



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF CEBU PROVINCE

September 7, 2023

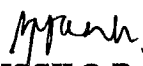

DIVISION MEMORANDUM

No. 370, s. 2023

**FACE-TO-FACE ORIENTATION ON THE ADMINISTRATION OF TOFAS
(TEST OF FUNDAMENTAL ACADEMIC SKILLS) IN MATHEMATICS**

**To: Assistant Superintendents
Chiefs, CID, and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/OICs
Elementary and Secondary School Heads**

1. This office announces the administration of a **Face-to-Face Orientation on the Administration of TOFAS (Test of Fundamental Skills) in Mathematics** at the Executive Dining Hall, Ecotech Center, Sudlon, Lahug, Cebu City on September 19, 2023.
2. This activity aims to:
 - a. discuss the content and structure of TOFAS;
 - b. design an action plan on the conduct of the assessment, and
 - c. foster integrity and confidentiality in the administration of TOFAS.
3. Participants in this conference are the Central School Principals and Lead Secondary School Heads of the 58 districts in the division.
4. Transportation and traveling expenses and a registration fee of Php 600.00 for snacks and lunch of each participant shall be chargeable against **School MOOE** or any other source of funds, subject to its availability, and the usual accounting and auditing rules and regulations.
5. This memorandum serves as the “Authority to Travel” of the participants.
6. Immediate dissemination and compliance with this Memorandum is directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent 

<SPPP/FCL/LMD/VAY/CID/MAPF/PAR>



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