION MEMORANDUM

No. 047 , s. 2023

ONE-DAY ORIENTATION ON THE CONDUCT OF THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) DATA/INFORMATION REQUIREMENTS FOR SY 2022-2023

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/OICs
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 27, s. 2019, which recognizes the integral role of having accurate, timely and reliable statistics that support evidence-based and informed decision making across all government levels, the Division of Cebu Province will conduct a **One-day Orientation on the Basic Education Information System (BEIS) Data/Information Requirements for School Year 2022-2023** on **March 1, 2023** at DepEd Ecotech Center (Pavillon) Sudlon, Lahug, Cebu City. Please see Enclosure 1- Program of Activities.
2. This activity aims to provide the participants with a common understanding of the new data/requirements, concepts, and definitions and to keep them abreast of the processes and protocols in the data collection, encoding and validation.
3. Participants to this orientation are the Public Schools District Supervisors, Central School Principals, Secondary School Lead Principal, and District ICT Coordinator (4 participants per district). First meal is breakfast and last meal is dinner of March 1, 2023.
4. Members of the PMT/Facilitators are directed to be at the venue on Day Zero (February 28, 2023) for the ocular inspection of the venue as well as for the preparation of activity materials to be used during the program. Expenses such as, venue, meals, and accommodation of the speakers/facilitators, and participants from island districts on Day Zero as well as their breakfast on March 1, 2023 shall be charged against the **HRD/Division MOOE funds**, subject to their availability and the usual accounting and auditing rules and regulations
5. All participants are still advised to observe the minimum public health protocols during the conduct of the activity. The Medical Section (Attn.: Dr. Asterterrie A. Bernales & Dr. Virgilio C. Tantuico) is hereby directed to assign at least two (2) nurses to be at the training venue throughout the entire course of this program.



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City

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6. Expenses of the said activity, such as venue, accommodation, meals and incidental expenses of the participants shall be chargeable against **HRD/Division MOOE Funds** while travel and other incidental expenses of the participants from the District Offices and schools shall be charged against the **schools' MOOE/Local Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
7. This Memorandum serves as **Authority to Travel** of the participants.
8. Immediate dissemination and strict compliance of this memorandum is desired.


MARILYN S. ANDALES, EdD, CESO V
Schools Division Superintendent

SDS/ASDS/SGOD/P&R/ARA



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**ONE-DAY ORIENTATION ON THE CONDUCT OF THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) DATA/INFORMATION REQUIREMENTS FOR SY 2022-2023
(March 1, 2023)**

Program of Activities:

Time	Activities	Person/Group In-Charge/Speaker
8:30 – 9:00 AM	Part 1: Arrival/Registration	Planning & Research Team/Dr. Margarita A. Nierra, SEPS, P & R
9:01-9:30AM	Part 2: Opening Program <ul style="list-style-type: none"> - National Anthem & Sugbo Hymn - Prayer - Welcome Message - Acknowledgement of Participants - Rationale/Statement of Purpose - Inspirational Message - House Rules 	ICT Team and Mr. Elmer Ocarol Dr. Lorenzo M. Dizon Assistant Schools Division Superintendent Dr. Gerardo S. Mantos EPS, SGOD Dr. Victor A. Ybanez Chief, SGOD Dr. Marilyn S. Andales, CESO V Schools Division Superintendent Dr. Margarita A. Nierra SEPS, P & R
Online Orientation Proper		
9:31-12:00NN	Topics: <ul style="list-style-type: none"> - Updates on the Data Collection & Validation re: DepEd Order 27, s. 2019 - Presentation of School Profiles <ul style="list-style-type: none"> * Government Elementary * Government Junior High School * Government Senior High School * Private School Profile 	Mrs. Agustina R. Albiso Planning Officer III
12:01-12:59PM	Lunch Break	
1:00-5:00PM	<ul style="list-style-type: none"> - BEIS Uploading of School Facility - Next Steps 	Mrs. Agustina R. Albiso Planning Officer III Dr. Margarita A. Nierra SEPS, P & R
	Monitoring and Evaluation	Dr. Roderic T. Goles SEPS, M & E
	Secretariat/Documenter/Attendance	Elmer Ocarol & Aniel Loquellano
	Closing Prayer	Mrs. Claire Therese C. Jusay
EMCEE : MR. LOUIE G. MONTEROSO		

