



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent


May 5, 2023

DIVISION MEMORANDUM
No. 128, s. 2023

**ONE-DAY CONFERENCE OF DISTRICT INCLUSIVE
EDUCATION COORDINATORS**

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors/OICs
Elementary School Heads
All Others Concerned

1. This Office informs the field of the conduct of the **One Day Face to Face Conference of all District Inclusive Education Coordinators** at **DepEd-Ecotech Center, Lahug, Cebu City** on May 12, 2023 from 8:00 AM to 5:00 PM.
2. Agenda of the conference are the following, viz:
 - A. Tagging of LWDs in the LIS;
 - B. Guidelines on the proper utilization of SPED PSF (DO 42, s. 2021);
 - C. Division Festival of Talents;
 - D. Other matters.
3. Expenses for the venue rental, meals of participants and other expenses relative to the conduct of the activity shall be charged to **Division SPED Program Support Funds**, while traveling expenses shall be charged to **school MOOE/SPED PSF/PTA funds**, subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as **Authority to Travel**.
5. Immediate dissemination of and compliance with this Memorandum is desired.


SENEN PRISCILO P. PAULIN CESO V
Schools Division Superintendent



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