



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division
Superintendent


March 27, 2023

DIVISION MEMORANDUM
No. 091, s. 2023

**CHECKING OF ATHLETES, COACHES , AND CHAPERONES'
CREDENTIALS FOR 2023 CVIRAA**

To: Assistant Schools Division Superintendents
Chiefs, CID AND SGOD
Public Schools District Supervisors/OICs
School Heads and Teachers
All Others Concerned

1. This Office hereby informs the field of the **Checking of Athletes, Coaches and Chaperones' Credentials for 2023 CVIRAA** on April 11-14, 2023 at Ecotech Center, Sudlon, Lahug, Cebu City.
2. Public Schools District Supervisors are encouraged to ensure the attendance of the DSAC members in the checking of credentials of athletes, coaches and chaperones.
3. All winning coaches are directed to report to Ecotech Center, Cebu City on April 11, 2023 (8:00 AM) to submit the needed documents as requirements of the athletes to the CVIRAA Meet.
4. The Medical Section is hereby directed to assign at least two nurses to be at the venue to facilitate the implementation of health protocols.
5. Expenses incurred relative to checking of credential such as transportation, per diem and other incidental expenses shall be chargeable against Local School MOOE/PTA/SEF or any available funds while food and accommodation of the DSAC members and Division medical teams shall be chargeable against Division MOOE/CVIRAA budget while travelling expenses of the DSAC members shall be chargeable against School MOOE/SEF funds, subject to their availability and the usual accounting and auditing rules and regulations.
6. This Memorandum serves as **Authority to Travel** of the participants, support staff and DSAC members, Medical, Dental, and management team.
7. Immediate and wide dissemination of this Memorandum is desired.


MARILYN S. ANDALES EdD, CESO V
Schools Division Superintendent



Address: IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 255-6405
Email Address: cebu.province@deped.gov.ph
Website: www.depedcebuprovince.ph