



Republic of the Philippines  
**Department of Education**  
REGION VII-CENTRAL VISAYAS  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City

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**Office of the Schools Division Superintendent**

May 12, 2023

**DIVISION MEMORANDUM**  
No. 147, s. 2023

**CONFERENCE OF CID AND SGOD PERSONNEL (DFTAT), PUBLIC SCHOOLS  
DISTRICT SUPERVISORS (PSDSs) AND DISTRICT  
GUIDANCE COORDINATORS**

**To:** Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads

1. This Office announces the conduct of Conference of CID and SGOD Personnel (DFAT), Public Schools District Supervisors and District Guidance Coordinators on May 15, 2023 at the Executive Dining Hall, DepEd Ecotech Center, Sudlon Lahug, Cebu City from 8:00 o'clock in the morning until 5:00 o'clock in the afternoon.
2. Participants to this conference are the Education Program Supervisors, SGOD Personnel (DFTAT), Public Schools District Supervisors (PSDSs) and District Guidance Coordinators.
3. This activity will discuss the following;
  - 3.1. duties and responsibilities in the checking of school forms, guidelines, issues and concerns;
  - 3.2. how to conduct Master Teachers (MTs) Inventory, Year-End GAD Compliant DIAL ME, ADM, Conduct of Regular School Visits And Submission Of Data On The Issues and Concerns Raised And Interventions Provided;
  - 3.4. JHS – JDVP – SHS – TVL- MOOE
  - 3.5. provision of Technical Assistance on envisioning successful Senior High School
  - 3.6. brief orientation on the Primer of the Special Program In Science
4. Considering that there are other activities, the Public Schools District Supervisors (PSDSs) shall attend the conference at 1: 00 o'clock in the afternoon.

5. Travel and other incidental expenses of District Guidance Coordinators as participants shall be chargeable against **Special Education Funds/ PTA/ other sources of Funds** while that of the Division Personnel, rental of the venue, meals and snacks shall be chargeable against **Division MOOE Funds**, subject to their availability and the usual accounting and auditing rules and regulations.

6. This Memorandum serves as **Authority to Travel**.

7. Immediate and wide dissemination of and compliance with this Memorandum is directed.

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**SENEN PRISCOLO P. PAULIN, CESO V**  
*JP* Schools Division Superintendent  
*VP* *JP*



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