



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CEBU PROVINCE

Office of the Schools
Division Superintendent

August 14, 2023

DIVISION MEMORANDUM

No. 326, s. 2023

PROFESSIONAL ENHANCEMENT SESSION FOR SCHOOL LEADERS

**To: Assistant Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/Coordinators
Public Schools District Supervisors/OICs
Elementary and Secondary School Heads**

1. This Office announces the conduct of the **Professional Enhancement Session for School Leaders** on Wednesday, August 16, 2023 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City at 1:00- 5:00 p.m.
2. Participants in this activity are the newly-appointed elementary and secondary school Head Teachers I. (Please refer to the attached List of Participants.)
3. Traveling and other related expenses of participants shall be chargeable against **local school MOOE Funds**, while expenses for snacks, venue rental, tokens for the speaker/s, supplies, and materials shall be chargeable against **Division HRD Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
4. This Memorandum serves as Authority to Travel.
5. Immediate dissemination of and compliance with this Memorandum is directed.

SENEN PRISCILO P. PAULIN CESO V
Schools Division Superintendent



Address: Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 520-3216 – 520-3217; **SDS Office:** (032) 255-6405;
ASDS Office: (032) 236-4628

LIST OF PARTICIPANTS

NO	NAME	POSITION TITLE	REMARKS
1	GEALON, ROSEMARIE B.	HEAD TEACHER I	May-23
2	TOONG, EDSSEL L.	HEAD TEACHER I	May-23
3	BUOT, FLORISA A.	HEAD TEACHER I	May-23
4	NOYNAY, IVAN LIE B.	HEAD TEACHER I	May-23
5	PACALDO, ROBERTSON N.	HEAD TEACHER I	May-23
6	VIVAS, PAMFILO K.	HEAD TEACHER I	May-23
7	RENTUCAN, MARIA LUISA D.	HEAD TEACHER I	May-23
8	MAARAT, ANGELIE L.	HEAD TEACHER I	May-23
9	LUMBAB, JAMES IAN L.	HEAD TEACHER I	May-23
10	GERALDEZ, VENGIE T.	HEAD TEACHER I	May-23
11	OLIVAR, JUDITH O.	HEAD TEACHER I	May-23
12	MANDAWE, FLEAH JALE O.	HEAD TEACHER I	May-23
13	GELAGA, MARIBELLE R.	HEAD TEACHER I	May-23
14	PASAOL, RANDY O.	HEAD TEACHER I	May-23
15	LARAGA, SIDRO M.	HEAD TEACHER I	May-23
16	SIARZA, GRELA G.	HEAD TEACHER I	May-23
17	CUIZON, EDWIN P.	HEAD TEACHER I	May-23
18	DEVOTA, PAEAN MARIE P.	HEAD TEACHER I	May-23
19	BASALO, REMIE C.	HEAD TEACHER I	May-23
20	OMAY, MARLYN B.	HEAD TEACHER I	May-23
21	MANTOS, MARY ANN P.	HEAD TEACHER I	May-23
22	PLAZA, SHELALYN E.	HEAD TEACHER I	May-23
23	DE LOS SANTOS, NORMAN R.	HEAD TEACHER I	May-23
24	VILLEGAS, ELENITA M.	HEAD TEACHER I	May-23
25	BARAQUIL, JOSEPHINE P.	HEAD TEACHER I	May-23
26	CATIPAY, JELVIN N.	HEAD TEACHER I	May-23
27	DELAGDON, JAMES PATRICK I.	HEAD TEACHER I	May-23
28	YONGCO, NEOL C.	HEAD TEACHER I	May-23
29	LOPEZ, ANALY S.	HEAD TEACHER I	May-23
30	MANSUETO, RONNEL D.	HEAD TEACHER I	May-23
31	INOFERIO, ANALYN L.	HEAD TEACHER I	May-23
32	BEJARASCO, SAPHIRE MARIE L.	HEAD TEACHER I	May-23
33	BALLENA, MARIA SOLEDAD B.	HEAD TEACHER I	May-23
34	TEOFILO, MERLINDA C.	HEAD TEACHER I	May-23
35	RAYCO, EDLYN G.	HEAD TEACHER I	May-23
36	LOAR, NOEL V.	HEAD TEACHER I	May-23
37	ORILLA, MARY JANE P.	HEAD TEACHER I	May-23
38	SIAROT, BERNARDO J.	HEAD TEACHER I	May-23
39	PLUMA, ODETTE P.	HEAD TEACHER I	May-23
40	ENCARGUEZ, ROCHELLE LOVELY R.	HEAD TEACHER I	May-23
41	MONTALLA, HELEN MAY M.	HEAD TEACHER I	May-23
42	NUNEZA, MARY ANN G.	HEAD TEACHER I	May-23
43	BALDESPINOZA, ELBEN M.	HEAD TEACHER I	Aug-23
44	TUBAL, MA. BEVERLY S.	HEAD TEACHER I	Aug-23
45	GICA, LUCITA A.	HEAD TEACHER I	Aug-23
46	RETUBADO, INIGO F.	HEAD TEACHER I-SEC	Jul-23
47	MANSUETO, DEBRA P.	HEAD TEACHER I-SEC	Jul-23
48	MURILLO, MARY JEAN M.	HEAD TEACHER I-SEC	Jul-23
*** NOTHING FOLLOWS ***			