



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools
Division Superintendent**

September 19, 2023

DIVISION MEMORANDUM

No. 392, s. 2023

SUBMISSION OF DISTRICT RESEARCH COORDINATOR - DESIGNATE

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs/Caretakers
Public Elementary and Secondary School Heads
All Others Concerned

1. In support of the Department's goal to promote and strengthen the culture of research in basic education, this Office requests the Public School District Supervisors to designate and submit **one (1)** teacher/school head who has knowledge/background/experience in writing and/or evaluating Action and/or Basic Research Papers.
2. When the designated district research coordinator's attendance is needed in any division-wide or district-wide research activities, adherence to No-Disruption of Classes Policy is encouraged. School head must assign any available/vacant teachers to facilitate the classes of the designated district research coordinator during the said activities.
3. Submission of District Research Coordinator-Designate name/s may be done by accomplishing this google form link, <https://bit.ly/RESEARCHCOORDINATORDesignate>, **on or before September 29, 2023.**
4. The purpose of this submission is for the creation and designation of Sub-Office Research Technical Working Group and other research-related activities.
5. For inquiries and further technical assistance, kindly contact the Schools Governance and Operations Division (SGOD) thru Planning and Research Division with this contact number 424-9000 loc. 105 or email address cebuprovince.sgopr23@gmail.com.
6. Wide dissemination of and strict compliance with this Memorandum are directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/LMD/FCL/VAY/SGOD/GSB/ams



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