



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

Office of the Schools
Division Superintendent

August 29, 2023

DIVISION MEMORANDUM

No. 357, s. 2023

**RESEARCH MANAGEMENT: PROVISION ON CHANGES AND EXTENSION FOR
APPROVED ACTION RESEARCH STUDIES UNDER BERF 2023**

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs/Caretakers
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office disseminates Regional Memorandum no. 613, s. 2023 issued last August 24, 2023, announcing the ***Provision on Changes and Extension for Approved Action Research Studies under the Basic Education Research Fund (BERF) 2023 Program.***
2. With this, BERF 2023 Grantees of the Schools Division who wish to make some changes and/or file for an extension in the conduct of their Research Studies, may submit a ***letter request for extension/changes with justification*** address to the Chair of the Regional Research Committee, which in no case, extension shall not exceed one (1) year.
3. For inquiries and further technical assistance, kindly contact the Schools Governance and Operations Division (SGOD) thru Planning and Research Division with this contact number 424-9000 loc. 105 or email address cebuprovince.sgopr23@gmail.com.
4. Wide dissemination of and strict compliance with this Memorandum are directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/LMD/FCL/VAY/SGOD/GSB/ams



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: 032-4249000
Email Address: cebu.province@deped.gov.ph
Website: cebuprovince.deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Policy, Planning, and Research Division

AUG 24 2023

REGIONAL MEMORANDUM

No. **0613**, s.2023

**RESEARCH MANAGEMENT: PROVISION ON CHANGES AND EXTENSION
FOR APPROVED ACTION RESEARCH STUDIES UNDER BERF 2023**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Policy, Planning, and Research Division (PPRD) hereby announces the **Provision on Changes and Extension for Approved Action Research Studies under the Basic Education Research Fund (BERF) 2023 Program.**
2. In specific, provision on changes and/or extension in the research shall be facilitated through letter request(s) to be addressed to the relevant research committee detailing the changes made which shall be further evaluated for approval.
3. In addition, in the event that the grantee sees the need for extension, a letter of request for extension with justification must be submitted to the chair of the relevant research committee. Relative to this, the duration of the extension shall be assessed and decided by the Research Committee. Granted extensions will not exceed one (1) year.
3. For more details, the concerned grantee(s) and research manager(s) are further directed to read the provisions stated in DepEd Order No. 16, s.2017, "Research Management Guidelines" or RMG.
4. For inquiries, kindly contact the Policy, Planning, and Research Division (PPRD) loc. 734 or email us at pprd.ro7@deped.gov.ph.
5. For the information and proper guidance of all concerned.


SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV
Regional Director

STJ/FYA/PPRD/BDT/smtc



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Nos.: (032) 231:1433; (032) 414-7399
Email Address: region7@deped.gov.ph