



Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent

July 11, 2023

DIVISION MEMORANDUM
No. 258, s. 2023

**REQUEST ON THE CONSOLIDATED REPORTS OF
LEARNER RIGHTS AND PROTECTION CASES**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Schools District Supervisors/OICs
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. Attached is Regional Memorandum No. 469 s. 2023 entitled "*Request on the Consolidated Reports of Learner Rights and Protection Cases*". Pursuant to OUOPS Memorandum on the request for regional consolidated and submission of the Schools Divisions' reports of Learners Rights and Protection Cases.
2. All public and private are directed to submit the accomplished reports on bullying and child abuse, cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, copies of their School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012, and reports on the status of their established child protection committees (CPC) on or before **July 14, 2023** at mark.alquizola@deped.gov.ph using the prescribed templates attached to this Memorandum or in this google drive link: <https://tinyurl.com/LRP-References>.
3. For further information, please refer to the attached Memorandum.
4. For questions and/or clarification, please contact Mr. Mark J. Alquizola through 0967 325 9178 or email mark.alquizola@deped.gov.ph.
5. Immediate compliance of this Memorandum is desired.

SENEN PRISCOLO P. PAULIN, CESO V
Schools Division Superintendent



Address: IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: (032)255-6405
Email Address: cebu.province@deped.gov.ph
Website: www.depedcebuprovince.com



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS

Office of the Regional Director

JUL 10 2023

REGIONAL MEMORANDUM

No. **0469**, s. 2023

REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER RIGHTS AND PROTECTION CASES

To: Schools Division/City Superintendents
Officers-in-Charge of Regular/Interim Divisions
All Others Concerned

1. Attached is a Memorandum from the Office of the Undersecretary for Operations on the request for regional consolidated and submission of the Schools Divisions' reports of Learners Rights and Protection Cases.
2. This Office hereby requests the Focal Persons on Learners Rights and Protection (LRP) of the Schools Division Offices to submit the Division Consolidated reports and required supporting documents from Public and Private Schools, for Regional Consolidation on or before **JULY 17, 2023** at essd.seven@deped.gov.ph using the **prescribed templates attached to this Memorandum or in this google drive link : <https://tinyurl.com/LRP-References>.**
3. For Consolidation Report of Learners Rights and Protection Cases/Incidents you may access the google link: <https://tinyurl.com/Consolidation-Reprts> .
4. For more details, refer to the attached communication.
5. For immediate compliance.


SALUSTIANO T. JIMENEZ EdD, JD, CESO V
Director IV
Regional Director

STJ/CAE/ESSD/TTP
Nam7'2023



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231-1433; (032) 414-7399
Email Address: region7@deped.gov.ph

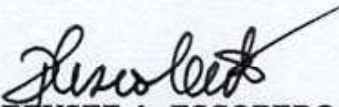



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
OUOPS 2023 _____

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC AND PRIVATE SCHOOLS, ELEMENTARY AND
SECONDARY SCHOOLS

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations 

SUBJECT : REQUEST ON THE CONSOLIDATED REPORTS OF LEARNER
RIGHTS AND PROTECTION CASES

DATE : June 8, 2023

Pursuant to Department Order No. 003, series of 2021¹, the Learner Rights and Protection Office (LRPO), formerly known as *Child Protection Unit* and *Child Rights in Education Desk*, is mandated to lead in the planning, implementing, coordinating, monitoring and evaluation of programs, projects, and activities related to learner rights and protection at all governance levels of the Department.

In line thereto, this Office is requesting the submission of consolidated reports on incidents of bullying and child abuse, as well as cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and protection concerns, the number of schools with localized child protection policies and anti-bullying policies, and schools with established child protection committees (CPC), in reference to the Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices, under DM No. 114, s. 2017².

Further, all public and private schools are directed to submit their respective SDOs the accomplished reports on bullying and child abuse, cases involving children-at-risk (CAR) and children in conflict with the law (CICL), other learner rights and

¹ DepEd Order No. 003, s. 2021, "Creation of the Child Rights in Education Desk and the Child Protection Unit of the Department of Education," January 15, 2021.

² DepEd Memorandum No. 114, s. 2017, "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s.2015," July 17, 2017.

protection concerns, copies of their School-Based Child Protection Policy and Anti-Bullying Policy certifying their adoption and localization of DO 40, s. 2012³, and reports on the status of their established child protection committees (CPC).

In view of the foregoing, the LRPO through this Office requests **all Regional Offices** to submit the consolidated data by:

1. Using the Google form: <https://tinyurl.com/Consolidation-Report>.
2. Sending an email of the following (**both in MS Excel and PDF formats**) to lrpo@deped.gov.ph.
 - i. Accomplished Regional Consolidated Report on Incidents of Bullying (Enclosure No. 1);
 - ii. Accomplished Regional Consolidated Report on Incidents of Child Abuse (Enclosure No. 2);
 - iii. Accomplished Regional Consolidated Report on Cases involving CAR (Enclosure No. 3) and CICL in Schools (Enclosure No. 4);
 - iv. Accomplished Regional Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 5); and
 - v. Regional Consolidated Report on Schools with Localized Child Protection Policy and Anti-Bullying Policy, and Schools with Established Child Protection Committees (Enclosure No. 6).

The data which must come from the Schools Division Offices **must be submitted only to the Regional Offices** for consolidation. Only the consolidated data from the Regional Office, which must be **validated** by the Regional Director, will be received and acknowledged by this Office. Further, the Regional Office, Division Office and all public and private schools **must strictly** follow the reporting template attached in this memorandum or in this google drive link: <https://tinyurl.com/LRP-References>. The deadline of submission of all the reports is on **July 21, 2023**.

Thus, the persons-in-charge of the consolidation of reports in the field are as follows:

- a. Child Protection Focal Person in the Education Support Service Division (ESSD) in the Regional Office;
- b. Child Protection Focal Person in the School Governance and Operations Division (SGOD) in the Schools Division Office; and
- c. Child Protection Committees (CPCs) in schools.

In order to foster accurate, valid, and reliable consolidated reports, the following are **required supporting documents** requested from the Regional Offices in addition:

- a. Accomplished School-based Consolidated Report on Incidents of Bullying (Enclosure No. 7)
- b. Accomplished School-based Consolidated Report on Incidents of Child Abuse (Enclosure No. 8)
- c. Accomplished School-based Consolidated Report on Cases of Children-At-Risk (Enclosure No. 9)
- d. Accomplished School-based Consolidated Report on Incidents of Children in Conflict with the Law (CICL) (Enclosure No. 10)

³ DepEd Order No. 40, s. 2012, "DepEd Child Protection Policy," May 12, 2012.

- e. Accomplished School-based Consolidated Report on Other Learner Rights and Protection Concerns (Enclosure No. 11)
- f. Accomplished Intake Sheet Forms per DO 40, s. 2012 (Enclosure No. 12)
- g. Accomplished Profiling and Initial Risk Assessment Tools for Children-at-Accomplished Risk (Enclosure No. 13)
- h. Accomplished Children in conflict with the Law (CICL) Intake form (Enclosure No. 14)
- i. School-based Activity Reports that show the measures undertaken for the prevention of learner rights and protection violations.

Further, the data privacy of the learners shall be maintained and protected at all costs, as provided by Republic Act (RA) No. 10173, otherwise known as the Data Privacy Act.

For your information and guidance.

ENCLOSURE 1. *Continuation*[illegible]

ENCLOSURE 1. *Continuation*

Experiencing the joy of a successful Big 10 weekend is a special one, and the athletes who play for

Engelwood - a wonderful physical exercise providing a perfect practice facility, featuring a challenging trail, a beautiful view of the city, and a great workout.

Special: refers to any distinctive, innovative and effective social behavior described in text or Table in an individual's prewriting history (e.g., on a

Cyber Bullying - a bullying done through the use of technology as well as internet sites, texting, email, chatting, instant messages, etc.)

100

100

1

Review

Year	Population
------	------------

1

Number of Chinese referred to other Government Agencies	Number of Chinese referred to other Non-Government Agencies
1	1

ENCLOSURE 2. Accomplished Regional Consolidated Report on Incidents of Child Abuse

Revised based on the Knowledge Pub. 20 to Digital Memorandum No. 19, a 2015 use of August 2022

Regional Consolidated Report on Incidents of Child Abuse
School Year 20 - 20

Hypothesis

Total Number of Public Schools
 Grade 1-12

11th Grade English
 12th Grade English
 Total

Total Number of Attended Schools
Attended

Junior High School
Senior High School
Total

Year	2000	2001
2000	2000	2000
2001	2001	2001

f. Public Schools

[illegible]

ENCLOSURE 2. *Continuation*[illegible]

Prepared by:

History

Weberbauer, J.

1101 (10)

Conclusion

Conclusion:

Relationship is the action of trying to make one's life or one's life better.

Notes: Child Abuse refers to the maltreatment of children; a finding is made that the child has been

Notes: Child Above refers to the male informant of the child, a younger individual or more adult informant. Any of the following *Phonemes* - refers to sets that include both home and school settings. Children to perform tasks 2-4 are the focus.

Sexual - refers to the fact one sexual or multiple partners, sexual intercourse, sexual satisfaction is a topic discussed.

Prevalence - refers to the number of individuals who have the illness in a certain period of time. Prevalence is different from incidence which refers to the number of new cases of a disease.

Abolition, first made or meant as a form of punishment, and signified action about

[illegible][illegible]

Common Actions Taken (Note: Please use other sheets if needed)

ENCLOSURE 3. *Continuation*[illegible]

ENCLOSURE 3. Continuation

Common Actions Taken (Note: Please use other sheets if needed)	
No.	
1	
2	
3	
4	
5	

General information and further instructions:
Note: Please use another sheet for Enclosure Action Taken if needed.

Number of Enclosed Copies
Number of Copies referred to other Department Agencies
Number of Copies referred to other Departments/Agencies

Prepared by:

(Name)

Date:

Validated by:

(Name)

Date:

Regional Consolidated Report on Incidents of Children in Conflict with the Law (CICL)
School Year 20__ - 20__

Kindergarten
 Elementary
 Junior High School
 Senior High School
 Total:

Legend	NA	Water
	T	Yards

[illegible]

ENCLOSURE 4. *Continuation*

Prepared by: _____
 Approved by: _____
 Date: _____

Validated by: _____ (Name)
_____ (Signature)
Date: _____

Number of persons and cases Cases for Monitoring
Number of Cases reported to OLA Government Agencies
Number of Cases reported number Sandovermann Agency

[illegible]

ENCLOSURE 5. *Continuation*

II. Private School

[illegible]

ENCLOSURE 5. Continuation

Common Actions Taken (Note: Please use other sheets if needed)	
1	
2	
3	
4	
5	
6	
7	
8	

Number of Juvenile Cases	
Cases for Misdemeanors	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Prepared by: _____
 (Name)

 (Signature)
 Date: _____

Validated by: _____
 (Name)

 (Signature)
 Date: _____

[illegible]

Prepared by _____

 Date: _____

Witnessed by _____
Parent/Contributor

Date: _____

References

JENNIFER KIMMEL SCHOOL

THE BOOK IS OUT NOW!

webb, 1994

[illegible]

(Forthcoming, Nov. 14 in *Deep End Mathematics* No.59, p.2015)
 To be submitted to the Journal, either a hard copy or email copy

Page 20 of 33

School Year 20__ - 20__

The second 112

1

[illegible]

Headline of Published Article
Center for Menstrual Health
Ministry of Health referred to other COOPERATIVE Agencies
Ministry of Health referred to other Health GOVERNMENT Agencies

Under-Blood refers to any act that humiliates or excludes a person on the basis of perceived or actual social orientation and gender identity.

Cyberbullying: any bullying done through the use of technology or any electronic means (bullying, email, chat, text, video games, etc.)

Nerve and Demyelination

1000

1000

To be submitted to The Editors (Please allow a week after the start of each school year)

Page 21 of 33

School Year 20__ - 20__

Richard D. ...

Number of Reported Cases	Number of Cases referred to select Government Agencies	Number of Cases referred to select Non-Government Agencies
Clayton K. Moulton		

These Child Abuse refers to the maltreatment of a child, whether physical or not, which includes any of the following:

Physiotherapist: refers to acts that either hinder and/or help subjects' children to perform tasks within their physical and being.

Personal - refers to acts that are virtual in nature, social interaction, actively interacting privately, forcing children to watch obscene publications or movies, etc. and

The relationship to the virtues refers to reactions [butcher, musician, etc.] or actions [pursuing a virtuous goal, practicing a virtuous activity].

*Twelve and a half years ago**Forme und Organisation*

Date _____

ENCLOSURE 9. Accomplished School-based Consolidated Report on Cases of CAR**CONFIDENTIAL****SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)**

School: _____

School ID: _____

Period Covered: _____

Total Number of Students: _____

Classification: ☐ Public☐ PrivateLevel: ☐ Kindergarten☐ Elementary☐ Junior High School☐ Senior High School**I. CHILDREN-AT-RISK (CAR)**

Classification	No. of Students		Action Taken	Present Status
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being a member of a gang				
5. Living in a community with a higher level of criminality				
6. Living a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Mendicant under PD 1563				
9. Solvent/ Rugby user				
10. Marijuana/ Drug Use/ Dependency				
11. Smoking				
12. Others				

II. Concrete descriptions of actions taken by the school to alleviate the risk factors of the CAR:

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Prepared by:**Validated by:**

(Designation) _____

Principal _____

Date: _____

Date: _____

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Appendix F

School-Based Consolidated Report on Incidents of Children in Conflict with the Law (CICL)

School:
Period Covered:

1100

School ID:
Classifications:

☐ Pull ☐ Level: ☐ Kinesthetically
☐ Private ☐ Elementary

☐ Junior High School
☐ Senior High School

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)

[illegible]

B. Concrete descriptions of any intervention program or diversion program that the school initiated or adopted which facilitated the reintegration of the CICL in the school and community

Number of Resolved Cases
Cases for Monitoring
Number of Cases referred to other Government Agencies
Number of Cases referred to other Non-Government Agencies

Prepared by:

(Designation)

Date:

Validated by:

Principia

Date:

SCHOOL-BASED CONSOLIDATED REPORT ON OTHER LEARNER RIGHTS AND PROTECTION CONCERNS

Page 24 of 33

Richard III

[illegible]

Number of Cases referred to other Government Agencies	Number of Cases referred to other Non-Government Agencies
Number of Cases referred to other Government Agencies	Number of Cases referred to other Non-Government Agencies

Form and Organization

Plaque

ENCLOSURE 12. Accomplished Intake Sheet Forms per DO 40, s. 2012



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**Republic of the Philippines
Department of Education**

In compliance with the Data Privacy Act of 2012, the Learner Rights and Protection Office (LRPO), all personal data obtained from this form is entered and stored within DepEd's authorized information and communications system and will only be accessed by authorized personnel. Moreover, Section 18 of the DepEd Child Protection Policy ensures that the identity or other information pertaining to the learner/s or individuals involved shall be withheld from the public to protect their privacy.

INTAKE SHEET

I. INFORMATION

A. VICTIM:

Name: _____

Date of Birth: _____ Age: _____ Sex: _____

Gr./Yr. And Section: _____ Adviser: _____

Parents:

Mother: _____ Age: _____

Occupation: _____

Address: _____

Father: _____ Age: _____

Occupation: _____

Address: _____

B. COMPLAINANT:

Name: _____

Relationship to the Victim: _____

Address and Contact Number: _____

C. RESPONDENT:

C-1. If respondent is a School Personnel

Name: _____

Date of Birth: _____ Age: _____ Sex: _____

Address and Contact Number: _____

Position/Designation: _____

ENCLOSURE 12. Continuation

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C-2. If respondent is a Student

Name: _____

Date of Birth: _____ Age: _____ Sex: _____

Gr./Yr. and Section: _____

Parents/Guardian:

Mother: _____ Age: _____

Occupation: _____

Address and Contact Number: _____

Father: _____ Age: _____

Occupation: _____

Address and Contact Number: _____

II. DETAILS OF THE CASE:

III. ACTION TAKEN:

1

2

3

IV. RECOMMENDATIONS:

1

2

3

ENCLOSURE 12. Continuation

Prepared by:

Signature over Printed Name

Designation

Date

Noted by:

Signature over Printed Name

Designation

Date

ENCLOSURE 13. Accomplished Profiling and Initial Risk Assessment Tools for CAR



Appendix A

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Profiling and Initial Risk Assessment Tools for Children-at-Risk

PART I:

This form will help the guidance teacher or guidance counselor quickly note down risk factors that make the child vulnerable to coming into conflict with the law. A check mark on those items in red/bold font require immediate referral of the child to the LSWDO, DSWD or licensed child-caring agencies and NGOs for further assessment and treatment or intervention planning.

A mark on the other items or factors, other than those in red, require further investigation or data gathering on the part of the school CPC before referral is made to the LSWDO or DSWD

Initial assessment made using this form will not substitute for the professional assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

I. Child's Identifying Information

Name: _____

Age: _____ Date of Birth: _____

Sex: _____

Address: _____

In school? _____ Yes; Grade/ Year Level: _____

_____ No; Highest Grade/ Year Level Finished: _____

Caregivers: _____ Father only _____ Mother only _____ Father & Mother

_____ Others (indicate relationship to the child): _____

Caregiver's source of income/employment and monthly income: _____

No. of siblings: _____ No. of siblings below 18 years old: _____

Ordinal position: _____

I. Individual factors

_____ History of substance/alcohol abuse

_____ Involvement in gangs

_____ Involvement in any positive youth development activity, identify: _____

_____ Reported incidents of sudden outbursts of anger/irritability exhibited in school

_____ Report or allegations of traumatic experiences of the child

_____ Reported recent suicide attempts or suicidal ideation

_____ Child observed in class to be depressed, anxious and out of focus most of the time

_____ Constant somatic complaints

_____ Reported/Noted thought disturbances

ENCLOSURE 13. Continuation

Types of offenses committed (Mark with X and indicate how many times reported for every type of offense committed)

- ☐ Theft
- ☐ Robbery
- ☐ Physical injuries
- ☐ Sexual harassment
- ☐ Rape
- ☐ Homicide
- ☐ Murder
- ☐ Drug-related offense
- ☐ Other offenses punished under penal laws (please indicate) _____

Family/community factors:

- ☐ Child is a victim of abuse, identify _____ (sexual, physical, emotional, verbal)
- ☐ Child is a victim of neglect
- ☐ Child has no parents or no adult guardian in the household
- ☐ History of parental criminal behavior
- ☐ History of sibling's criminal behavior
- ☐ Witness to family/ domestic violence
- ☐ Parent substance abuse
- ☐ Homeless
- ☐ Abandoned
- ☐ Witness to community violence
- ☐ Presence of support system (family, community, church, school)

School Behavior

- ☐ Child is behaving well in school
- ☐ Child is a victim of bullying in school
- ☐ Child has been observed to have moderate behavior problems in school
- ☐ Child had severe problems with behavior in school. Child has been reported for bullying in school.

Juvenile Justice (JJ)*

History of criminal behavior

- ☐ Current criminal behavior is the first known occurrence
- ☐ Youth has engaged in multiple delinquent acts in the past year

Seriousness

- ☐ Youth has engaged only in status violations or violations of local ordinances
- ☐ Youth has engaged in criminal behavior
- ☐ Youth has engaged in criminal behavior that places other citizens at risk of significant physical harm

Peer influences

- ☐ Youth's primary peer social network does not engage in delinquent behavior
- ☐ Youth predominantly has peers who engage in delinquent behavior
- ☐ Youth's primary peer social network are known to engage in criminal behavior

* Indicators were based on the Juvenile Justice Module of the Child and Adolescent Needs and Strengths Manual. Preda Foundation (1999)

ENCLOSURE 13. Continuation

PART II:

The table below further provides a non-exhaustive list of examples of evidence which would suggest that a student has met the threshold for an immediate referral to the proper authorities (LSWDO, Licensed SW of accredited and duly-licensed child caring agency, or to the DSWD CIU) or whether there is still a need for further investigation or data gathering on the allegations before referrals are made.

Initial assessment made using this form will not substitute for the professional assessment and judgment of a licensed counselor, licensed child psychologist and licensed social worker.

Referral to LSWDO for immediate intervention within 8 hours

Initial Assessment: For further investigation before referral to LSWDO or DSWD within 24 hours

- | | |
|--|---|
| <input type="checkbox"/> Any allegation of abuse or neglect or any suspicious injury in a non-mobile child | <input type="checkbox"/> Allegation of physical assault with <u>no visible injury</u> (child is mobile and verbal) |
| <input type="checkbox"/> Two or more minor injuries in non-verbal young children (including disabled children) | |
| <hr/> | |
| <input type="checkbox"/> Allegations or suspicious about a serious injury | <input type="checkbox"/> Any incident/ injury triggering concern e.g. a series of apparently accidental injuries or a minor non-accidental injury |
| <input type="checkbox"/> Allegations or suspicious about a sexual abuse perpetrated against a child | |
| <hr/> | |
| <input type="checkbox"/> Repeated allegations of reasonable suspicious of non-accidental injury or injuries | <input type="checkbox"/> Repeated expressed minor concerns from one or more sources on suspicious of non-accidental injury |
| <hr/> | |
| <input type="checkbox"/> The child has been traumatised, injured or neglected as a result of domestic violence | <input type="checkbox"/> Allegation concerning verbal threats |
| <input type="checkbox"/> Repeated allegations involving serious verbal threats and/or emotional abuse | <input type="checkbox"/> Allegations of emotional abuse including that caused by minor domestic violence |
| <hr/> | |
| <input type="checkbox"/> Allegations/ reasonable suspicions of serious neglect | <input type="checkbox"/> Allegations of periodic neglect including insufficient supervision; poor hygiene; clothing or nutrition; failure to seek/ attend treatments or appointments; young carers undertaking intimate personal care |
| <hr/> | |

ENCLOSURE 13. Continuation

☐ Direct allegation of sexual abuse made by child or abuser's confession to such abuse

☐ Suspicions of sexual abuse (e.g. medical concerns, sexualized behavior, or referral by concerned relative, neighbor and caregiver)

☐ Any allegation suggesting connections between sexually abused children in different families or more than one abuser

☐ An individual inside the child's home posing a risk to the child (alleged perpetrator living with the child or who has daily access to the child/ adult alleged of threatening child to commit crime, etc.)

☐ Any suspicious injury or allegation involving a child already subject to a child protection plan or looked after by a local authority

☐ No available parent/carer and child is left abandoned child

☐ No available parent, child in need of temporary accommodation and no specific risk if this need is met

☐ Suspicion that a child has suffered or is at-risk of significant harm due to fabricated/ induced illness

☐ A child reported to be at-risk of sexual exploitation or trafficking

☐ Pregnancy in a child

☐ A child at-risk of forced marriage

Initial assessment made by:

Name and Signature

Designation

Noted by:

Name and Signature

Designation

ENCLOSURE 14. Accomplished CICL Intake form

Appendix B

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Children in Conflict with the Law (CICL) Intake Form

Division: _____ Region: _____
Name of School: _____
Address: _____
Case No.: _____
Date: _____

I. Identifying Information

Name: _____
Nickname: _____
Age: _____ Sex: _____
Date of Birth: _____
Place of Birth: _____
Address: _____
Grade/ Year Level & Section: _____
Class Adviser: _____

Parents/Guardian Information

Parents/ Guardian: _____
Address: _____
Contact Nos: _____

II. Problem Presented (Information on the Reported Offense)

Alleged offense committed by the student (describe incident as reported):

Place and Date of Alleged Commission of Offense: _____

Name of the referring party/ relation to the child: _____

Name of victim/s (if any): _____ Grade/Level: _____

Previous Offense reported in school, *if any* (please indicate date:)

ENCLOSURE 14. Continuation

III. Actions taken, if any

IV. Disposition:

Referred and/or Released to:

☐ LSWDO Name: _____ Contact No. _____

☐ PNP Name: _____ Contact No. _____

☐ NGO/ FBO Name of Organization _____

Contact No. _____

Released to:

☐ Parents
☐ Guardian
☐ Relative/s Name: _____ Contact No. _____

Name and Signature of Receiving Party

Address:

Prepared by:

Name and Signature	Designation
--------------------	-------------

Noted by:

Name and Signature	Designation
--------------------	-------------