



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE

**Office of the Schools
Division Superintendent**

May 11, 2023

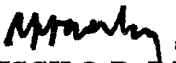

DIVISION MEMORANDUM

No. 139, s. 2023

**CONDUCT OF REGULAR SCHOOL VISITS AND SUBMISSION OF DATA
ON THE ISSUES AND CONCERNS RAISED AND INTERVENTIONS
PROVIDED THEREIN**

**To: Assistant Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/Coordinators
Public Schools District Supervisors/OICs
Elementary and Secondary School Heads**

1. Attached is an Unnumbered Memorandum from the Office of Undersecretary for Operations, Atty. Revsee A. Escobedo, directing Schools Division Offices to conduct regular school visits, and to submit issues and concerns raised during the said visits.
2. Public Schools District Supervisors (PSDSs), Education Program Supervisors (EPSvrs/Coordinators and Division Field Technical Assistance Team (DFTAT) Leaders are required to conduct school visits in their respective jurisdictions starting May 12, 2023.
3. Each PSDS/EPSvr/DFTAT leader is required to visit a minimum of two (2) schools (which were not previously visited) per week. The CID Chief Mary Ann P. Flores is requested to provide a template and create a link for the weekly submission of data on CIGPs gathered during school visits.
4. Traveling and other related expenses incurred during school visits shall be chargeable against **Division MOOE Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as Authority to Travel.
6. Immediate dissemination of and compliance with this Memorandum is directed.


SENEN PRISCILLO P. PAULIN CESO V
Schools Division Superintendent 



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Republic of the Philippines
Department of Education
OPERATIONS

OASOPS No. 2023-092

MEMORANDUM

**TO : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS**

FROM : Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations


FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations

**SUBJECT : Conduct of Regular School Visits and Submission of Data
on the Issues and Concerns Raised and Interventions
Provided Therein**

DATE : May 5, 2023

In line with the efforts to address the various concerns and issues raised by schools, this Office directs Schools Division Offices to **conduct regular school visits, and to submit issues and concerns raised** during the said visits.

As part of their primary duties, **Public Schools District Supervisors (PSDSs) and Education Program Supervisors (EPSs) are required to conduct school visits in their respective jurisdictions.** In this regard, this Office prescribes a **minimum of three (3) different schools to be visited weekly** by the PSDS and the EPS, subject to the discretion of the Schools Division Superintendents who may require more schools to be visited, or other personnel to join the PSDS and EPS in the visits.

| | |
|-------------------------------------|--|
| Public Schools District Supervisors | Minimum of two (2) different schools (which were not previously visited) per week) |
| Education Program Supervisors | Minimum of one (1) different school (which was not previously visited) per week |

Likewise, the issues and concerns raised, including interventions provided during school visits, shall be submitted regularly **every Friday, 5 PM, starting May 12, 2023**, through the following links assigned per Region:

| Region | Link |
|---------------|---|
| I | https://docs.google.com/spreadsheets/d/11gzXN7ntgIEmPZvc9OJfyFQp441491pXEAh0hTJX Mw/edit?usp=share link |
| II | https://docs.google.com/spreadsheets/d/1 KpPp91Av5-nywULk5YQj pDUG15vQ3ceTCrddkfYd0k/edit?usp=share link |
| III | https://docs.google.com/spreadsheets/d/1A0OU80wCMY n aDTbSJ 6bLTIUPDfQnAunZf4zKg6Mw0/edit?usp=share link |
| IV-A | https://docs.google.com/spreadsheets/d/1EN-r49vjWJC76lgXVxlAWI AUSSLp7PdXrlp32EkG3Jg/edit?usp=share link |
| IV-B | https://docs.google.com/spreadsheets/d/1Mu64FJC96AbFY 03ROfLs c9JkfYVI9sbYHZYnCMJTkg/edit?usp=share link |
| V | https://docs.google.com/spreadsheets/d/17TPk k-9 7tDcguEyQA08n XJn8v9MomfLbNOODxpmG8/edit?usp=share link |
| VI | https://docs.google.com/spreadsheets/d/1mQb3sino4mwS9HOYPg9J lLabOf6rTtK-h1qbMonzAw/edit?usp=share link |
| VII | https://docs.google.com/spreadsheets/d/1fAG3W8-4-q57qKZlpxSyfx Hp 7sUfEqo3Gu9euSfL9A/edit?usp=share link |
| VIII | https://docs.google.com/spreadsheets/d/1zJf6eGiMJMsv5 qyC6hPRif iyBJkZ6XXaZm438Citdk/edit?usp=share link |
| IX | https://docs.google.com/spreadsheets/d/1PipM3vCcb6xe2LwPw-NEX yc-2HxmhAGD8WqWu-thppO/edit?usp=share link |
| X | https://docs.google.com/spreadsheets/d/1wVTrfGtydsOkucoSoUg3kr gKSMJuDm-6rna-LSZrwcI/edit?usp=share link |
| XI | https://docs.google.com/spreadsheets/d/1gU7H3AjPuFJvzuoimmU9g kz9HoK5f IQ9tGwQHAYDn4/edit?usp=share link |
| XII | https://docs.google.com/spreadsheets/d/1PJ88vBx8Ne9O-1cAIXpAVg TdPp6yNXIRnMykyXDYd6o/edit?usp=share link |
| XIII | https://docs.google.com/spreadsheets/d/1GqAL3H5wblep4xnAcjHu9 kI1w5p8OkJmp4Oii32BIP8/edit?usp=share link |
| CAR | https://docs.google.com/spreadsheets/d/1H UebCiiWH6PwPPg-Qejo Greb68VFuTHT7hpfHad1Ao/edit?usp=share link |
| NCR | https://docs.google.com/spreadsheets/d/15I6gCfJ jE45EhLVsXy1fbJ 8bSDdKG-knvOck38C8dI/edit?usp=share link |

In addition, this Office requests the contact number and DepEd email address of the assigned focal person per region and division to be used in order to access and update the Google Sheets **on or before May 10, 2023 (Wednesday), 3 PM.**

For questions or clarifications, you may contact Mr. Aster Joshua Mostrales at aster.mostrales@deped.gov.ph or at (02) 8633-5344.

For strict compliance and appropriate action.

Dear **Regional Directors:**

Good day!

This Office respectfully transmits the Memorandum signed by Undersecretary Revsee Escobedo and Assistant Secretary Francis Cesar Bringas which directs Schools Division Offices to **conduct regular school visits, and to submit issues and concerns raised** during the said visits.

As part of their primary duties, **Public Schools District Supervisors (PSDSs) and Education Program Supervisors (EPSs) are required to conduct school visits in their respective jurisdictions.** In this regard, this Office prescribes a **minimum of three (3) different schools to be visited weekly** by the PSDS and the EPS, subject to the discretion of the Schools Division Superintendents who may require more schools to be visited, or other personnel to join the PSDS and EPS in the visits.

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