

Republic of the Philippines

Department of Education

Region VII – Central Visayas Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent

July 11, 2023

DIVISION MEMORANDUM No. 258, s. 2023

REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER RIGHTS AND PROTECTION CASES

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Schools District Supervisors/OICs
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

- 1. Attached is Regional Memorandum No. 469 s. 2023 entitled "Request on the Consolidated Reports of Learner Rights and Protection Cases". Pursuant to OUOPS Memorandum on the request for regional consolidated and submission of the Schools Divisions' reports of Learners Rights and Protection Cases.
- All public and private are directed to submit the accomplished reports on 2. bullying and child abuse, cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, copies of their School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012, and reports on the status of their established child protection committees (CPC) on or before July 14, 2023 at mark.alquizola@deped.gov.ph using the prescribed templates in this google drive this Memorandum or attached to https://tinyurl.com/LRP-References.
- 3. For further information, please refer to the attached Memorandum.
- 4. For questions and/or clarification, please contact Mr. Mark J. Alquizola through 0967 325 9178 or email mark.alquizola@deped.gov.ph.
- 5. Immediate compliance of this Memorandum is desired.

SENEN PRISCILO P. PAULIN, CESO V

Schools Division Superintendent W



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Republic of the Philippines

Department of EducationREGION VII - CENTRAL VISAYAS

Office of the Regional Director

JUL 1 0 2023

REGIONAL MEMORANDUM No. 0469, s. 2023

REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER RIGHTS AND PROTECTION CASES

To: Schools Division/City Superintendents Officers-in-Charge of Regular/Interim Divisions All Others Concerned

- 1. Attached is a Memorandum from the Office of the Undersecretary for Operations on the request for regional consolidated and submission of the Schools Divisions' reports of Learners Rights and Protection Cases.
- 2. This Office hereby requests the Focal Persons on Learners Rights and Protection (LRP) of the Schools Division Offices to submit the Division Consolidated reports and required supporting documents from Public and Private Schools, for Regional Consolidation on or before JULY 17, 2023 at essd.seven@deped.gov.ph using the prescribed templates attached to this Memorandum or in this google drive link: https://tinyurl.com/LRP-References.
- 3. For Consolidation Report of Learners Rights and Protection Cases/Incidents you may access the google link: https://tinyurl.com/Consolidation-Reprts.
- 4. For more details, refer to the attached communication.

5. For immediate compliance.

SALUSTIANO T. JIMENEZ Edd, JD, CESO V

Director IV Regional Director

STJ/CAE/ESSD/TTP

Nam7'2023



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City **Telephone Nos.:** (032) 231:1433; (032) 414-7399

Email Address: region7@deped.gov.ph



Republic of the Philippines Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

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OUOPS 2023

TO

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

ALL PUBLIC AND PRIVATE SCHOOLS, ELEMENTARY AND

SECONDARY SCHOOLS

FROM

ATTY. REVSEE A. ESCOBEDO

Undersecretary for Operations

SUBJECT

REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER

RIGHTS AND PROTECTION CASES

DATE

June 8, 2023

Pursuant to Department Order No. 003, series of 2021¹, the Learner Rights and Protection Office (LRPO), formerly known as *Child Protection Unit* and *Child Rights in Education Desk*, is mandated to lead in the planning, implementing, coordinating, monitoring and evaluation of programs, projects, and activities related to learner rights and protection at all governance levels of the Department.

In line thereto, this Office is requesting the submission of consolidated reports on incidents of bullying and child abuse, as well as cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, the number of schools with localized child protection policies and antibullying policies, and schools with established child protection committees (CPC), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017².

Further, all public and private schools are directed to submit their respective SDOs the accomplished reports on bullying and child abuse, cases involving children-atrisk (CAR) and children in conflict with the law (CICL), other learner rights and

¹ DepEd Order No. 003, s. 2021, "Creation of the Child Rights in Education Desk and the Child Protection Unit of the Department of Education," January 15, 2021.

² DepEd Memorandum No. 114, s. 2017, "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s.2015," July 17, 2017.

protection concerns, copies of their School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012³, and reports on the status of their established child protection committees (CPC).

In view of the foregoing, the LRPO through this Office requests all Regional Offices to submit the consolidated data by:

- 1. Using the Google form: https://tinyurl.com/Consolidation-Report.
- Sending an email of the following (both in MS Excel and PDF formats) to lrpo@deped.gov.ph.
 - Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 1);
 - Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure No. 2);
 - Accomplished Regional Consolidated Report on Cases involving CAR (Enclosure No. 3) and CICL in Schools (Enclosure No. 4);
 - Accomplished Regional Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 5); and
 - Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees (Enclosure No. 6).

The data which must come from the Schools Division Offices **must be submitted only to the Regional Offices** for consolidation. Only the consolidated data from the Regional Office, which must be **validated** by the Regional Director, will be received and acknowledged by this Office. Further, the Regional Office, Division Office and all public and private schools **must strictly** follow the reporting template attached in this memorandum or in this google drive link: https://tinyurl.com/LRP-References. The deadline of submission of all the reports is on **July 21, 2023**.

Thus, the persons-in-charge of the consolidation of reports in the field are as follows:

- a. Child Protection Focal Person in the Education Support Service Division (ESSD) in the Regional Office;
- b. Child Protection Focal Person in the School Governance and Operations Division (SGOD) in the Schools Division Office; and
- c. Child Protection Committees (CPCs) in schools.

In order to foster accurate, valid, and reliable consolidated reports, the following are **required supporting documents** requested from the Regional Offices in addition:

- a. Accomplished School-based Consolidated Report on Incidents of Bullying (Enclosure No. 7)
- Accomplished School-based Consolidated Report on Incidents of Child Abuse (Enclosure No. 8)
- Accomplished School-based Consolidated Report on Cases of Children-At-Risk (Enclosure No. 9)
- d. Accomplished School-based Consolidated Report on Incidents of Children in Conflict with the Law (CICL) (Enclosure No. 10)

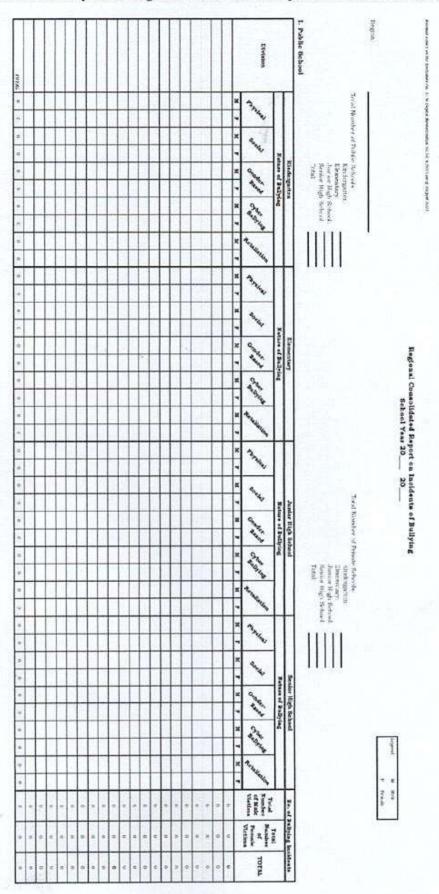
³ DepEd Order No. 40, s. 2012, "DepEd Child Protection Policy," May 12, 2012.

- e. Accomplished School-based Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 11)
- f. Accomplished Intake Sheet Forms per DO 40, s. 2012 (Enclosure No. 12)
- g. Accomplished Profiling and Initial Risk Assessment Tools for Children-at-Accomplished Risk (Enclosure No. 13)
- Accomplished Children in conflict with the Law (CICL) Intake form (Enclosure No. 14)
- School-based Activity Reports that show the measures undertaken for the prevention of learner rights and protection violations.

Further, the data privacy of the learners shall be maintained and protected at all costs, as provided by Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.

For your information and guidance.

ENCLOSURE 1. Accomplished Regional Consolidated Report on Incidents of Bullying



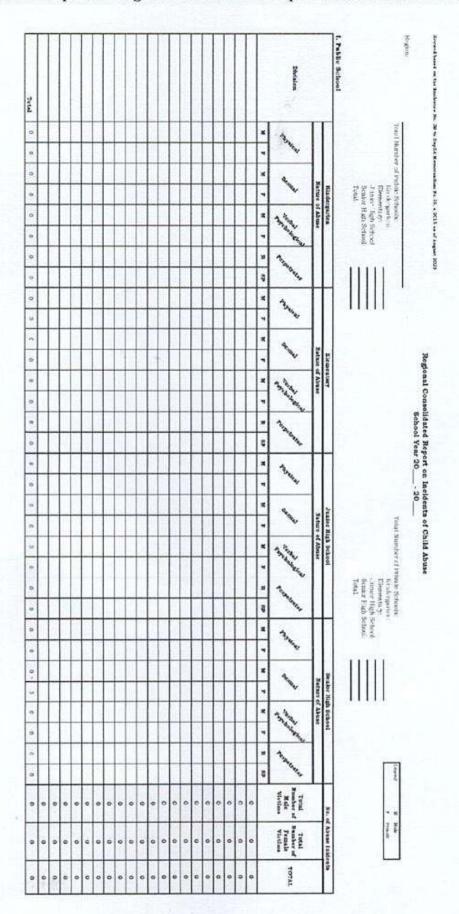
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ENCLOSURE 6. Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees

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ENCLOSURE 6. Continuation

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SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

School:			s	School ID:	
Period Covered: Total Number of Students: I. CHILDREN-AT-RISK (CAR)		Classif	ication: Publi Private	Level:	Kindergarten Bermentary Junior High School Senior High School
	No. of	Students			
Classification	Male	Female	Action Take	en	Present Status
Victim of abuse (sexual, physical, psychological, mental, economic and other mean) Victim of Neglect Coming from a dystunctional family or without parent or					
4. Being a member of a gang					
5. Living in a community with a higher level of criminality					
6. Living a situation of armed conflict					
7. Committed a status Offense under Section 57 of RA 9344, as amended					1
8. Mendicant under PD 1563			2.2.		
9. Solvent/ Rugby user					
10. Marijuana/ Drug Use/ Dependency				747	
11. Smoking					
12. Others II. Concrete descriptions of action	ns taken	by the scho	ol to alleviate th	ne risk factor	s of the CAR:
	Num	ber of Resolve			
Number of Cases referr	ed to other	Cases for Mo Government			
Number of Cases referred to					
Prepared by:			Validate	ed by:	
(Designation) Date:			Date:	Princip	pal

Date:	(Designation)	Prepared by:	Number of Resolved Cases Cases for Monitoring Number of Cases referred to other Government Agencies Number of Cases referred to other Non-Government Agencies	B. Concrete descriptions of any intervention program or diversion program that the school initiated or adopted which facilitated the reintegration of the CICL in the school and community	Number (LRN) Age (M/F)	A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)	School: Period Covered:
			ber of Resolved Cases Cases for Monitoring Sovernment Agencies Bovernment Agencies	program or diversion progra	Case/Violation	ren in Conflict with the Lav	onsolidated Report on Incidents o School Year 20
Date:	Principal	Validated by:		m that the school initiated or a	Action Taken	(CICL)	School-Based Consolidated Report on Incidents of Children in Conflict with the Law (CICL) School Year 2020
				dopted whch facilitated the r	Intervention/ Diversion Program		
	•			eintegration of the	Remarks		Appendix F Kincergenter Economics High School Senior High School

ENCLOSURE 11. Accomplished School-based Consolidated Report on Other LRP Concerns Schurt Date / Place of Incident OSEC - Cultive Second Exploitation of Children SEC - Sexual Exploitation of Children Dute Name 4 (A/M) Level [Eindergatten/Elementary/Socoodary] Nume 4 (X/X) CONTIDENTIAL



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Republic of the Philippines Department of Education

In compliance with the Data Privacy Act of 2012, the Learner Rights and Protection Office (LRPO), all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

INTAKE SHEET

I. INFORMATION A. VICTIM: Name: Age: Sex: Date of Birth: Gr./Yr. And Section: Adviser Parents: Mother: Occupation: Address: Occupation: Address: B. COMPLAINANT: Name: Relationship to the Victim: Address and Contact Number: C. RESPONDENT: C-1. If respondent is a School Personnel Date of Birth: Age: Sex: Address and Contact Number: Position/Designation:

ENCLOSURE 12. Continuation

			CON	FIDENTIAL
C-2.	. If respondent is a Student			
Nan	ne:			
Date		Age:	Sex:	STEEL -
Gr.				
	ents/Guardian:		Ann	
	her:			
	upation: ress and Contact Number:			
7100	Too and Contest Number.			· · · · · · · · · · · · · · · · · · ·
Fath	her:		Age:	
	711-7163 A.C. 10			======
Add	ress and Contact Number:			
	S OF THE CASE:			
II. DEIRIL	S OF THE CASE.			
III. ACTIO	N TAKEN:			
1				
2				
3				
IV. RECOR	MMENDATIONS:			
1				
2				

ENCLOSURE 12. Continuation

Prepared by:	
Signature over Prin	ted Name
Designation	
Date	
Noted by:	
Signature over Prin	ted Name
Designation	
Date	



Appendix A

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Profiling and Initial Risk Assessment Tools for Children-at-Risk

PART I:

This form will hepthe guidance teacher or guidance counselor quickly note down risk factors that make the child vulnerable to coming intoconflict with the law. A check mark on those items in red/bold font require immediate referral of the child to the LSWDO, DSWD or licensed child-caring agencies and NGOs for futher assessment and treatment or intervention planning.

A mark on the other items or factors, othern than those in red, require further investigation or data gathering on the part of the school CPC before referral is made to the LSWDO or DSWD

Initial assessment made using this form will not substitute for the professioal assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

I. Child's Identifying	Information		
Name:			
Age:		Date of Birth:	
Sex;			
Address:			
In school?	Yes; Grade/ Yea	ar Level:	
	No; Highest Gre	ade/ Year Level Finished:	
Caregivers:	Father only	Mother only	Father & Mother
_	Castar Tourisain to the	ationship to the child):	
-	Others (indicate rela	tionship to the child):	Million and the second
Caregiver's source of	income/employment and m	nonthly income:	
No. of siblings:	N N	vo. of siblings below 18 years old	l:
Ordinal position:			
I. Individual factors			
War and	substance/alcohol abuse		
Involvemen			
	it in any positive youth deve	slopment activity, identify:	
The second second		ts of anger/irritability exhibited	in school
Report or a	llegations of traumatic expe	eriences of the child	
Reported r	ecent suicide attempts or su	nicidal ideation	
Child obse	rved in class to be depressed	d, anxious and out of focus mos	t of the time
Constant s	omatic complaints		
Reported/1	Noted thought disturbances		

ENCLOSURE 13. Continuation

Types	of offenses committed (Mark with X and indicate how many times reported for every type of offense
commi	tted)
	Theft
	Robbery
(1)	Physical injuries
	Sexual harassment
	Rape
	Homicide
	Murder
	Drug-related offense
	Other offenses punished under penal laws (please indicate)
Family	7/community factors:
A.menany	Child is a victim of abuse, identify (sexual, physical, emotional, verbal)
	Child is a victim of neglect
	Child has no parents or no adult guardian in the household
-	History of parental criminal behavior
	History of sibling's criminal behavior
	Witness to family / domestic violence
	Parent substance abuse
	Homeless
	Abandoned
	Witness to community violence
_	Presence of support system (family, community, church, school)
77	Presence of support system namely, community, cruten, school
Schoo	I Behavior
	Child is behaving well in school
00==2.5	Child is a victim of bullying in school
	Child has been observed to have moderate behavior problems in school
	Child had severe problems with behavior in school. Child has been reported for bullying in school.
Juven	ile Justice (JJ)*
Histor	y of criminal behavior
	Current criminal behavior is the first known occurrence
	Youth has engaged in multiple delinquent acts in the past year
Seriou	sness
	Youth has engaged only in status violations or violations of local ordinances
	Youth has engaged in criminal behavior
	Youth has engaged in criminal behavior that places other citizens at risk of significant
	physical harm
Peer is	nfluences
	Youth's primary peer social network does not engage in delinquent behavior
7.00	Youth predominantly has peers who engage in delinquent behavior
	Youth's primary peer social network are known to ngage in criminal behavior

^{*} Indicators were based on the Juvenile Justice Module of the Child and Adelescent Needs and Strengths Manual. Preda Foundation (1999)

ENCLOSURE 13. Continuation

PART II:

The table below further provides a non-exhaustive list of examples of evidence which would suggest that a student has met the threshold for an immediate referral to the proper authorities (LSWDO, Licensed SW of accredited and duly-licensed child caring agency, or to the DSWD CIU) or whether there is still a need for further investigation or data gathering on the allegations before referrals are made.

Initial assessment made using this form will not substitute for the professional assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

ate intervention within Shours
Allegation of physical assault with no visible injury (child is mobile and verbal)
Any incident/ injury triggering concern e.g. a series of apparently accidental injuries or a minor non-accidental injury
Repeated expressed minor concerns from one or more sources on suspicious of non-accidental injury
Allegation concerning verbal threats
Allegations of emotional abuse including that caused by minor domestic violence
Allegations of periodic neglect including insufficeient supervision; poor hygiene; clothing or nutrition; failure to seek/attend treatments or appointments; young carers undertaking intimate personal care

ENCLOSURE 13. Continuation

Direct allegation of sexual abuse made by child or abuser's confession to such abuse Any allegation sggesting connections between sexually abused children in different families	Suspicions of sexual abuse (e.g. medical concerns, sexualized behavior, or referral by concerned relative, neighboor and caregiver)
An individual inside the child's home posing a risk to the child (alleged perpetrator living with the child or who has daily access to the child/adult alleged of threatening child to commit crime, etc.)	
Any suspicious injury or allegation involving a childalready subject to a child protection plan or looked after by a local authority	
No available parent/carer and child is left abandoned child	No available parent, child in need of temporary accommodation and no specific risk if this need is met
Suspicion that a child has suffered or is at-risk of significant harm due to fabricated/ induced illn	në S S
A child reported to be at-risk of sexual exploitation or trafficiking	n
Pregnancy in a child	
A child at-risk of forced marriage Initial assessment made by:	
Name and Signature Noted by:	Designation
Name and Signature	Designation

ENCLOSURE 14. Accomplished CICL Intake form



Appendix B

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Children in Conflict with the Law (CICL) Intake Form

Division	n:	Region:
Name of	of School:	
Address	ss:	
Case No	lo.:	
Date:		
	Name: Nickname: Age: Date of Birth: Place of Birth: Address: Grade/ Year Level & Section: Class Adviser: Parents/Guardian Information	Sex:
	Address:	
	Contact Nos:	
п.	Alleged offense committed by the student (de	
	Place and Date of Alleged Commission of Off Name of the referring party/ relation to the	3(1-36)
	Name of victim/s (if any):	Grade/Level:
	Previous Offense reported in school, if any	please indicate date:)

ENCLOSURE 14. Continuation

	4
Disposition: Referred and/or Released to:	
LSWDO Name:	Contact No.
	Contact No.
	ization
Released to:	
Parents	
Guardian	
Relative/s Name:	Contact No.
Ad	Name and Signature of Receiving Party
Ad	diress:
Prepared by:	
Name and Signature	Designation
loted by:	