



- Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent

March 20, 2023


DIVISION MEMORANDUM

No. 076 s. 2023

**DIVISION PLANNING CONFERENCE ON THE FINAL SELECTION
OF ATHLETES FOR CVIRAA DELEGATION**

To: Assistant Schools Division Superintendents
Chiefs, CID AND SGOD
Public Schools District Supervisors/OICs
School Heads and Teachers
All Others Concerned

1. This Office announces the conduct of **Division Planning Conference on the Final Selection of Athletes for 2023 CVIRAA Delegation** on March 22, 2023 (8:00- 12:00) at Ecotech Center, Sudlon, Cebu City.
2. The conference aims to:
 - 2.1 TMs submit the office results for 2023 Division Selection of Athletes
 - 2.2 DSAC submit the credentials of the winning events/athletes
 - 2.3 discuss the selection on the Events/Athletes for CVIRAA
 - 2.4 scheduling on the checking of credentials and training of athletes.
 - 2.5 identify the lists of officiating officials for CVIRAA.
3. The participants of this conference are the Tournament Managers (TMs), Division Screening and Accreditation Committee (DSAC), Division Sports Committee(DSC) and Staff. TMs and DSAC are reminded to bring the official results and credentials of the winning teams/athletes respectively. First meal is breakfast.
4. Foods and other expenses relative to the conduct of this planning conference shall be chargeable against the Division MOOE/Sports Funds while transportation, per diem and incidental expenses incurred by the participants shall be charged to school MOOE/PTA/SEF Funds, subject to the usual accounting and auditing rules and regulations.


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5. This Memorandum serves as **Authority to Travel** of the participants, division personnel and members of the support staff.

11. Immediate and wide dissemination of this Memorandum is desired.


MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent

GSM/SGOD/SDS/2022


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