



Republic of the Philippines
Department of Education
REGION VII-CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City

**Office of the Schools Division
Superintendent**

August 7, 2023

DIVISION MEMORANDUM

No. 308, s. 2023

2023 BRIGADA ESKWELA IMPLEMENTATION AND MONITORING

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs
Public Elementary and Secondary School Heads
All Others Concerned


1. This Office shall be conducting the annual implementation of the “BRIGADA ESKWELA (BE) PROGRAM ACTIVITIES” on August 14-19, 2023 with the theme “Bayanihan Para sa Matatag na Paaralan”. School Heads shall take the lead in planning the activities geared on making schools ecologically conscious, resilient, clean, safe, and conducive to learning. Brigada Eskwela which shall focus on information campaign, preparations, and strengthening partnerships that complement the Department’s efforts to ensure quality basic education. These includes physical facilities improvements Brigada Pagbasa, and partnerships engagement for the implementation of Basic Learning Recovery Plan.
2. All schools will be monitored by their respective division monitoring personnel. Monitoring personnel are expected to give technical assistance in all schools in the conduct of the Brigada Eskwela in their respective schools. Brigada Eskwela accomplishment report (BE Form 1-7 and BE 1.1 & 1.2) shall be submitted to the Division Office not later than August 25, 2023 (Friday) through the Division Partnerships Focal Person, Mr. Nahershalahashbas M. Auman.
3. Attached is the Calendar of Activities of Adopt-a-School Activities (enclosure 1) and Monitoring Tool (enclosure 2).

SDS/ASDS/SGOD/Social Mobilization/Naher



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4. Wide dissemination of and strict compliance with this Memorandum are hereby requested.


SENEN PRISCOLO P. PAULIN, CESO V
Schools Division Superintendent

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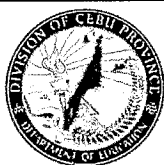
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**ADOPT-A-SCHOOL
CALENDAR OF ACTIVITIES**
School Year 2023- 2024

Date	Activity
August 7, 2023	Brigada Eskwela National Kick Off
August 14, 2023	Brigada Eskwela Regional Kick Off
August 15, 2023	Brigada Eskwela Division Kick Off
August 14- 19, 2023	Brigada Eskwela Implementation and Monitoring
August 25, 2023	Submission of BE Accomplishment Report (District)
August 29, 2023	Opening of Classes
September 6-7, 2023	Brigada Eskwela District Evaluation
September 11, 2023	Submission of Brigada Eskwela Result (District)
September 13, 2023	PTA Election (Homeroom, Grade & School)
September 14-15, 2023	Start of Brigada Eskwela Division Evaluation
October 30, 2023	Division Brigada Eskwela "Best Implementer" Awarding Ceremony

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BRIGADA ESKWELA MONITORING AND EVALUATION TOOL
School Year 2023- 2024

Division:		District:	
School ID:		School Address:	
Name of School:			
Please check the appropriate box			
Level: <input type="checkbox"/> Elementary		Category: <input type="checkbox"/> Small <input type="checkbox"/> Medium	
<input type="checkbox"/> Junior High School		<input type="checkbox"/> Large <input type="checkbox"/> Mega	
<input type="checkbox"/> Senior High School			
School Head:		Contact No.:	
Brigada Eskwela Coordinator:		Contact No.:	
Total Number of Teachers		Total Amount of Resources Generated:	
Total Number of Students		Major Brigada Pagbasa Project	
Total Number of Non-teaching Personnel			

Directions: Assess the School Brigada Eskwela implementation based on the following criteria and Means of Verification presented with the given indicators.

In case of a tie, partnerships in the private sector and other non- governmental organizations will be given higher weight after evaluation. (Use separate sheets if needed.)

Tick availability of each item with YES or No.

BRIGADA ESKWELA SCHOOL PREPARATION EFFORT				
1. CLEANLINESS & ORDERLINESS 40 %	MOVs	YES	NO	POINTS
1.1 School Frontage, Advocacy and Garden	• Proper School Name Signage			
	• Advocacy campaign materials (BE tarpaulin posted at the main gate)			
	• School BE Kick Off Program			
	• BE Work Plan			
	• Records of Donations/MOA/MOU			
	• Attendance sheet of teachers			
	• Attendance sheet of volunteers			
	• School-Community Partnerships Activities			
	• Clean surroundings with fruit bearing & flowery gardens			
1.2 Classrooms	• Standard and Proper flagpole display			
	• Clean standard size room (9x12 with 2 doors) conducive to learning			
	• With proper waste disposal			
	• Complete room cleaning materials in place			
1.3 Ground	• With first Aid kit			
	• Clean and safe ground			

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	<ul style="list-style-type: none"> • Good waste management is visible • Conducive to children for games & other outdoor activities • With accessible and functional restrooms • With handwashing area 			
Total				
Computation shall be based on the acquired points divided by the highest possible score of 19 points multiplied by 100 and then by .40				
2. SCHOOL'S SAFETY, PREPAREDNESS, & RESILIENCY 30%	MOVs	YES	NO	POINTS
	• Prepared evacuation exits plan and post directional signage on every floor of the building			
	• Identify evacuation areas and classrooms that may be used as temporary shelters during disasters and emergencies			
	• Post a directory of emergency contact numbers of relevant government agencies			
	• Establish and maintain early warning mechanisms in the school.			
	• Equip students with first aid kits, flashlights, megaphones, and other supplies necessary in cases of emergency			
	• Ensure that these items are highly accessible and can be easily located			
	• Ensure that learners, teachers, and personnel have identification cards with relevant information			
	• Create a database of learners with the contact details of their immediate family members/relatives/guardians			
	• Secure and safely store vital school records			
• Coordinate with barangay officials on pedestrian safety of learners				
Total				
Computation shall be based on the acquired points divided by the highest possible score of 10 points multiplied by 100 and then by .30				
3. ENROLLMENT 30%	• There is a designated area of onsite enrolment			
	• With records of enrollees per grade level/ strand			
Total				
Computation shall be based on the acquired points divided by the highest possible score of 2 points multiplied by 100 and then by .30				
GRAND TOTAL				



Conformed by: _____
School Head
Signature over Printed Name

Monitored/Evaluated by:

Signature over Printed Name

Signature over Printed Name

Signature over Printed Name

Signature over Printed Name

Signature over Printed Name

Signature over Printed Name

NAHERSHALALHASHBAS M. AUMAN
Division Brigada Eskwela Coordinator

GLADYS S. BALAGTAS
OIC CHIEF-SGOD

MARY ANN P. FLORES
CHIEF- CID

SENEN PRISCILO P. PAULIN
Schools Division Superintendent

Date: _____

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