



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF CEBU PROVINCE

Office of the Schools Division Superintendent

March 3, 2023

DIVISION MEMORANDUM

No. 059 , s. 2023

**CONDUCT OF DATA VALIDATION PROCESSES AND SIGNING OF THE ACCOMPLISHED
BASIC EDUCATION INFORMATION SYSTEM (BEIS) SCHOOL PROFILES
FOR SY 2022-2023**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/OICs
Public Elementary and Secondary School Heads
All Others Concerned

- In line with the Yearly Collection of Data/Information Requirements as stipulated in DepEd Order No. 27, s. 2019, this Office announces the conduct of **Data Validation Processes and Signing of the Accomplished BEIS School Profiles for SY 2022-2023** at the different sub – offices from **March 6 - 23, 2023**.
- To cope with the number of schools to be validated, BEIS school profiles shall be pre-validated by the district counterparts who shall automatically composed of District Validating Committee. The committee shall check and review the data entries of the schools in their respective districts and countersign below the name of the Division validator, certifying to the correctness of the said data.

For	Division Signatories/Validators	Division Alternate	District Counterparts
Planning	AGUSTINA R. ALBISO	ELMER M.OCAROL	PSDS
Sports	GERARDO S. MANTOS, EdD	PAZ. T. BACOLOD	District Sprots Coord.
SPED	MARIA ELENA T. PARAS	DR. MARY ANN FLORES/DR. RODERIC GOLES	District SPED Coord.
CID/LAC Sessions	MA. CHONA B. REDOBLE, EdD	DR. MARY ANN P. FLORES/ DR. PAMELA A. RODEMIO	District HRD
LRMDS	ISAIASH T. WAGAS	VIVIAN GUARIN/ THERESA V. DEL FIERRO	District/Municipal LRMDS Coord.
DAC/IPSEO	ROSEMARY N. OLIVERIO	ZENIFER CORPUZ/DR. RODERIC GOLES	District DAC/IPSEO
Career Guidance	JANE O. GURREA	PAZ. T. BACOLOD	Guidance Counselor/RGC
Child Protection	MARK J. ALQUIZOLA	PAZ. T. BACOLOD	District Guidance Coord.
HRTD	LOUIE G. MONTEROSO	MARGARITA A. NIERRA	District HRD
Research	MARGARITA A. NIERRA, EdD, JD	ELMER M. OCAROL	PSDS



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School Health & Nutrition	VIRGILIO C. TANTUICO, MD.	DIVISION NURSE IN-CHARGE IN EACH SUB-OFFICE	District Health & Nutrition
Education Facilities/PFD	ENGR. APRIL Y. CUSTODIO	ENGR. DANNY C. BORCES	PSDS
Info Tech	EMMANUEL F. MENDOZA	FRANCIS JOHN MARI B. ELNAR/ELMER OCAROL	District ICT
HR	MONINA SARAH M. POMAREJOS	RHEA MAE JUMAO-AS/GERALEN BARRO/JANE JAVA	District ICT
Finance	DISEREE C. RAMOS, CPA	ARLENE T. MANSANADEZ	District Bookkeeper
DRRMS	ENGR. ESTER S. ROLDAN	MARK ALQUIZOLA/ DR. RODERIC T. GOLES	District DRRM
Youth Formation	PAZ. T. BACOLOD (South Area)	MARK J.ALQUIZOLA/DR. RODERIC T. GOLES	District SSG Teacher Adviser
	MARK J. ALQUIZOLA (North Area)	PAZ BACOLOD/ DR. RODERIC T. GOLES	
BEIS TWG/Secretariat	ANIEL T. LOQUELLANO	Smooth Flow of the Activity, Attendance Check, LIS concerns/corrections & Responsible for BEIS Uploading	
	CLAIRE THERESE M. JUSAY		
	ELMER M. OCAROL		

3. All BEIS school profiles reviewed and countersigned by the District Validating Committee shall be submitted to their respective sub – offices and these will be signed by the Division Validators.

4. The following specific dates, times and venues shall be strictly followed to avoid overcrowding and to have a smooth flow in the signing of the abovementioned data, viz:

Venue	Date	Time	Districts
Badian Sub – Office	Mar. 6, 2023 (Monday)	8:30-12:00 NN	Malabuyoc & Ginatilan
		1:00-5:00 PM	Alegria & Badian
	Mar. 7, 2023 (Tuesday)	8:30-12:00 NN	Ronda, Dumanjug 1 & Dumanjug 2
Dalaguete Sub - Office	Mar. 8, 2023 (Wednesday)	1:00-5:00 PM	Alcantara & Moalboal
		8:30-12:00 NN	Oslob, Samboan & Santander
	Mar. 9, 2023 (Thursday)	8:30-12:00 NN	Alcoy & Boljoon
San Fernando Sub – Office	Mar.10, 2023 (Friday)	1:00-5:00 PM	Argao 1 & Argao 2
		8:30-12:00 NN	Dalaguete & Dalaguete 2
	Mar.10, 2023 (Friday)	8:30-12:00 NN	Sibonga, Minglanilla 1 & Minglanilla 2
Balamban Sub – Office	Mar.13, 2023 (Monday)	1:00-5:00 PM	San Fernando 1 & San Fernando 2
		8:30-12:00 NN	Aloguinsan, Pinamungajan 1 & Pinamungajan 2
	Mar.14, 2023 (Tuesday)	8:30-12:00 NN	Tuburan 1 & Tuburan 2
Medellin Sub – Office	Mar.15, 2023 (Wednesday)	1:00-5:00 PM	Barili 1, Barili 2 & Asturias 1
		8:30-12:00 NN	Balamban 1, Balamban 2 & Asturias 2
	Mar.16, 2023 Thursday	8:30-12:00 NN	Medellin, Tabuelan & Tabogon
Santa Fe	Mar.17, 2023 Friday	1:00-5:00 PM	Daanbantayan 1 & Daanbantayan 2
		8:30-12:00 NN	San Remigio 1 & San Remigio 2
	Mar.18, 2023 Saturday	8:30-12:00 NN	Travel time to Bantayan
		1:00-5:00 PM	Madridejos, Santa Fe
			Bantayan 1&2
			Travel time to mainland




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Lilo-an Sub - Office	Mar.20, 2023 (Monday)	8:30-12:00 NN	Borbon, Sogod & Catmon
		1:00-5:00 PM	Carmen, Cordova, Consolacion 1 & 2
	Mar.21, 2023 (Tuesday)	8:30-12:00 NN	Compostela & Lilo-an
		1:00-5:00 PM	Travel Time to Camotes
San Francisco	Mar.22, 2023 Wednesday	8:30-5:00 PM	Pilar and Poro
		1:00-5:00 PM	San Francisco & Tudela
	Mar.23, 2023	Thursday	Travel time to mainland

5. Public Schools District Supervisor and Sub-Office In-charge of the above-mentioned venue will be responsible for the physical arrangement and flow of the activity.
6. All participants are still advised to observe the minimum public health protocols during the conduct of the activity. The Medical Section (Attn.: Dr. Asterterrie A. Bernaldes & Dr. Virgilio C. Tantuico) is hereby directed to assign at least two (2) nurses (assigned in the above-mentioned district/sub-office) to be at the venue throughout the entire course of this activity.
8. Travel, meals, per diem, accommodation and other incidental expenses of the division personnel shall be charged against **Division MOOE funds**. While the expenses of the school personnel relative to the conduct of the said activity shall be charged against **School MOOE funds**, subject to the usual accounting and auditing rules and regulations.
9. This Memorandum serves as **Authority to Travel** of the participants and members of the division validating team.
10. Immediate dissemination and strict compliance of this memorandum is desired.


MARILYN S. ANDALES EdD, CESO V
 Schools Division Superintendent

SDS/ASDS/SGOD/P&R/MAN



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