



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Cebu Province

**Office of the Schools
Division Superintendent**

October 24, 2023

DIVISION MEMORANDUM

No. 454, s. 2023

3-DAY WORKSHOP ON ACTION RESEARCH

To: Assistant Schools Division Superintendents
Division Chiefs, CID and SGOD
Public Schools District Supervisors/OICs/Caretakers
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the conduct of the **3-day Workshop on Action Research on November 13-15, 2023** at *DepEd ECOTECH Center, Sudlon Lahug Cebu City*.
2. The activity aims to:
 - a. Orient the participants on DO no. 16, s. 2017 and DM 144, s. 2017;
 - b. Capacitate the participants on writing and evaluating Action Research Proposals;
 - c. Provide technical assistance in writing action research proposals on their chosen research agenda.
3. Participants of the said workshop are the following:
 - a. District Research Coordinator-Designates;
 - b. Sub-Office Research Technical Working Group Members;
 - c. One Master Teacher per District (PSDS shall select one MT to represent their district);
 - d. Other identified Division Personnel.
4. Participants shall bring laptop, extension wires and portable wifi.
5. School heads of the teaching personnel participants shall ensure to observe the No Disruption of Classes Policy, hence directed to assign substitute/vacant teachers to facilitate their classes during the entire workshop, otherwise, the teaching personnel participants who will not have class replacement facilitators will not be allowed to attend the said workshop.
6. For other details, kindly refer to the attached documents.



Address: DepEd Cebu Province, IPHO Bldg., Sudlon, Lahug, Cebu City
Telephone Nos.: 032-4249000
Email Address: cebu.province@deped.gov.ph
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7. Pre-registration is encouraged for all participants to identify the final list of participants and total number of participants who will avail of the free accommodation. To register, kindly fill-up this google form link <https://bit.ly/3MfJ5r7> on or before November 8, 2023.

8. This Memorandum will serve as the **Authority to Travel** of the participants.

9. For inquiries and further technical assistance, kindly contact the Schools Governance and Operations Division (SGOD) thru Planning and Research Division with this contact number 424-9000 loc. 105 or email address cebuprovince.sgodpr23@gmail.com.

10. Training venue, materials, board and lodging of the participants and other incidental expenses shall be charged against GAD-Funds/ Division MOOE/ local funds while travelling expenses of the school/district participants shall be charged against School MOOE/Local Funds, subject to usual auditing and accounting rules and regulations.

11. Wide dissemination of and strict compliance with this Memorandum are directed.


SENEN PRISCILO P. PAULIN, CESO V
Schools Division Superintendent

SPPP/LMD/FCL/VAY/SGOD/GSB/ams



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Annex A – Content Matrix

3-Day Workshop on Action Research <i>DepEd ECOTECH Center, Sudlon Lahug Cebu City</i> <i>November 13-15, 2023</i>		
DATE/TIME	ACTIVITY	Persons-in-Charge
Day 0: <i>November 12, 2023</i>	Settling-in Preparation of the venue and training materials	SGOD Personnel
Day 1: November 13, 2023		
07:30 AM 09:00 AM	Arrival Registration	SGOD Personnel
09:00 AM 10:00 AM	Opening Program Philippine National Anthem Opening Prayer Sugbo Hymn Welcome Remarks Rationale Acknowledgement of Participants Energizer/Zumba Messages Photo Op	AVP Gladys S. Balagtas, EdD <i>OIC-SGOD Chief</i> Gerardo S. Mantos, EdD <i>EPS – SGOD</i> Desiree A. Mamugay, DevEdD <i>EPS II – HRDS</i> AVP Lorenzo M. Dizon, EdD, CESO VI <i>Asst. Schools Division Superintendent</i> Senen Priscilo P. Paulin, CESO V <i>Schools Division Superintendent</i>
10:01 AM 10: 15 AM	Health Break	
10:16 AM 12:00 NN	DepEd Order no. 16, s. 2017 “Research Management Guidelines” DepEd Memorandum no. 144, s. 2017 “Supplemental RM Guidelines”	Sheena Mae T. Comighud, EdD <i>EPS II/ Regional Research Coordinator</i>


	BEDP 2030, highlighting the Research Agenda	Apple Maye A. Susvilla, JD <i>SEPS – Planning and Research Division</i>
12:00 PM 01:00 PM	Lunch Break	
01:01 PM 04:30 PM	Session 1: <i>Classroom-Based Action Research</i> Chapter 1: INTRODUCTION Context and Rationale Action Research Question Proposed Innovation, Intervention, and Strategy <i>Workshop 1</i>	Benjamin D. Tiongzon, DPA <i>Chief Education Supervisor Policy, Planning and Research Division (PPRD, Regional Office VII)</i>
04:30 PM 05:00 PM	Synthesis Giving of Instructions/ MOL Assignments	
Nahershalalhashbas M. Auman Protocol Officer		
Day 2: November 14, 2023		
08:00 AM 08:30 AM	Management of Learning	
08:31 AM 10:00 AM	Chapter 2: ACTION RESEARCH METHODS Research Design Sampling/ Participants and/or Other Sources of Data/ Information Data Gathering Procedure/Methods Data Analysis Plan Ethical Considerations <i>Workshop 2</i>	Benjamin D. Tiongzon, DPA <i>Chief Education Supervisor Policy, Planning and Research Division (PPRD, Regional Office VII)</i>
10:00 AM 10:15 AM	Health Break	
10:16 AM 12:00 PM	<i>Continuation of Chapter 2 and Workshop 2</i>	Benjamin D. Tiongzon, DPA <i>Chief Education Supervisor Policy, Planning and Research Division (PPRD, Regional Office VII)</i>

12:00 PM 01:00 PM	Lunch Break	
01:00 PM 01:15 PM	Management of Learning	
01:16 PM 03:00 PM	Chapter 3: ACTION DISCUSSION OF RESULTS AND REFLECTION Presentation, Analysis, and Interpretation of Data <i>Workshop 3</i>	Benjamin D. Tiongzon, DPA <i>Chief Education Supervisor Policy, Planning ang Research Division (PPRD, Regional Office VII)</i>
03:01 PM 03:15 PM	Health Break	
03:16 PM 04:45 PM	<i>Continuation of Workshop 3</i>	Benjamin D. Tiongzon, DPA <i>Chief Education Supervisor Policy, Planning ang Research Division (PPRD, Regional Office VII)</i>
04:46 PM 05:00 PM	Synthesis	
Day 2: November 15, 2023		
08:00 AM 08:30 AM	Management of Learning	
08:31 AM 10:00 AM	Evaluation of Action Research Proposals for E-Saliksik and Research Portal	Rey P. Tan, PhD <i>EPS, PPRD</i>
10:00 AM 10:15 AM	Health Break	
10:16 AM 12:00 PM	Presentation and Critiquing of Action Research Proposals	
12:00 PM 01:00 PM	Lunch Break	
01:01 PM 04:00 PM	Presentation and Critiquing of Action Research Proposals	
04:00 PM 05:00 PM	Ways Forward Closing Program	
HOME SWEET HOME		



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Annex 3 - District Research Coordinators

		DEPED CEBU PROVINCE - DISTRICT RESEARCH COORDINATOR-DESIGNATE		
	DISTRICT	NAME OF DISTRICT RESEARCH COORDINATOR-DESIGNATE	POSITION	SCHOOL
1	Alcantara	Christina C. Nacilla	Teacher 2	Alcantara National High School
2	Alcoy	Maria Concepcion R. Aragon	Master Teacher 1	Guiwang Elementary School
3	Alegria	Ana Marie A. Lastimoso	Teacher 3	Alangasil Elementary School
4	Aloguinsan	Dahlia T. Montemayor	Master Teacher 1	Angilan Elementary School
5	Argao 1	Maribeth A. Mier	Principal	Lapay Elementary School
6	Argao 2	Cresente J. Pinol	Principal 2	Hilario P. Davide, Sr. Nhs
7	Asturias 1	Maricel D. Laguna	Teacher In-Charge(TIC)	Tagbubunga Elementary School
8	Asturias 2	Eliseo S. Leones Jr.	Principal I	Sta. Lucia Central Elementary School
9	Badian	Nelizabeth M. Esplaguera	School Principal I	Tigbao Elementary School
10	Balamban 1	Luthgarda C. Borgonia	Principal	Balamban Central Elementary School
11	Balamban 2	Merari B. Hernane	Principal 3	Gaas National High School
12	Bantayan 1	Gaspar B. Batolbatol	Teacher 3	Bantayan National High School
13	Bantayan 2	Mari Mar P. Quillo	Teacher 1	Sillon Integrated School
14	Barili 1	Beatriz A. Tao	Teacher 3	Bolocboloc Elementary School
15	Barili 2	Ronald C. Panugaling	Teacher-in-Charge/Teacher 3	San Rafael Elementary School
16	Boljoon	Bernadith E. Mendoza	Teacher III	Boljoon National High School
17	Borbon	Renelyn R. Gagarino	ASP 2	Borbon National High School
18	Carmen	Eva A. Tenchavez	Principal 1	Elpidio I. De Dios Elementary School
19	Catmon	Janely M. Lima	Principal 1	Binongkalan ES
20	Compostela	Urlindo L. Chavez	Principal 3	Compostela National High School
21	Consolacion 1	Sia Aminah Mondoneda	Master teacher	Consolacion National High School
22	Consolacion 2	Venus C. Pepito	Elementary School Principal 1	Lamac Elementary School
23	Cordova	Mercedita E. Alvarado	Principal 1	Ibabao Elementary School
24	Daanbantayan 1	Rodulfo Jr A. Capangpangan	Teacher 3/ TIC	Tinubdan Integrated School
25	Daanbantayan 2	Vilma P. Dela Pena	Principal	Tapilon Central Elementary School

26	Dalaguete 1	Roldan C. Rosales	Principal 1	Mantalongon National High School
27	Dalaguete 2	Cristy Lane P. Rosales	T2- Teacher Incharge	Babayongan Elementary School
28	Dumanjug 1	Maria Luisa D. Rentucan	Head Teacher 1	Hipolito Boquecosa Memorial NHS
29	Dumanjug 2	Jerrylyn H. Sayson	Principal	Bulak Elementary School
30	Ginatilan	Maria Jida C. Mascardo	Tecaher 2	Guiwanon National High School
31	Liloan	Reynaldo a. Bareno	Teacher 2	Arcelo Memorial National High School -Day Class
32	Madridejos	Debra P. Mansueto	Head Teacher 1	Madridejos National High School - Shs
33	Malabuyoc	Wendy Blanche C. Iran	Teacher III	Calatagan Integrated School
34	Medellin	Annevieve G. Dela Torre	Head Teacher 1	Almacen Torrevillas National High School
35	Minglanilla 1	Marlowe S. Revolteado	Master Teacher 1	Calajo-An Elementary School
36	Minglanilla 2	Lovers Lyn L. Yangyang	Teacher 2	Tubod National High School
37	Moalboal	Elizabeth D. Doimugho	Master Teacher 2	Balabagon Elementary School
38	Oslob	April Marie F. Filosofo	Head Teacher 3	Gawi Elementary School
39	Pilar	Chester R. Chiong	Teacher 3	Pilar Central School
40	Pinamungajan 1	Diadema V. Ondaymoso	Head Teacher 1	Busay Elementary School
41	Pinamungajan 2	Rodalyn R. Enoy	Teacher	Anopog National High School
42	Poro	Gualberto C. Otadoy Jr.	Head Teacher III	Luciano B. Rama Sr. Memorial National High School
43	Ronda	Adrianita L. Sagayno	Teacher 3	Langin National High School
44	Samboan	Analyn L. Inoferio	HeadTeacher1	Bulangsuran Integrated School
45	San Fernando 1	Olga C. Fernandez	Principal I	South Poblacion Nhs- Math And Science School
46	San Fernando 2	Cerele B. Abasolo	Teacher 3	Sangat National High School
47	San Francisco	Ramil E. Agustinez	Principal II	Sonog Elementary School
48	San Remigio 1	Racine L. Adlawan	Teacher 3	San Remigio National High School
49	San Remigio II	Christian Rhee A. Bongo	Head Teacher 1	Libaong National High School
50	Santa Fe	John Michael G. Tibay	Teacher 1	Santa Fe National High School
51	Santander	Feliza B. Omay	Teacher 1	Santander National High School
52	Sibonga	Gaudencio Jr R. Blanco	Teacher 3	Mangyan National High School
53	Sogod	Rogelio V. Mananita	Head Teacher IV	Calumbuyan National High School
54	Tabogon	Aireen F. Romagos	Principal 1	Libjo Elementary School
55	Tabuelan	Leanie A. Duran	Teacher III	Tabuelan Central Elementary School
56	Tuburan 1	Rechie C. Bejasa	Teacher 2	Tuburan National High School
57	Tuburan 2	Pelagio O. Calida Jr.	Teacher 3	Vicente Cabahug National High School
58	Tudela	Susan P. Baring	Master teacher 2	Mc Arthur Elementary School