



- Republic of the Philippines
Department of Education
Region VII – Central Visayas
Schools Division of CEBU PROVINCE

Office of the Schools Division Superintendent

August 15, 2023

DIVISION MEMORANDUM

No. 325 s. 2023

**GIRL SCOUTS OF THE PHILIPPINES (GSP) BASIC COURSE TRAINING
FOR TROOP LEADERS (Batch 3)**


To: Assistant Schools Division Superintendents
Chiefs, CID AND SGOD
Public Schools District Supervisors/OICs
School Heads and Teachers
All Others Concerned

1. This Office hereby announces the conduct of **GSP Basic Course Training for Troop Leaders**. The dates and venues of the aforesaid activity are specified below.

Date	Venue	Participating Districts
<i>August 18-20, 2023</i>	<i>San Remigio CS 1, Pob. , San Remigio, Cebu</i>	<i>San Remigio 1 & 2, Tabuelan Districts</i>
<i>August 25-27, 2023</i>	<i>Looc Norte ES, Looc Norte , Asturias, Cebu</i>	<i>Asturias 1, Balamban ! & 2 Districts</i>
<i>September 1-3, 2023</i>	<i>Alegria Central School Alegria, Cebu</i>	<i>Moalboal, Badian, Alegria & Malabuyoc Districts</i>
<i>September 8-10, 2023</i>	<i>Oslob CES Oslob, Cebu</i>	<i>Ginatilan, Samboan, Santander & Oslob Districts</i>
<i>September 15-17, 2023</i>	<i>Dalaguete NHS, Dalaguete, Cebu</i>	<i>Dalaguete ! & 2, Alcoy & Boljoon Districts</i>
<i>September 22-24, 2023</i>	<i>Guibugangan CES Barili, Cebu</i>	<i>Barili 1 & 2 & Dumanjug 2 Districts</i>

2. The GSP Basic Course Training aims to:

- 2.1. capacitate the schools on the scouting programs and activities;
- 2.2. orient the duties and responsibilities of troop leaders ;
- 2.3. equip the basic knowledge and skills on Scouting Program ; and

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- 2.4. facilitate school/district GSP scouting programs and activities.
3. The participants are the GSP troop leaders from all ages/levels :Twinklers, Stars, Juniors, Seniors and Cadets.
4. PMT members are required to report to the training venue on day 1 at 2:00 p.m. for the preparation of training materials. *(See attached list of PMT members)*
5. The teacher-participants are required to report the venue @ 5:00 p.m. on day 1 and its opening program. Participants are required to bring their own beddings, foods for meals and snacks.
6. The Medical Section is hereby directed to assign at least two nurses to be at the venue to facilitate the implementation of health protocols.
7. All PSDSs and school administrators are enjoined to disseminate the information and monitor to ensure 100% participation of the troop leaders in your respective school/district in the aforesaid activities. Sessions for day 1 and day 2 will last until 9.30 p.m. **GSP District Field Advisors (DFA) are responsible to update the submitted list of participants per age level, at least/ minimum of 3 participants per elementary school and at least/minimum 2 participants per secondary school.**
8. Registration fee of six hundred fifty pesos (Php 650.00) per participant, travelling and other incidental expenses incurred by the participants shall be charged to School MOOE/SEF/PTA Funds, while travelling, per diem and other incidental expenses of the PMT/Division personnel shall be charged to School/Division MOOE/GAD Funds, subject to the usual accounting and auditing rules and regulations.
9. All participants are required to register as active members of GSP Cebu Council upon registration as participants of this Basic Course Training. Attached is the list of facilitators.
10. The PMT/Division/participants shall be given two (2) days Compensatory Time-off (CTO) for Non- Teaching and Service Credits for Teaching personnel whose services rendered on Saturday and Saturday in accordance with the existing Civil Service Commission (CSC) and/or DepEd issuances
11. This Memorandum serves as **Authority to Travel** of the participants, trainers, support staff and members of the training team/management.
12. Immediate and wide dissemination of this Memorandum is desired.



SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent



GSM/SGOD/SDS/2022

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List of PMT/Facilitators

1. Ms. Marlie Buatro - Carmen District
2. Ms Venus Pepito - Consolacion District 1
3. Ms Jennifer Ceniza - Carmen District
4. Ms. Melisa Bondad - Asturias District 1
5. Ms Jennifer Empinado - Argao District
6. Ms. Jovelyn A. Monleon - Borbon District

Prepared :


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